

Cabinet

Tuesday 6 February 2018

4.00 pm

Ground Floor Meeting Room G02A - 160 Tooley Street, London
SE1 2QH

Supplemental Agenda No. 1

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Date: 2 February 2018

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| Item No. 7. | Classification: Open | Date: 6 February 2018 | Meeting Name: Cabinet |
| Report title: | | Deputation requests | |
| Ward(s) or groups affected: | | All | |
| From: | | Proper Constitutional Officer | |

RECOMMENDATION

1. That cabinet considers whether or not to hear a deputation from local residents in respect of a controlled parking zone (CPZ) in SE5.

BACKGROUND INFORMATION

2. When considering whether to hear the deputation request, cabinet can decide
 - To receive the deputation at this meeting or a future meeting; or
 - That the deputation not be received; or
 - To refer the deputation to the most appropriate committee/sub-committee.
3. A deputation shall consist of no more than six people, including its spokesperson. Only one member of the deputation shall be allowed to address the meeting for no longer than five minutes. After this time cabinet members may ask questions of the deputation for up to five minutes. At the conclusion of the questions, the deputation will be shown to the public area where they may listen to the remainder of the open section of the meeting.

KEY ISSUES FOR CONSIDERATION

4. The deadline for receipt of deputation requests for this cabinet meeting was Midnight 31 January 2018. The request was received in line with this constitutional deadline.

Deputation requests

Local residents in respect of CPZ Zone L – Northern end of Grove Lane, SE5

5. A deputation request has been submitted from the local residents concerning the parking situation at the northern end of Grove Lane in CPZ zone L which has become increasingly difficult over the last few years, with many residents frequently being unable to park within several hundred metres of their home. The residents are not satisfied with the council response to the matter and are therefore requesting to draw the issue to cabinet's attention.

Community impact statement

6. The Southwark Constitution allows for deputations to be made by groups of people resident or working in the borough.

BACKGROUND DOCUMENTS

| Background Papers | Held At | Contact |
|---|--|---------------------------------|
| Cabinet procedure rule 2.11 on deputations: | 160 Tooley Street London SE1 2QH | Paula Thornton 020 7525 4395 |
| Link: (copy and paste into browser) http://moderngov.southwark.gov.uk/documents/s63344/Cabinet%20procedure%20rules_July%202015.pdf | | |

APPENDICES

| No. | Title |
|------|-------|
| None | |

AUDIT TRAIL

| | | |
|---|---|--------------------------|
| Lead Officer | Everton Roberts, Principal Constitutional Officer | |
| Report Author | Paula Thornton, Constitutional Officer | |
| Version | Final | |
| Dated | 1 February 2018 | |
| Key Decision? | No | |
| CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER | | |
| Officer Title | Comments sought | Comments included |
| Director of Law and Democracy | No | No |
| Strategic Director of Finance and Governance | No | No |
| Cabinet Member | No | No |
| Date final report sent to Constitutional Team | 1 February 2018 | |

| | | | |
|------------------------------------|--------------------------------|---|---------------------------------|
| Item No. 14. | Classification: Open | Date: 6 February 2018 | Meeting Name: Cabinet |
| Report title: | | Policy and Resources Strategy 2018-19 | |
| Ward(s) or groups affected: | | All | |
| Cabinet Member: | | Councillor Fiona Colley, Finance, Modernisation and Performance | |

FOREWORD - COUNCILLOR FIONA COLLEY, CABINET MEMBER FOR FINANCE, MODERNISATION AND PERFORMANCE

Yet again Southwark Council faces enormous funding cuts in 2018-19 with a loss of £12m of government funding and specific grants. These funding cuts come at a time of continuing demands and pressures on our services, particularly social care, children's services, education, homelessness and welfare support.

Whilst we are seeing a welcome growth in the Improved Better Care Fund of £10.9m, this only partially funds the growing demands for adult social care and as previously announced we will need to raise a further Adult Social Care precept of 3% to raise a further £2.9m to support the care needs of older and disabled people. Even this combined £13.8m is insufficient to cover the growing needs of vulnerable adults and the council will need to find an additional £400k from our general budgets, collect a further £800k from client contributions and crucially save a further £4.6m by being more efficient in the way we deliver services. It is thanks to the focus and hard work of our officers and the Budget Recovery Board that we are able to set out these savings with confidence and go into 2018-19 proposing a sustainable budget for Adult Social Care that is £14m larger than last year.

We also face significant challenges in Children's Services and Education. Children's Services provide vital support for vulnerable children in our borough and we face great pressures in terms of the cost of placements, particularly residential care for looked after children. Thanks again to the work of our Budget Recovery Board we are able to propose £1.6m of efficiency savings in this area, but to make the budget sustainable we will also inject a further £3.4m for a net growth in the Children's Services budget of £1.7m.

In Education we are being hit on all sides, with the complete withdrawal by government of the Education Support Grant, cuts and restrictions to schools funding via the Dedicated Schools Grant, cuts to pupil premium for looked after children and growing numbers of children with special educational needs. The services the council provides to schools are vital components of the success we have seen in Southwark schools we are determined to continue to offer these services. To do that we are proposing to increase our general fund contribution to education services by £1.4m.

To fund this additional £3m of spending on for Children's Services and Education we are proposing that we raise council tax by the maximum permitted 2.99%, raising £2.9m.

It is never an easy choice to increase council tax, but it is a necessary step to protect services for our most vulnerable residents. I am comforted that Southwark's council tax will remain the 8th lowest in London and lower in real terms than in 2010. Most residents will see an increase of less than £1 a week, residents on low incomes will continue to benefit from our Council Tax Reduction Scheme, foster carers remain exempt from council tax and from April that exemption will be extended to our young care leavers.

Local government pay is now the lowest in the public sector with the average local government worker having experienced a 21% real terms pay cut since 2010. Whilst the government has indicated that the 1% pay cap is no longer in force, they have not provided any resources to local authorities to help us give our staff the pay rise that they deserve. The budget presented today reflects the 2% 2018-19 pay award recently offered by the LGA Employers Side – this results in a £4.2m budget pressure in Southwark. As negotiations continue and the full impact on the London pay scales are worked through this amount may not be sufficient and we may need to call on contingencies to cover the full cost.

All these pressures, alongside other growing costs such as inflation and IT, mean that as well as having to cope with £12m of cuts, we also need to fund £40.7m of additional budget pressures.

Yet again this year the good news for Southwark is that our continuing growth in homes and in our local economy, driven by our regeneration of the borough, is providing us with amazing growth in income. We are currently estimating an additional £21m of resources available thanks to this growth and the success of our Exchequer Services team in collecting more income than we had previously anticipated. Without this regeneration we would be facing far tougher choices and much larger cuts to vital public services.

To balance the budget shortfall of £18.2m we have set out in the appendices £10.9m of efficiency savings, £7.3m of additional income from fees and charges.

I would like to thank Overview & Scrutiny Committee Members for the excellent Budget Scrutiny session - as ever they are excellent "critical friends" both supporting and challenging us to provide top quality value for money services. We have incorporated into this report their recommendation on Customer Services and will take the other recommendations forward over the coming months.

RECOMMENDATIONS

That cabinet:

1. Note the recommendations considered at cabinet on 23 January 2018, and that this report has been amended accordingly.
2. Note that the 23 January report was considered by Overview and Scrutiny committee on 29 January 2018 and agree a response to the recommendations arising (paragraphs 110 to 112).
3. Note that as at 31 January 2018, the final local government settlement has not been received, and that the revised 2018-19 budget presented at Appendix A reflects the provisional settlement, and that any changes will be reported to council assembly.

4. Note that this report presents the final balanced general fund budget proposals for 2018-19 including:
 - Efficiencies and improved use of resources of £10.928m (appendix C)
 - Income generation proposals of £7.281m (appendix D)
 - Commitments of £32.625m (appendix F)
 - Pay Awards, assumed at 2% of £4.2m
 - Contractual inflation of £3.9m
5. Agree to submit this balanced one year 2018-19 budget to council assembly for approval.
6. Under Part 3C of the constitution full cabinet is responsible for the approval of new fees and charges and agreement of charging levels in line with the medium term resources strategy, and therefore agree the fees and charges and note the level of those fees which cabinet is not permitted to set (Appendix G, paragraphs 99-101).
7. Note that in the summer of 2018, cabinet will receive a refreshed outlook of the financial position for the council and especially with regard to local government financing for 2019-20 and beyond.
8. Note that due to timing of Council Assembly and the GLA precept setting meeting, council assembly will be asked to establish a council tax setting committee to make the formal resolution for council tax (paragraphs 113 to 116).

BACKGROUND AND PURPOSE

9. In September 2016, the cabinet approved the Fairer Future Medium Term Financial Strategy (FFMTFS) and Integrated Efficiency Plan noting the relationship to the Council Plan and the new theme to be fit for the future. The council accepted the four year finance settlement in line with the Local Government Finance Final Settlement (February 2016). 2018-19 is the third of these four years. The offer covered the revenue support grant and indicated that tariffs and top-ups in 2018-19 and 2019-20 will not be altered for reasons related to the relative needs of local authorities.
10. In 2018-19, London Councils will be entering into a two year pilot arrangement for the retention of business rate growth through pooling. Although this has led to a re-presentation of the settlement by DCLG, the total variation from the original four year agreement for 2018-19 is a small reduction of £230k.
11. Subject to the final agreement to the pilot scheme for London, any financial benefits arising to the council will start to accrue in 2019-20, once the London Congress of Leaders has agreed distribution of available funds. This is discussed in more detail in paragraphs 58-64.
12. Despite the consistency of funding given by the four year settlement (albeit at a reducing level of government support), there remains continued uncertainty with regard to a number of key components of government funding to Southwark. These include the New Homes Bonus, Public Health grant and most importantly Better Care and Improved Better Care funding. In addition, price, inflation and

demand pressures need continual review to ensure that budgets set each year are sustainable.

13. The government has expressed a continued commitment to give local authorities greater control over the money they raise locally. Since 2013-14, when the new funding arrangement commenced, the council's reliance on local taxation as an income source has increased. Therefore, a key part of the budget process is for officers to more accurately assess estimated income from council tax (driven in the main by the number of new homes, council tax banding of these homes, the council tax relief scheme and collection rates) and Business Rates (driven by the rateable value, appeals and businesses coming into and out of the rating lists).
14. At cabinet on 18 July 2017, the financial remit was considered which included known estimated resources available at that time, and assumptions regarding the costs of pay awards and inflation. This report concluded with a budget gap of between £16.440m and £19.894m, dependent on the ability of the council to access, in full, the supplementary Improved Better Care Fund (announced spring 2017). Officers were asked to prepare indicative savings and commitments for 2018-19 in order to balance the budget. Subsequently, at cabinet on 12 December 2017 a further report was considered setting out a budget gap of £5.597m. This report provides an update on the work undertaken to both reflect the latest information on available resources, updated estimates on council tax and business rates and to consider budget savings and commitments proposed for 2018-19.
15. As set out in July and December 2017, the budget has been prepared on a one year basis for 2018-19, recognising a range of significant uncertainties relating to the council's financial position. A one year budget is considered by the section 151 officer to be the most appropriate strategy at this time given these uncertainties. These still include adult social care and children's services cost and demand pressures and government funding sources and any conditions attached to these. This includes the ring fencing of the ASC precept.
16. The agreement of our CCG partners to the utilisation of the Improved Better Care Fund in full has gone some way to mitigate these budget pressures in adult social care and the month 8 revenue monitoring report elsewhere on this agenda provides an update. Management action is ongoing to control these pressures and progress continues to be monitored via the Budget Recovery Board. Indications at this time are that measures have been effective in containing the overspend at the level anticipated in month 4 although this position is sensitive and requires continual review.
17. From April 2018, the Homelessness Reduction Act comes into force, which places a series of new responsibilities on local authorities to prevent homelessness. The government will provide £72.7m to local authorities to meet the costs of the new burdens associated with the additional duties contained within the Act over the course of the Spending Review. The adequacy of this funding will need to be carefully assessed, as it is unlikely to be sufficient to carry out the new responsibilities in full.

Updated Financial Remit

18. In accordance with instructions from the December 2017 and January 2018 cabinet meetings, this report provides updated budget proposals for 2018-19.

These proposals present a balanced budget, although this position must continue to be considered in the context of the savings that the council has already made throughout the austerity period since 2010 and the increased ring fencing of a large element of resources available, particularly for adult social care. A summary of the 2018-19 proposed budget can be found at Appendix A.

19. The indicative budgets were set at an assumed level of government funding as set out in the February 2016 four year settlement. The council accepted the government's offer of a four year settlement for 2016-17 to 2019-20 and received confirmation of this from the government on 16 November 2016. On 19 December 2017, the provisional settlement was received, including adjustments in respect of the London business rate pool pilot. The proposed budget has subsequently been updated for the latest funding information provided by the DCLG. The final settlement has not yet been received.
20. This report outlines all major variations from the 2017-18 budgets. It itemises changes in resources available (e.g. government grant and Council Tax income) and provides a high level summary of efficiencies and improved use of resources, income generation and savings that impact on service levels. It also itemises new and emerging growth and commitments that may arise from issues such as price, demand pressures and costs arising from the delivery of council plan priorities.
21. Separate schedules are provided that give details of each element of these variations. Responsibility for each element is retained by the cabinet member responsible for the portfolio and operationally managed by the strategic director for that service (Appendices C, D, E and F).
22. The Policy and Resources Strategy 2018-19 underpins the work of all council departments, ensuring financial sustainability and the best possible level of service for residents. The council remains committed to promoting efficiency as the key driver to reducing costs and minimising the impact of budget decisions on front line services. The Fairer Future promises commit to *spending every penny as if it were our own*. This promise is reinforced with the Fairer Future Budget Principles. Inevitably, as total resources available continue to reduce, demands increase for services and planned efficiency improvements are delivered, protection of these valued front line services becomes increasingly difficult.
23. With the London Business Rate pilot confirmed for April 2018, the budget presented to cabinet has become wholly reliant on local taxation – either business rates or council tax. For the first time, no government funding in the form of the Revenue Support Grant (RSG) will be received in 2018-19. Although government has not yet made projections for 2019-20, this position is likely to be sustained into the future in line with government's expressed policy to make local government self sufficient.
24. In 2018-19, through the pilot arrangements, protection is in place as part of the arrangements to ensure that the funding level for Southwark will not be detrimentally impacted. However, over time and as the government continues to move towards self sufficiency for local government, this approach brings potential for opportunities and risks. The opportunities will depend on the level to which Southwark will be able to benefit from the additional council tax and business rates generated through the ongoing regeneration in the borough. The risk is the uncertainty of this income, the potential for increasing complexity from the pooling arrangements and implications of grants such

as Public Health transferring to the business rate baseline. The level of Southwark reserves will be needed to be carefully monitored in the context of these uncertainties.

25. This report proposes that a further update be presented to cabinet in the early summer of 2018 to refresh the financial outlook for 2019-20 and beyond, not least in the context of the changes to local government funding.

December 2017 Budget Statement

26. The Secretary of State for Communities and Local Government, announced the Local Government Finance Settlement on 19 December 2017. The Settlement outlines provisional Settlement Funding Assessment (SFA) and Core Spending Power (CSP) allocations for local authorities for 2018-19 and illustrative allocations for 2019-20 (which will be the final year of the current “four year offer” period).
27. Significantly, the Government has decided to make changes to the council tax referendum principles in 2018-19. The government will increase the council tax referendum threshold in 2018-19 and 2019-20 from 2% to 3%. This is in recognition of “higher than expected inflation and the pressures on services such as social care and policing”. There are no changes to the adult social care precept arrangements, which remain at a total of 6% increase in the three years 2016-20, with a maximum of 3% in the two years 2017-18 and 2018-19.
28. The main headlines are set out below:

Funding 2018-19

- Settlement Funding Assessment (SFA) will fall by 5.4% nationally in 2018-19, and fall by 5.8% for London Boroughs
- Provisional funding for 2018-19 has been represented to reflect business rate pooling for London, but indicates a small reduction of £230k from the amount set aside in the original four year settlement
- Business Rate Revaluation 2017 – within the business rates retention system, the NNDR baseline and top up/tariff amounts have been amended to reflect the revaluation in April 2017. The adjusted amounts are intended to make changes in rateable value revenue neutral for individual authorities. For Southwark, this means that we are one of six London authorities that have moved from being a top up to a tariff authority for 2018-19, and reverting back to a top up authority in 2019-20.
- Business Rate pilots – these were confirmed for 2018-19 (including the London pilot pool) as well as the 5 existing pilots continuing – with a commitment to further pilots in 2019-20
- New Homes Bonus (NHB) – the previously planned changes to the New Homes Bonus methodology (consulted on in September) will not be going ahead, therefore, Southwark’s grant allocation is broadly in line with the estimate set out in the December cabinet report.
- Public Health Grant (PH) – the confirmed allocations for 2018-19 are 2.6% less than 2017-18.
- £19 million grant funding was announced for Unaccompanied Asylum Seeker Children (UASC), although council allocations have not been published.

Funding 2019-20 and beyond:

- The Secretary of State confirmed that there will be a business rates baseline reset in 2020-21 and, from 2020-21, business rates retention will be at 75%.
- In addition, it was confirmed that the Public Health Grant be incorporated into business rates retention in 2020-21, subject to appropriate assurances being in place.
- A further consultation has been published on the Fair Funding Review (deadline 12 March), and government confirmed its intention to implement new funding baselines in 2020-21. The government will consult on “fair and affordable options” for authorities expecting negative RSG (currently £153m) in 2019-20 in the Spring of 2018.

Settlement Funding Assessment (SFA)

29. The Settlement Funding Assessment (SFA) comprises the core funding sources for authorities defined as the Revenue Support Grant (RSG), retained business rates and business rate top up. For 2018-19, the council will no longer receive Revenue Support Grant. This is because the introduction of the London Business Rate pool from April 2018 means that RSG is substituted with baseline business rate funding (see paragraph 55). Therefore, the council’s SFA consists entirely of the business rate baseline.
30. The SFA is 4.6% lower than in 2017-18, amounting to £158.440m (£0.23m less than reported at December cabinet). By 2019-20 it is projected the SFA will have reduced to £149.792m.

Improved Better Care Fund (IBCF)

31. The Better Care Fund was established in 2014-15, with the aim of supporting closer working between Local Authorities and the CCG. The council invoices the CCG for its share of the pooled fund which is offset against appropriate expenditure.
32. The Improved Better Care Fund totals £12.584m for 2018-19. This is made up of two parts.
 - The Improved Better Care Fund (IBCF) that was included as part of the 2016-17 settlement of £8.088m for 2018-19. This was for the utilisation of local authorities for adult social care.
 - Following national pressure on adult funding care crisis, supplementary Improved Better Care Fund was announced in spring 2017. This equates to funding for Southwark of £4.497m in 2018-19. This grant is allocated on the basis of 10% of the Relative Needs Formula used for the 2017-18 Adult Social Care Support Grant and the remainder using the existing IBCF allocation. The utilisation of this grant was agreed with the Health and Well-Being board for adult social care funding pressures.

New Homes Bonus (NHB)

33. New Homes Bonus (NHB) was introduced in 2011 to provide a clear incentive for local authorities to encourage housing growth in their areas. It rewards local councils for each additional home added to the council tax base, including newly

built properties and conversions as well as long term empty properties brought back into use, after deducting demolitions. Following a review of the funding “sharpening the incentive” the grant reduced in 2017-18. In 2018-19, the grant will reduce further, as the payment will be based on four years’ growth from 2018-19 onwards. A 0.4% baseline was also introduced in 2017-18 so that local authorities would need to achieve tax base growth of greater than 0.4% before they receive any NHB funding. Southwark’s tax base growth is expected to be in excess of this baseline by 2%, generating much-needed additional NHB funding.

34. The total provisional settlement allocation for 2018-19 is £11.398m NHB, which is a 12.6% reduction (£1.65m) from the 2017-18 allocation.

DCLG Core Spending Power (CSP)

35. In accordance with the DCLG final provisional local government settlement 2017-18, Southwark’s core spending power between 2017-18 and 2018-19 is calculated as a 1.2% increase. This assumes that the council will set council tax at the 3% referendum threshold. By comparing the components of this spending powers change calculation (see table below), it is clear that there is an increasing reliance on locally raised council tax to fund local authorities’ budgets. The grant increase refers to the improved better care fund grant, required to be allocated to adult social care and subject to the CCG agreement.

| | Change in SFA¹ | Change in council tax | Change in relevant grants (iBCF, NHB and adult social care grant)² | Change in spending power |
|------------------|----------------------------------|------------------------------|--|---------------------------------|
| Southwark | -4.6% | 10.4% | 4.6% | 1.2% |

¹ In 2017-18 the SFA included Revenue Support Grant and baseline business rates. For 2018-19 the SFA consists of baseline business rates only.

² DCLG spending power calculations exclude Public Health and Education Support Grant.

36. The core spending power calculation does not include any inflationary cost pressures, demand pressures, reductions in grants such as Public Health. This means that the reduction in core spending power is understated, with inflation and pay award pressures amounting to £8.147m for Southwark. If inflation and specific grants are taken into consideration, the councils spending power decreases by 1.67% in 2018-19.

Public Health Grant

37. Alongside the settlement, the government published the Public Health Grant allocations. Southwark’s allocation decrease by 2.6%, in line with previous years reductions, to £27.469m for 2018-19. From 2013-14, when Public Health responsibilities transferred to local authorities, to 2018-19, grant funding is anticipated to reduce by an equivalent of 12% with no inflationary increases from 2015-16 onwards. Southwark has the fourth lowest per head public grant allocation of the inner London boroughs.
38. For 2019-20 the Public Health grant will be subsumed into the business rate baseline subject to appropriate assurances, however, until this time, the Public Health grant remains ring-fenced.

Adult Social Care Grant (2017-18 only)

39. The changes to the New Homes Bonus Scheme in 2017-18 allowed the government to remove £241m from the scheme and divert this funding to the Adult Social Care Support Grant, of which Southwark received £1.6m. This grant was for 2017-18 only and no such grant exists for 2018-19.

Education Support Grant (ESG)

40. The education services transitional grant will cease in 2018-19, leading to a loss of funding of £0.7m from 2017-18. To mitigate this loss, the council has built in a budget commitment to support education department functions for an equivalent amount.

Local Taxation

Council Tax

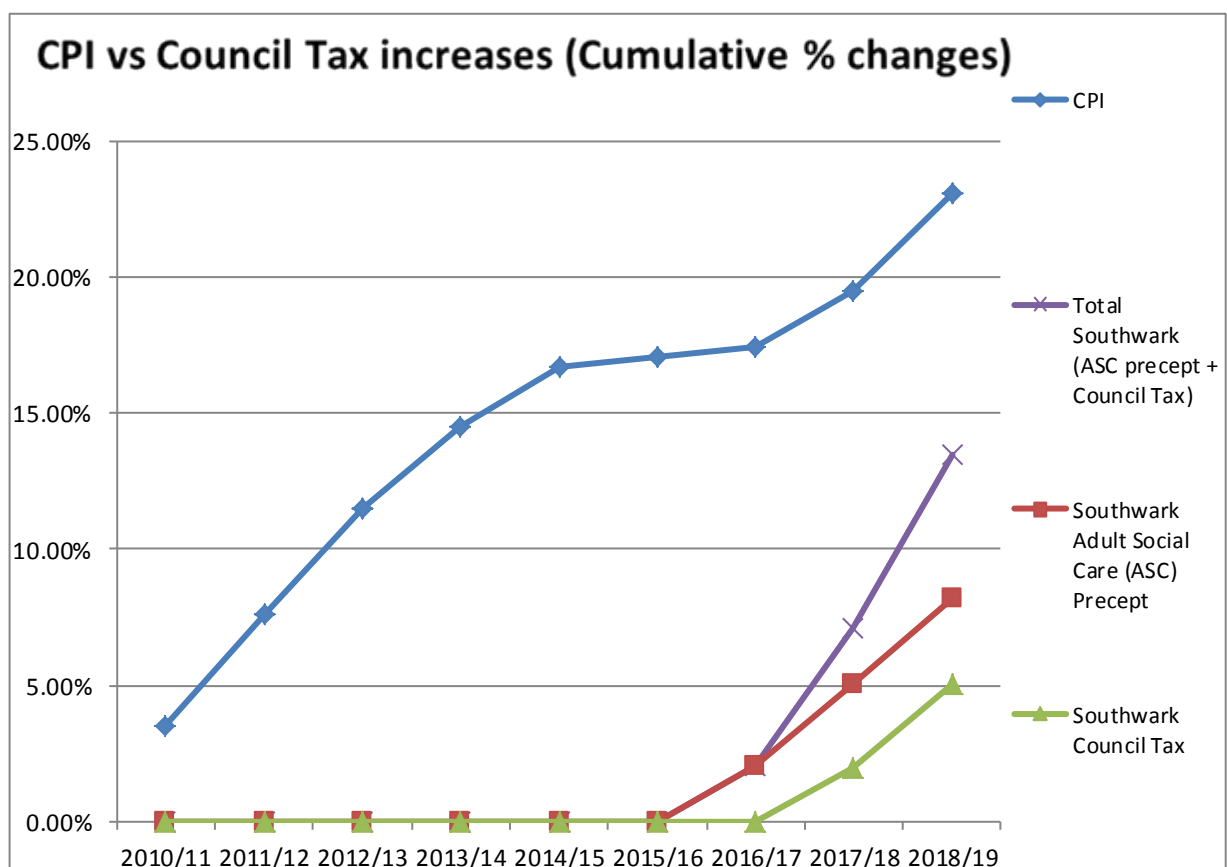
41. The council is committed to the fairer future promise to “keep council tax low”. The Southwark element of council tax was frozen from 2008-09 until last year when financial pressures and the cumulative impact of reduced government funding meant that it was considered no longer sustainable to hold this position.
42. The authority has been able to maintain the eight lowest level of council tax in London in 2017-18, despite having incurred the largest reduction in government grants. Throughout this period, the government applied a cap on any council tax increase of 2% per annum and required a local referendum for any increases at or above this level. The purpose of this cap was to ensure that “excessive” council tax increases occur only where councils have a clear mandate from local people. This level has not been exceeded by Southwark to date and the cap remains in place for 2018-19, albeit increased to 6% to reflect the increase in the general council tax threshold to 3% and the adult social care precept of 3%.
43. The council tax has remained below the charge it would have been if CPI had been applied each year since 2010-11. The Council Tax Relief Scheme continues to provide support for our financially vulnerable residents.

ASC precept

44. In 2016-17, and in line with government guidance, the council applied a 2% precept to help fund adult social care. Of the 33 London boroughs, 28 took advantage of this precept. For 2017-18, government extended the adult social care precept to allow for 6% over 2017-20, with no more than 3% in each of the first two years. This precept was applied in 2017-18 providing a contribution towards the significant financial pressures within the Adult Social Care budget.
45. Within this report, it is recommended that a 3% precept again be applied for 2018-19, in light of the substantial pressures on adult social care service (see paragraphs 65 to 72). The approach for the council tax base to be a driver to fund Adult Social Care costs unfairly impacts on local authorities with high adult social care needs and a low tax base.

Southwark Element of the Council Tax

46. Ten of the thirteen inner London Boroughs increased their council tax in 2017-18, 25 out of 33 across London, including Southwark. This is indicative of the cumulative impact the financial stress across local authorities in London.
47. In the context of pressures on council finances, the reducing levels of reserves and the continued year on year reductions in spending power, council tax remains a key source of income for the council.
48. Given the pressures on council finances, the reducing levels of reserves and the continued year on year reductions in spending power as assessed by DCLG, the section 151 officer is recommending a 2.99% increase in the Southwark element of council tax for 2018-19. This is in addition to the adult social care precept of 3%.
49. As demonstrated in the chart below, the proposed increase in the council element of council tax remains below the charge it would have been if CPI (inflation) had been applied each year from 2010-11.



50. The impact of the increase in Council Tax of 5.99% will mean that:
- Residents in Band C properties and below will see a Southwark council tax bill rise of less than £1 a week (over 60% of residents in the borough live in Bands A-C)
 - 12,000 of the residents continuing to receive support through the local council tax relief scheme (CTRS) will pay no more than 20p extra per week.

- The council tax reduction scheme will continue to ensure that 6,900 eligible pensioners will continue to receive 100% relief and will see no rise in their council tax bills.

Council Tax Collection

51. As reported in December 2017, the council tax base is growing in the borough as a direct reflection of the regeneration and investment in new homes.
52. The council tax base setting report recommended that the collection rate is maintained at 97.2%, reflecting current performance and in consideration of the increased collection risk as universal credit is rolled out.
53. The collection fund forecast outturn position is a surplus of £5.663m and this has been accounted for in the council tax calculations for 2018-19.

Business Rates Baseline

54. The government agenda is for local authorities to move towards self-sufficiency and away from dependence on central government. As a step towards this reform, in 2013-14, government changed the funding system to increase reliance on local taxation. Revenue support grant (RSG) allocations reduce over the period 2013-20, whilst the level of retained business rates increases.
55. The recent settlement brought about two key changes to the business rates funding for the council:
 - The business rate revaluation in April 2017 means that Southwark is now a tariff authority. 16 out of the 33 London Boroughs are now tariff authorities, an increase of six over the previous years. This has a neutral financial impact on the council's overall funding and the council will revert to a top up authority in 2019-20.
 - The council will be joining the London Business Rate pool from April 2018, which means that Revenue Support Grant will be substituted with a baseline business rate funding level. For 2018-19, as set out in Appendix A, the council will be funded via business rate baseline of £158.440m (£164.200m less the tariff deduction of £5.760m). The London business rate pool arrangements include a funding "safety net". This is a "no detriment" clause that means that no council can be worse off than if they had not joined the pool.
56. The 2018-19 budget includes a forecast assumption that the council's Business Rate Retention income will exceed the baseline funding level by £21.750m (i.e. in total the retained business rates total of £180.190m consisting of the baseline of £158.440m and £21.750m in excess of this baseline). This is after appropriate provisions have been made for appeals. It is estimated that £3.970m of Business Rate collection fund surplus will be available to support the budget. This is an increase in our retained business rates attributable to estimated increase in buildings coming into the rating list, most significantly London Bridge station.
57. This ongoing move to self-sufficient local government demonstrates the importance of Southwark's capital investment programme within the borough, either as the lead authority or with partners. Regeneration is the key to ensuring sustainable budget sources as we move closer to reliance wholly on local

taxation, either through business rates or council tax as well as increasing opportunities across the borough for quality of life, jobs and environmental improvements.

Business Rates London Wide Pool

58. As reported in some detail within the December 2017 cabinet report, the council is part of the London wide business rate pool for 2018-19. For completeness, the key points impacting on the 2018-19 budget are described below.
59. This agreement involves London authorities retaining all business rate growth above the baseline target set by central government. This is over and above the amount retained by each local authority. The arrangement is for a two year pilot, starting from 2018-19.
60. A founding principle of the London business rates pilot pool is that no local authority participating in the pool will be worse off than they would otherwise have been under the current scheme. This is underpinned in the government's "no detriment" guarantee which ensures the pool *as a whole* cannot be worse off than participating authorities would have been if they had not entered the pool.
61. The London Councils' final Business Rate Pooling Prospectus explains that the reconciliation of available funds to distribute will occur in September 2019. As set out in the Prospectus, the first call on any additional resources generated would be used to ensure that each borough and the GLA receives at least the same amount as it would have without entering the pool.
62. Although the first year of the pilot relates to business rates generated during 2018-19, as stated above, the available distribution will not be known until September 2019. The relevant extract from the Final Prospectus explains: *"However, it would not be until the outturn position is known (the NNDR3 form) that actual reconciliation would be made and the final growth/decline for the pool as a whole, and individual pool members, would be known. This will be in September 2019 after accounts have been audited for the financial year 2018-19"*. Therefore any additional pooled business rate retention distributed to Southwark will not form part of the 2018-19 budget setting process and benefits will accrue in 2019-20. The section 151 officer considers this to be the most appropriate and prudent strategy.
63. The detail of the pilot arrangements will need to be kept under close scrutiny, not least with regard to the government's "no detriment" guarantee. For example, while the public health grant and improved better care fund would not be considered as part of the pooling arrangement in 2018-19, the letter from the Chair of London Councils indicates that these could be rolled into the arrangements in 2019-20. One year earlier than the national plans to transfer the Public Health Grant into the business rate baseline.
64. London Councils requires each local authority to give approval to enter into the pilot arrangement. The decision-making powers were appropriately delegated in the December report to enable the pooling arrangements to proceed. A draft memorandum of understanding setting out the arrangements was included in the December report.

Children's and Adults' Services

65. At the end of 2016-17, pressures on Children's and Adults' social care led to an overall adverse variance of £14.887m after the utilisation of £11.450m of reserves, inclusive of the application of the 2016-17 Adult Social Care 2% precept. This was preceded by a cost pressure in 2015-16 of £18.7m which had been met through the use of reserves.
66. The government's autumn 2017 budget recognised the continuing nationwide budgetary pressures in adult social care by introducing the powers for councils to apply a 3% council tax adult social care precept, and provided a one-off adults' social care grant in 2017-18 (although this grant was funded through a reduction in New Homes Bonus). In 2017-18 the council agreed to increase the Children's and Adults' Services budgets by £5.345m, funded in part by the application of the adult social care precept of 3%. This increase was in the context of a grant reduction of £15m.
67. The service pressures due to the level of demand and complexity of need continued to be reflected in the cost pressures being experienced across London and the country. In the spring of 2017, the government responded to the crisis in Adult Social Care funding through announcing the supplementary Improved Better Care Fund (IBCF). Southwark's allocations totalled £7.417m in 2017-18, reducing to £4.497m in 2018-19. As set out in the 19 September cabinet revenue monitoring report, the health and wellbeing board agreed to the application of the supplementary IBCF in full to support the continuing adults' social care budget pressures in 2017-18. Subsequently, the application of 2018-19 supplementary IBCF to the council's adults' social care services was agreed by the CCG's Integrated Governance and Performance Committee on 28 September for 2018-19.
68. In 2018-19, the council is proposing to utilise powers for the third year in applying the Adult Social Care precept of 3% in 2018-19, generating £2.9m of resources to be allocated to contribute to those services supporting our more vulnerable adult residents. Also reflected in the budget is the 2018-19 Improved Better Care Fund of £12.584m. This growth is being used to quality care to meet increasing demand for homecare, nursing care and supported living.
69. In total this ensures that Adult Social Care budgets are on a more sustainable footing moving into 2018-19 with an increased budget of £14.305m.
70. The allocation of IBCF and the Adult Social Care precept has alleviated budget pressures for Adult Social Care somewhat, bringing into focus the Children's and Education Services pressures. This was recently recognised by London Councils where data gathered from all 33 London Boroughs indicated 25 of them overspending on Children's Social Care (with an average overspend level of 9.6% across these authorities) and budget pressures in areas across London for children with high needs and transport costs. These pressures, alongside changes to the Dedicated Schools Grant framework, place Southwark budgets under significant pressure in 2018-19. These budget proposals provide for an increase in Children's and Education budgets totalling £3.177m. This is intended to address cost pressures within the Children's and Education Services and place these services on a more sustainable financial footing.
71. These proposals increase the Children's and Adults' Social Care budgets by £17.542m in total in 2018-19. The section 151 officer's view is that this strategy is necessary to ensure that these demand-led services supporting our most

vulnerable residents are placed on a secure financial footing as the environment of reducing government grants and reduced level of reserves continues.

72. An executive board (budget recovery board) headed by the chief executive has been established to provide oversight over the significant budget reductions and demand pressures experienced by the Children's and Adults' department. The board continues to meet and an update on progress will continue to be reported to cabinet through the budget monitoring reports.

Updated budget proposals

73. Through the council's budget cycle, savings and income generation options are presented for consideration to close the budget gap which, should these proposals be agreed, presents a balanced budget for 2018-19.
74. The 2018-19 proposals for each Directorate are summarised in the table below and detailed in Appendices C, D, E and F.

| | Commitments £000 | Efficiencies £000 | Income £000 | Savings £000 | Net Impact £000 |
|---|-----------------------------|------------------------------|------------------------|-------------------------|--------------------------------|
| Adults' Social Care | 19,682 | (4,577) | (800) | - | 14,305 |
| Children's Services | 3,426 | (1,590) | - | - | 1,836 |
| Education | 2,467 | (660) | (406) | - | 1,401 |
| Children and Adults' Services Total | 25,575 | (6,827) | (1,206) | - | 17,542 |
| Environment and Social Regeneration and Public Health | 250 | (2,330) | (3,130) | - | (5,210) |
| Housing and Modernisation | 3,800 | (361) | - | - | 3,439 |
| Chief Executive's | 50 | (330) | (545) | - | (825) |
| Finance and Governance | 175 | (1,080) | (330) | - | (1,235) |
| Corporate | 2,775 | - | (2,070) | - | 705 |
| Total | 32,625 | (10,928) | (7,281) | - | 14,416 |

*Commitments within Adult Social Care total £19.682m, of which £15.540m is funded from Improved Better Care Fund and Adult Social Care Precept monies.

Pay Award

75. The current budget plans for 2018-19 are based on a projected 2% pay rise for all staff. This is within the existing public sector pay cap. The chancellor's budget on 22 November 2017 did not reference any change to this cap. Significant work is currently underway both nationally and within London to reach agreement on pay awards moving forwards. In part, negotiations will be considering the arguments that local authority pay has been disproportionately suppressed as a consequence of the pay cap and that this situation needs rebalancing. Further there are concerns to ensure that the lower graded staff are adequately paid and that pay differentials remain appropriate.
76. Should an increase in excess of 2% be agreed as part of the national local government pay negotiations, this will be the first call on the £4m contingency held within corporate budgets.

Inflation

77. Consumer Price Index (CPI) 12 month rate for November is 3.1%, increased from October 2017 by 0.1%, with expected continued increases. This compares to 1.2% for the same period last year. This budgetary pressure is recognised in the budget with a £3.9m allocation for contractual inflationary pressures in 2018-19. Should inflation be over provided for the council will transfer the funds to the financial risk reserve.

Efficiencies and Improved Use of Resources

78. The fairer future promises contain a commitment to keep council tax low by delivering value for money across all of our services. In part, this is met through ensuring that the council is focussed on meeting the budget gap with proposed efficiency savings. The fact that efficiency savings of £10.928m represent a significant proportion of the total budget savings proposals is evidence of this commitment to residents (detailed in Appendix C).
79. The major efficiencies within Adults' Social Care relate to modernisation of integrated pathways and review of care packages for people with disabilities to align to the Care Act national eligibility level and through reorganisation of Adult Social Care teams to support the modernisation of the service.
80. Notable efficiencies across Children's Services relate to the part year effect of restructuring children's social care service delivery including delayering of management and the effect of the completed restructuring of business support functions for children's social care.
81. Efficiencies through the pan-London e-service, integrated sexual health tariff and more efficient methods of service delivery will deliver efficiencies within Public Health totalling £0.665m.

Income Generation

82. As the council looks for ways to protect front line services, consideration is given to maximising the council's income generation by seeking income streams in line with council policies and priorities. The council will seek to generate additional income by reviewing fees, charges and contributions and seeking further opportunities to provide commercial services. This may include introducing charges for some discretionary services and ensuring that we maximise the

recovery of our costs. The schedules at Appendix D set out a number of proposals totalling £7.281m generating additional income.

83. This income falls into the following:
- increase in fees and charges £2.2m
 - increase in contributions for care £0.8m
 - commercial rents of £2.0m and £0.4m
 - increasing income arising from the leisure contract, totalling £1.35m
 - a small amount of recharging of costs as appropriate
84. The proposed Fees and Charges for 2018-19 are included in Appendix G, and set out in paragraphs 99 to 101 below.
85. Income receivable from the council's commercial property portfolio is a vital source of income to support council services. In this period of decreasing government funding for council services, the council has purchased commercial properties to generate much needed additional income into the general fund revenue budget and help support the delivery of our highly valued public services.

Savings Impacting on Service Delivery

86. Wherever possible, the aim is to continue to protect front line services from saving reductions.
87. At its meeting on 23 January 2018, Cabinet agreed the following recommendation:
- That officers be instructed to:*
- Delete saving reference 301 "Review & realignment of community budgets" £260,000 from Appendix E of the report
 - Insert new saving "Realignment of community budget in line with savings already achieved" £151,000 in Appendix C of the report
 - Bring forward alternative proposals to compensate for £109,000 reduction of savings.
88. At its meeting on 29 January 2018, OSC made the following recommendation
- That the cabinet defers budget saving proposal contained in line 302 (online only services), until such time as sufficient improvements are made to the Council website and there is greater confidence that digital exclusion will not prevent access to services. The Cabinet should also carry out appropriate consultation prior to implementation.*
89. Following discussion with the cabinet member for finance, modernisation and performance, the effect of this recommendation has been included in the budget proposals.
90. The combined effect of these actions is that there are no proposals for savings impacting on service delivery in this budget report.

Commitments

91. The commitments within Children's and Adults' services are funded in part from the Improved Better Care Fund allocations of £12.584m and Adults' Social Care's additional funds raised through the application of the adult social care precept of £2.9m. The latter has been committed and ring-fenced for adult social care to ensure that services support our most vulnerable residents to lead and enjoy independent lives.
92. The specific commitments within Children's Services and Education total £5.893m. The majority of the commitments relate to structural finance for staffing and placements. Other notable commitments relate to additional SEN home to school transport costs due to increases in number of children with special educational needs and to mitigate losses of government Education Support Grant (ESG) transitional grant funding that previously supported Education department functions.
93. For some, these commitments include unavoidable service related costs including IT and facilities management that enable improved and basic management of the council estate allowing for modernisation and service improvement to ensure the council is "fit for the future".
94. No Recourse to Public Funds (£215k commitment) and Temporary Accommodation pressures (total commitment of £750k) continue to be areas of financial pressure. The month 8 revenue monitoring report elsewhere on this agenda indicates that these risks remain. Budget pressures arising in 2018-19, over and above the commitment proposed in this budget, will be mitigated by the use of the £4m contingency.
95. As identified in the month 4 capital reports, the council has a projected financing gap of £183.585m in 2017-18 and £171.839m in 2018-19 across both the General Fund and Housing Revenue Account. It is envisaged the council will need to additionally borrow to finance the capital programme moving forwards. To cover the associated costs of borrowing a commitment of £1.400m and £0.2m minimum revenue provision (MRP) has been built into the 2018-19 budget.
96. A commitment is proposed to support the council plan promise to ensure that young people have the best start in life through ensuring a top quality playground in every local area, and in support of the fairer future promise for an age friendly borough through the ongoing implementation of the Southwark ethical care charter.
97. The commitments include council-wide cost pressures relating to national legislative or regulatory changes such as the apprenticeship levy and the business rate revaluation.
98. A detailed list of all commitments can be found in Appendix F. The overarching theme of these commitments is to ensure that services budgets are sustainable, particularly in the context of the reduced availability of reserves to support budget pressures.

Fees and Charges

99. The council's Fairer Future Medium Term Financial Strategy and integrated efficiency plan 2017-18 to 2019-20, agreed by cabinet on 20 September 2016, sets out the policy to review discretionary fees and charges annually. In reviewing fees and charges the policy is to increase them to a level that is at least equal to the most appropriate London average except where this either conflicts with council policy, or would lead to adverse revenue implications or would impact adversely on vulnerable clients. These proposals have been prepared in the context of this policy.
100. Detailed fees and charges schedules across all services are set out in Appendix G, which has been updated since 23 January 2018.
101. For some services, a review of the London average against Southwark fees has resulted increases in charges above inflation.

Use of Reserves and Balances

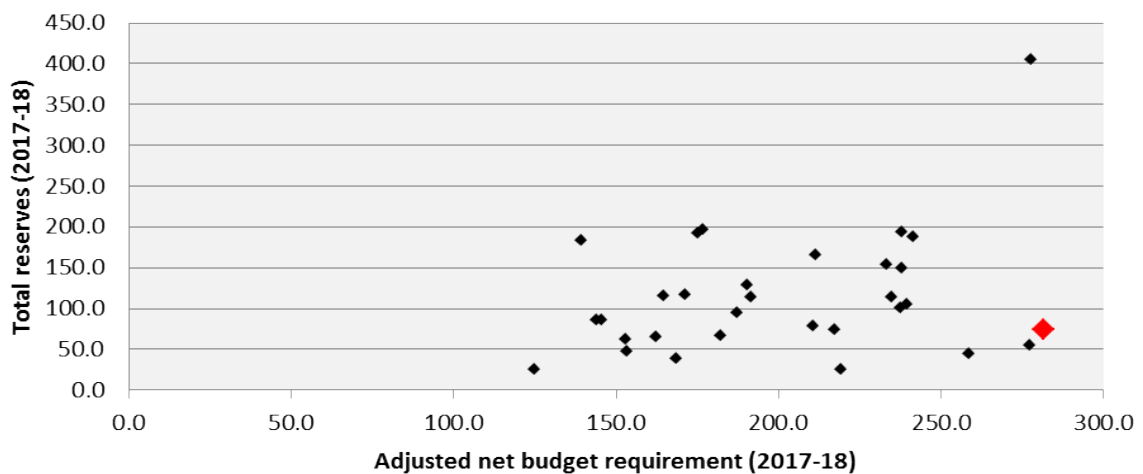
102. The council retains a level of earmarked reserves and these are reported each year within the annual statement of accounts. These reserves are maintained to fund:
 - invest to save opportunities, which form part of the modernisation agenda and are expected to deliver future ongoing revenue savings
 - investment in regeneration and development where spend may be subject to unpredictable market and other factors
 - exceptional items or pressures which are difficult to predict and which are not included in revenue budgets or within the capital programme.
103. For a number of years previously, the council had planned for the use of reserves to help smooth the impact of government funding reductions and other budget pressures especially during the period of austerity. Not only did this help to protect council services but it has also allowed time to transition towards new ways of working, productivity improvements and efficiencies.
104. The level of balances remains subject to the scrutiny of the section 151 officer who must ensure that any one-off contributions to the budget are appropriate and affordable. In previous years, this judgment has been facilitated by the availability of unused contingency funds as budgets have met their targets. The budget proposals for 2018-19 do not include a planned release of reserve. The position will be kept under review, and at this time it is thought that the lack of availability of similar resources will present a challenge in 2018-19.
105. The forecast reserves for the end of 2017-18, were set out at month four revenue budget monitor to cabinet, and have been refreshed for the month 8 budget monitoring position, as shown in the table below.

| | 2017-18 Opening Balance £000 | Total Actual and Planned Reserve Movements £000 | Forecast Budget Variance £000 | Total Movement in Reserves £000 | Forecast Closing Balance £000 |
|---|---------------------------------------|---|--|---|--|
| Corporate Projects and Priorities | 4,956 | -109 | 0 | -109 | 4,847 |
| Service Reviews and Improvements | 4,801 | -79 | 0 | -79 | 4,722 |
| Strategic Financing, Technical Liabilities and Future Financial Risk | 24,127 | -4,046 | 565 | -3,481 | 20,646 |
| Total | 33,884 | -4,234 | 565 | -3,669 | 30,215 |
| Public Health Grant | -1,907 | 0 | -600 | -600 | -2,507 |
| Dedicated Schools Grant | 1,249 | -4,749 | 0 | -4,749 | -3,500 |
| Total | 33,226 | -8,983 | -35 | -9,018 | 24,208 |

Note: this excludes the capital programme reserves.

106. London Councils conducted a financial stress survey across London which included reviewing the levels of reserves. As demonstrated by this graph, the council levels of reserves as low relative to the councils budget requirements and other councils. This remains a concern in the context of Southwark ambitious programme for regeneration and revenue cost pressures across services.

Adjusted net budget requirement (2017-18) v Total reserves (2017-18)



Planned Corporate Contingency

107. It is proposed that the planned corporate contingency of £4m is maintained to support emerging budget pressures during the year. The first call on the 2018-19 contingency will be any pay award agreed which is in excess of the current 2% that has been already been allocated within this budget. In the current and previous years, this contingency has been essential to manage in-year demand and cost pressures. For 2018-19, budget pressures within temporary accommodation, no recourse to public funds remain a particular area of risk.

Consultation

108. High level consultation was conducted on the three year budget proposals for 2016-17 to 2018-19. The consultation responses received were consistent with prior years' consultations, and were used to inform the budget proposals. A substantial majority of those who responded to this consultation agreed that the council should continue to focus on being more efficient, protecting frontline services and directing resources to those most in need and this is reflected in the budget proposals.
109. Since then consultation on the Voluntary and Community strategy was conducted to ensure that all sections of the voluntary and community sector could contribute to the development of the strategy, and a series of four open invitation listening events was held which attracted over 200 people. The listening events took place in an atmosphere of goodwill. There was also recognition of the need to find new ways of making the most of diminishing budgetary resources. There has also been consultation on the development of the policy and policy drafts through the Health and Wellbeing Board, Children's and Adults' Board, the Forum for Equalities and Human Rights, the council's departmental commissioning network and the council/VCS Liaison Group.

Overview and Scrutiny

110. Cabinet has responsibility for drafting the budget and policy framework for approval by council assembly. This includes publishing proposals and taking into account any response from overview and scrutiny committee in drawing up firm proposals for submission to the council.
111. The Overview and Scrutiny committee (OSC) met on 29 January 2018 to consider the 2018-19 general fund budget proposals as presented to cabinet on 23 January 2018. OSC received presentations from cabinet members and were able to ask questions and seek clarification as necessary.
112. The OSC committee made 12 recommendations which are reported below and the cabinet is asked to consider these recommendations.

| Ref | Recommendation |
|------------|---|
| 2 | That the cabinet investigates the possibility and financial viability of purchasing the Queens Road 1 site in the light of recent substantial rent increases. |
| 3 | That overview & scrutiny committee receives a draft timetable for the opening of welfare secure places in Southwark provided by the local |

| Ref | Recommendation |
|-----|---|
| | authority, including regular milestones for an appropriate committee to review. That overview & scrutiny committee makes comment and recommendation to the cabinet on the merits of the timetable in order to ensure that we transparently meet this aspiration |
| 4 | That the cabinet provides a report for the education and children's scrutiny sub-committee setting out a strategic overview of the successes of a traded for standards service, including input from schools. |
| 5 | That in future budget scrutiny documents, the cabinet seeks to quantify the benefits of public health investment for departments across the council, seeking to make savings where possible, whilst achieving positive public health outcomes. |
| 6 | That the cabinet review how the financial risks associated with new traded services are understood and accounted for across the council to identify how these risks can best be considered as a whole, recognising that the nature of these ventures is that not all will succeed and that for innovation to take place there needs to be a clear framework for risks to be shared. |
| 7 | That the cabinet member for public health report back to the appropriate scrutiny committee on the success of the introduction of London wide sexual health testing, including improvements to availability of e-testing online above the current Southwark/Lambeth cap on testing packs. |
| 8 | That the relevant cabinet member reports back to overview and scrutiny committee on the results of on going comparative reviews of the council's performance against other local authorities within 12 months. |
| 9 | That the cabinet assess the feasibility of extending the private-sector licensing scheme borough-wide |
| 10 | that the Cabinet member for the Environment and Public Realm should identify a nominated contact to be responsible for road safety and highways management. |
| 11 | That the cabinet consider using the opportunity of the extension of the licensing scheme for private sector landlords to ask those being licensed to consider removing any restrictions they place on renting to those in receipt of housing benefit/universal credit. |
| 12 | That the cabinet ensure that the overall pot of money spent by the council on children and adolescent mental health is not reduced and that any efficiencies identified by the joint Council/CCG/SLAM review of CAMHS are reinvested according to the priorities set out in the Mental Health and Wellbeing Strategy. |

Next Steps

113. The cabinet is required to recommend a budget to council assembly. Usually council assembly can agree the P&R budget, with amendments if agreed, and move to the formal council tax resolution.

114. After the council's municipal calendar had been agreed, the council was made aware that the GLA precept date was after the council assembly meeting.
115. When this last happened in 2011, council assembly agreed to the establishment of a council tax setting committee to take the formal resolution on council tax, and it is anticipated the same process will be followed this year.
116. The next main governance steps to establishing the 2018-19 general fund revenue budget are therefore outlined in the table below:

| Date | Meeting | Report | Purpose |
|------------|---------------------|--------------|--|
| 21/02/2018 | Council Assembly | P&R strategy | Council Tax setting and approve a balanced budget for 2018-19 |
| 22/01/2018 | GLA | GLA budget | GLA meeting to establish the GLA budget and GLA precepts |
| 23/01/2018 | Council Tax Setting | Council Tax | To note the Southwark council tax and GLA precept and agree the formal resolution for council taxes. |

Community impact statement

117. The council works in accordance with the single public sector equality duty contained within section 149 of the Equality Act 2010. This means the council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, and advance equality of opportunity and foster good relations between different groups.
118. Transparency and fairness form part of the seven budget principles and are an underlying principle in the Council Plan. As with the budget for 2018-19 and for previous years, each department will undertake equality analysis/screening on its budget proposals ahead of the final decisions being taken. Where screenings identify potential impacts more detailed analysis is being carried out.
119. Undertaking equality analysis helps the council to understand the potential effects that the budget proposals may have on different groups. The analysis also considers if there may be any unintended consequences and how any of these issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts.
120. For many services the budget proposals will include efficiencies which have staffing implications. As specific proposals are brought forward, and at each stage of implementation thereafter, the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
121. Equality analysis will continue through the cycle of planning and implementation of these budget proposals. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. The equality analyses will be collated across the council to look for any cumulative impacts.

122. To date no cumulative impacts have been identified through the analysis. However, this process will be completed in time to be reported on in the final budget report in January 2018.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

123. The constitution determines that cabinet consider decisions regarding the strategic aspects of the regulation and control of the council's finances. The council has a legal obligation to set a balanced budget on an annual basis as prescribed in the Local Government and Finance Act 1992 and associated Regulations. The issues contained in this report will assist in the future discharge of that obligation.
124. The council is required under section 149 of the Equality Act 2010 to have due regard to the need to:
- Eliminate unlawful discrimination harassment and victimisation
 - Advance equality of opportunity between people who share protected characteristics and those who do not
 - Foster good relations between people who share protected characteristics and those who do not.
125. Decision makers must understand the effect of policies, practices and decisions on people with protected characteristics.
126. Equality analysis is the mechanism by which the council considers these effects. The report sets out how it is proposed equality analysis will be undertaken in relation to the budget proposals.
127. It is essential that cabinet give due regard to the council's duty under the Equality Act 2010 and the implications for protected groups in the context of that duty in relation to this decision and future decisions on the budget proposals.

REASONS FOR URGENCY

128. The cabinet is required to prepare a budget proposal for submission to council assembly. This is the last cabinet meeting before Council Assembly on 21 February 2018. The council is required to set a lawful budget by 11 March 2017.

REASONS FOR LATENESS

129. Under the council's constitution there is a requirement for the overview and scrutiny committee to review and challenge budget proposals and this took place on 29 January 2018. Their recommendations affected the budget proposals in deferring a proposed efficiency. It was anticipated that the final local government settlement would be released before 31 January, and that the report could be updated to reflect this. Unfortunately as at 31 January the settlement has not been issued. The cabinet meeting of 23 January agreed to amend the budget proposals and additional time has been required to formulate budget options to present a balanced budget to minimise the impact on Southwark residents.

BACKGROUND DOCUMENTS

| Background Papers | Held At | Contact |
|---|--|----------------------------------|
| Policy and Resources Strategy 2018-19 | 160 Tooley Street PO Box 64529 London SE1P 5LX | Jennifer Seeley 020 7525 0695 |
| Link: http://moderngov.southwark.gov.uk/ielistDocuments.aspx?CId=302&MId=5753&Ver=4 | | |
| Policy and Resources Strategy: 2017-18 and 2018-19 Updated Financial Remit | 160 Tooley Street PO Box 64529 London SE1P 5LX | Jennifer Seeley 020 7525 0695 |
| Link: (Copy and paste into browser) http://moderngov.southwark.gov.uk/documents/s69811/Report%20Policy%20and%20Resources%20Strategy%202017-18%20and%202018-19%20Updated%20Financial%20Remit.pdf | | |
| Council's Fairer Future Budget Principles approved by cabinet (September 2015). | 160 Tooley Street PO Box 64529 London SE1P 5LX | Jennifer Seeley 020 7525 0695 |
| Link: (Copy and paste into browser) http://moderngov.southwark.gov.uk/documents/s56454/Report%20and%20appendices%202016-17%20PR%20Scene%20setting.pdf | | |

APPENDICES

| No: | Title |
|------------|---|
| Appendix A | Indicative Budget Proposals 2018-19 |
| Appendix B | Departmental Narratives 2018-19 |
| Appendix C | Proposed Efficiencies and Improved Use of Resources 2018-19 |
| Appendix D | Proposed Income Generation 2018-19 |
| Appendix E | Proposed Savings Impacting on Service Delivery 2018-19 |
| Appendix F | Proposed Commitments 2018-19 |
| Appendix G | Proposed Fees and Charges 2018-19 |

AUDIT TRAIL

| | | |
|---|--|--------------------------|
| Cabinet member | Councillor Fiona Colley, Cabinet Member for Finance, Modernisation and Performance | |
| Lead officer | Duncan Whitfield – Strategic Director of Finance and Governance | |
| Report author | Jennifer Seeley – Director of Finance | |
| Version | Final | |
| Dated | 2 February 2018 | |
| Key Decision? | Yes | |
| CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER | | |
| Officer Title | Comments Sought | Comments Included |
| Director of Law and Democracy | Yes | Yes |
| Strategic Director of Finance and Governance | n/a | n/a |
| Cabinet Member | Yes | Yes |
| Date final report sent to constitutional team | 2 February 2018 | |

Appendix A - Indicative Budget Proposal 2018-19 (post settlement)

| | 2017/18 Budget Agreed Feb 17 £m | 2018/19 Budget Proposals £m |
|---|---------------------------------------|-----------------------------------|
| Resources | | |
| Retained Business Rates | (74.306) | (164.200) |
| Business rates (top-up)/tariff | (33.890) | 5.760 |
| Revenue Support grant | (57.780) | |
| Total Settlement Funding Assessment (DCLG) | (165.976) | (158.440) |
| Public Health Grant | (28.194) | (27.469) |
| Section 31 Grant | (2.320) | (2.320) |
| ESG | (0.700) | |
| NEW - Adult Social Care Support Grant (one year only) | (1.577) | |
| New Homes Bonus | (13.053) | (11.398) |
| Specific grants | (45.844) | (41.187) |
| Improved Better Care Fund (note 1) | (1.658) | (8.088) |
| NEW - Supplementary IBCF (March 2017) | | (4.497) |
| Improved Better Care Fund | (1.658) | (12.584) |
| Total Government Funding | (213.478) | (212.212) |
| Business Rate Retention growth | (8.700) | (21.750) |
| Business Rate Retention collection fund surplus | (3.900) | (3.970) |
| Council Tax baseline (2017-18 includes ASC precept 3%; LBS 1.99%) | (93.700) | (98.543) |
| Council tax change - 2018-19 2.99% | | (2.947) |
| ASC Council Tax precept - 2018-19 3% | | (2.956) |
| Council Tax Surplus / deficit | (2.000) | (5.663) |
| Total revenue from council tax | (108.300) | (135.829) |
| | | |
| Total funding before contribution from balances | (321.778) | (348.041) |
| Current contribution (from)/to balances | (3.700) | |
| A . Total Resources | (325.478) | (348.041) |
| | (274.276) | (294.270) |
| Previous Years Budget (Previous year D) {excl public Health} | 325.700 | 325.492 |
| Inflation | | |
| Employees - 2%; 2% | 1.650 | 4.200 |
| Contractual inflation | 2.000 | 3.947 |
| Commitments & Contingency: | | |
| Growth and Commitments | 22.600 | 32.625 |
| B . Budget before savings and efficiencies | 351.950 | 366.250 |
| | | |
| Net Shortfall before Savings and efficiencies (Current year A+B) | 26.472 | 18.209 |
| | | |
| Savings | | |
| Effective use of resources and efficiencies | (18.897) | (10.928) |
| Income Fees and Charges | (2.480) | (7.281) |
| Other Savings | (5.081) | |
| C. Total Savings | (26.458) | (18.209) |
| | | |
| D. Total budget (Current Year B + C) | 325.492 | 348.041 |
| | | |
| E. Funding Shortfall / (Surplus) | (0.000) | (0.000) |

Note 1: The 2017-18 supplementary IBCF of £7.5m was announced after the council approval of the 2017-18 budget in February 2017. Subsequently a commitment was built into Adult Social Care to match this grant.

DEPARTMENTAL NARRATIVES**CHIEF EXECUTIVE****Overview**

- B.1. The Chief Executive's department comprises the Regeneration, Planning and External Affairs divisions along with the Chief Executive's Office.
- B.2. The department leads on the council's delivery of regeneration and building a strong local economy, which is bringing about thousands of new homes, jobs and opportunities across the borough, making our neighbourhoods places in which people are proud to live and work. The department also includes the council's emergency planning and resilience section that is responsible for ensuring the Council meets its civil protection duties and legal obligations under the Civil Contingencies Act.
- B.3. Over the period from 2014-15 to 2017-18 the Chief Executive's department has delivered savings at the maximum end of savings targets year on year, equating to approximately £5.5m, and continually reducing costs, posts and streamlining operations through reorganisation and redesign of services in order to achieve more with less.
- B.4. The total general fund net revenue budget for the department for 2017-18 is £5.164m. Savings proposed for 2018-19 financial year are £0.775m, or the maximum 15% of departmental budgets. These will again be achieved through more efficient and smarter ways of working including realignment of staff resources, management reconfiguration, better use of resources and by raising income.
- B.5. Some £0.330m savings will be delivered through realignment of staffing resources, removing vacant posts from the structure and continuing to ensure that organisational capacity is best targeted to priority delivery. By reviewing commercial rents to renew and replace leases and to reduce running costs, £0.395m will be achieved in raised income. A further £0.050m income will be raised through additional Community Infrastructure Levy (CIL) service charge income.
- B.6. Changes in national and regional policy are impacting on Southwark residents. A commitment of £0.050m is proposed to deliver engagement work in a range of areas such as Universal Credit and Full Fibre Broadband. In line with previous years, the whole department will continue to review its financial strategy so that it supports activities that take best account of future expectations and ongoing delivery of Council Plan targets.

Equalities Assessment

- B.7. In line with our Public Sector Equality Duty, equality analysis is undertaken on budget proposals as relevant ahead of final decisions being taken. This helps to understand the potential effects that budget proposals may have on different groups and whether there may be unintended consequences and how such issues can be mitigated. At this stage, the proposals for the department relate to income generation and realignment of structure affecting posts that are vacant. As specific proposals are developed, and at each stage of implementation thereafter, the different impacts will be assessed as appropriate in accordance with the council's reorganisation, redeployment and redundancy procedures.

CHILDREN'S AND ADULTS' SERVICES

Overview

- B.8. As reported to Cabinet in September 2017, Children's and Adults' services are experiencing significant pressures on their revenue budgets. These pressures are created by a combination of demand and cost pressures and severe reductions in government grant for these statutory responsibilities as well as to the council as a whole. Nationally, pressures on social care linked to pressures in the NHS are recognised, but these pressures far exceed the resources announced in the government settlement. In total, the pressures in 2017-18 represent £11.7m. Southwark's Health and Wellbeing Board approved the application of the Improved Better Care Fund to community and social care services, and in 2017-18 this is £7.471m.
- B.9. It should be noted that significant management action has been taken and controls are in place. A budget recovery board is overseeing the management actions.
- B.10. The indicative budget to be agreed at Council Assembly in February 2018 proposes Adult Social Care efficiencies and income generation for 2018-19 at £5.4m and commitments of £19.7m resulting in a proposed net impact of a budget increase of £14.3m for 2018-19. This demonstrates the investment of the increased Improved Better Care Fund (£10.9m) to homecare pressures, nursing care home pressures, and transformation work to improve the health, wellbeing and resilience of vulnerable residents. It also reflects the allocation of new resources for Adult Social Care, including the Adult Social Care Precept (£2.9m), investment in the development of an all age disabilities pathway (£3.8m) and funding the full-year cost of the implementation of the Southwark Ethical Care Charter (SECC) in Care At Home contracts (£2.0m).
- B.11. There are considerable pressures in Children's Services and this is despite protection for Children's Services budgets in 2017-18. Rising demand including protecting children from sexual exploitation, a sharp reduction in secure care places provided by government and pressures such as unaccompanied asylum seeking children have all contributed to the forecast overspend. In 2018-19, it is proposed that Children's Services have savings and efficiencies totalling £1.6m and commitments of £3.4m resulting in a proposed net impact of a budget increase of £1.8m.
- B.12. In Education, reduced grant and funding continue to impact upon the budget, as well as the increasing demand for statutory SEN education and home to school transport. In 2018-19 for Education there are savings and efficiencies of £0.660m and further income generation and grants of £0.406m. There are commitments totalling £2.467m meaning a net increase in budget of £1.4m, including an investment of £0.6m in the School Improvement Service to enable a gradual move to a traded service with schools over three years.
- B.13. With regard to the Dedicated Schools Grant (DSG), which funds schools, special needs education, early years and some central education functions, the final grant for 2018-19 for the Schools Block is expected in December 2017. There have been modest increases to both schools and high needs funding which was slightly improved from the previous position under the National Funding Formula indicative budgets which identified reductions, although inflation and demand pressures are greater than these increases. There continues to be pressures on the Schools Block as the government requires that growing free schools are advance rather than lag funded which is a significant cost to the DSG and schools.

- B.14. There are significant pressures on the high needs block in 2017-18 due to demand and cost pressures across settings and there is insufficient funding from government to recognise this. Whilst the Schools Forum has agreed to a 0.5% transfer from the schools block to the high needs block, given the anticipated deficit position at the 2017-18 year end it is likely that significant savings will need to be made on the high needs block and that there will also be a further impact upon schools budgets in 2018-19, although flexibilities for additional block transfers are being limited and centrally controlled by the government.
- B.15. With regard to the early years block the government is reducing the central expenditure limit, thereby limiting local flexibility. In 2018-19 there will be a further move towards equalising rates between settings under the Early Years Single Funding Formula. Whilst additional funding for the extension of the offer is being received the increase in funding rates is insufficient to meet higher costs.

Equalities Analysis

- B.16. Initial equalities analysis has been undertaken for each proposal. Consultations have been and will be undertaken for proposals relating to service changes where appropriate. Impact is mitigated by alternative offers of services, support or personal budgets as per service user choice in line with Care Act eligibility and national legislative thresholds and government guidance; other services are discretionary and universal.
- B.17. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. The equality analysis is under way and will be collated to look for any cumulative impacts. In line with the process across the council, information on equality analysis will be shared with decision-makers for consideration before any decisions are taken.
- B.18. Southwark Council's Fairer Future Promises are reflected in the proposals set forth as is a shift upstream to prevention and early help, recognising the evidence base and the outcomes that can be achieved by offering our residents good universal services.

tackling anti-social behaviour. Meeting the predicted resident demand for controlled parking zones will generate £0.500m. We will ensure that fees for our services are comparable with other boroughs in a number of areas such as burials and we are increasing the services we sell such as commercial waste and the expertise of our traded services teams (£0.160m).

Commitment

B.26. The department is proposing a commitment of £0.250m to support the expansion of playground provision arising from the Top Quality Play commitment.

Equalities Analysis

B.27. All the savings proposals have been closely examined both in terms of community impact and the general duties of the Equality Act. We have sought to do all we can to protect and offer continuity for front line operational services, especially where they have an impact on vulnerable residents. An equality screening process has been completed on all the proposals to ensure that we have properly considered any impact there may be on specific groups and those with protected characteristics.

FINANCE AND GOVERNANCE

Overview

- B.28. The Finance and Governance Department includes the Director's office which provides strategic leadership for the department and s151 responsibilities; Exchequer Services which encompasses revenues and benefits and housing rent collection, as well as the financial transaction processing teams; the Law and Democracy division responsible for electoral, constitutional and legal services; Professional Financial Services (finance, audit and procurement teams); and the Financial and Information Governance Team.
- B.29. In supporting the Fairer Future promises of the council, the department's vision is to "make a positive difference everywhere we engage" and to be "efficient and effective in all that we do". Specifically, Finance and Governance endeavours to help the council to "manage every penny as carefully as local families look after their own household budgets". This budget proposes efficiency savings and income generation of £1.710m (11.6% reduction on budget adjusted for recharges) and commitments of £0.150m for a total budget of £18.779m. This follows savings proposals achieved in 2016-17 of £1.950m.

Efficiencies and Improved Use of Resources

- B.30. The efficiency savings across the department are mainly made up of staffing-related savings totalling £1.080m which reflects the fact that over 70% of the overall expenditure budget is staffing costs. Savings from staffing costs will be achieved through increased efficiency, changing what we do and how we work, to become an organisation that is fit for the future.
- B.31. In addition to the staffing related savings, £0.030m of the savings proposed is related to efficiencies from modernising council and committee meetings.
- B.32. A further proposal is the alignment of the hardship and emergency support budget to reflect overall service demand. Resources will remain available to fund the current scheme until March 2019; this equates to a budget saving of £0.180m. The total expenditure on SESS and Hardship over the last four years (2013-14 to current year inclusive) is £2.930m.

Income Generation

- B.33. The income generation proposals for the department comprise £0.300m for Exchequer Services relating to the recovery of housing benefits overpayments and debt recovery charges and £0.030m for Law and Democracy relating to legal income and recharges.

Commitment

- B.34. Law and Democracy is proposing a commitment of £0.175m to create a specific reserve to fund the cost of administering local elections every four years.

Equality Analysis

- B.35. As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

B.36. Equality analysis has been an integral part of the setup arrangements of the Enforcement Agency Service prior to being introduced.

HOUSING AND MODERNISATION

Overview

- B.37. Housing and Modernisation (H&M) delivers a diverse range of services funded from both the general fund and the ring-fenced housing revenue account (HRA) for landlord services. In delivering the council's vision, as outlined in the Fairer Future Promises, the department aims to maximise investment in its housing stock, build new council homes at council rents and improve performance in all core service areas. We aspire to work closely with residents to deliver consistently high quality services, achieve better value for money and continue to support the most vulnerable residents, particularly those in temporary housing need.
- B.38. In developing budget proposals the department is committed to protecting frontline service provision as far as possible. The drive towards greater operational efficiency through joint working and service integration/rationalisation is integral to this and will deliver savings of £0.361m for 2018-19. General volume/activity/cost driven commitments total £2.128m plus a further £1.672m for the new IT Shared Service.

Asset Management

- B.39. Services comprise aids and adaptations, handypersons and private sector housing renewal and empty homes. Rationalisation of management across these functions will deliver savings of £0.030m without impacting service delivery.

Communities

- B.40. The division is responsible for consultation and community engagement with council tenants, homeowners and residents, the civic office, the voluntary and community sector (VCS), community safety, Prevent and child sexual exploitation and No Recourse to Public Funds (NRPF).
- B.41. NRPF represents a significant and persistent pressure on council resources. Substantial progress has been made in stabilising new acceptance rates and reducing long term caseload. Costs are also reducing compared to previous years but not at a rate sufficient to remain within the approved budget.
- B.42. The ability to discharge our duty relies on the Home Office determining a client's status as to whether they have leave to remain, recourse to public funds or no barrier to return. Whilst cases are proactively escalated for more rapid decision making, the process is protracted and not directly within the council's control. Volatility of demand and cost/availability of temporary accommodation remains a risk and notwithstanding the improvements achieved to date, projections indicate a further commitment of £0.215m is required in 2018-19 to ensure the budget is at a more sustainable level going forward.
- B.43. Voluntary sector budgets have to some extent been protected from the same level of funding cuts as council services. Savings have focussed on achieving efficiencies and better value for money from commissioning services and through the restructuring of the communities division and this will deliver savings of £0.151m for 2018-19. Joint working continues across the council to consolidate the commissioning of services, including the Clinical Commissioning Group (CCG), which provides a real opportunity to streamline service provision, ensure consistency across the piece and deliver significant economies going forward.

Resident Services

- B.44. Services comprise travellers' sites and supported housing management, which has shared funding arrangements with the HRA. Realignment of the budgets across the division will deliver savings of £0.024m without impacting service delivery.

Modernisation

- B.45. The Modernisation division incorporates Information Technology and Digital Services (IT&DS), Human Resources (HR), Corporate Facilities Management (CFM) and Organisation Transformation (OT). These services are of a corporate nature and underpin the modernise agenda.
- B.46. On 1 November 2017 the council formalised a three-way shared ICT service with the London Boroughs of Brent (host authority) and Lewisham. The provision of a modern, secure and resilient IT platform is critical to transforming where and how staff work in order to better serve our customers through the implementation of the workforce, IT and workplace strategies agreed by cabinet in November 2016. However, in order to realise material service benefits and even greater efficiency savings over the medium term, sustained capital investment and a revenue commitment of £1.672m is required to align the base budget for 2018-19.
- B.47. CFM is subject to a number of budget pressures particularly in relation to procurement, contract management and development of the council accommodation strategy, requiring on-going external professional support. The 2016 rationalisation of multiple service providers to just two overarching contracts for the running of the council's key operational buildings has provided a more streamlined, efficient and critically compliant FM service. A recent strategic service review has identified proposals for a future operating model, clear vision and strategy for the CFM service of 2020 and identified opportunities to address current and future budget pressures, and it is proposed to re-examine the procurement programme to see whether it would be feasible to accelerate the process.
- B.48. Aligned with this is the development of the corporate accommodation strategy, which seeks to rationalise the wider operational estate, maximise the utilisation of buildings in conjunction with targeted capital investment to reduce future running costs and identify surplus assets for disposal to support the capital programme. For 2018-19 it is essential that the service is financially stable and the budget is able to support the business plan, requiring a net commitment of £0.530m. A commitment of £0.3m is included to for the increased rent for Queens Road 1.
- B.49. Reorganisation and rationalisation of the HR and OT services during 2018-19 will deliver savings of £0.156m without impacting service delivery. Conversely, a commitment of £0.220m is required to establish the base budget for former Corporate Programme Unit staff that transferred to CFM and have now moved across to OT during the current year. CPU staff costs were previously funded from corporate reserves.

Customer Experience

- B.50. The division is responsible for a diverse range of functions including the customer service centre (CSC), customer resolution, concessionary travel, registrars and citizenship, coroners and mortuary services and housing solutions/temporary accommodation.

- B.51. Significant savings have been achieved since the customer service centre (CSC) was brought in-house in 2013 and the continued move away from face to face and telephone contact to digital provision is essential to mitigate the impact in more acute areas of the council's budget. Further savings are possible over the medium-term but require technical development to achieve it. Following a detailed review, the level of HRA activity versus GF activity in the CSC and MSSP has reached a critical tipping point that warrants switching primary accountability to the HRA. This has no budgetary impact on either fund for 2018-19.
- B.52. The merger of the housing solutions and temporary accommodation services and move to a unified council-wide temporary accommodation procurement approach has delivered operational cost reductions, albeit not necessarily against budget. Notwithstanding Southwark's continuing success in homeless prevention, the council faces significant budgetary pressure through increasing demand, restricted housing supply, legislative obligations and new burdens arising from the Homelessness Reduction Act 2017. Whilst grant funding is available in the short term, there is no certainty about resources beyond 2019-20. In addition, the impact of universal credit is having a detrimental effect on income collection to the point that a budget commitment (£1m profiled over two years) is required to mitigate the impact. *(Note. In November the Chancellor announced changes in relation to Universal Credit from April 2018, which may impact on this position).*

Equalities Assessment Summary

- B.53. The department undertakes equality analysis/screening on its budget proposals ahead of final decisions being taken. This helps to understand the potential effects that the budget proposals may have on different groups and whether there may be unintended consequences and how such issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts and continues through the cycle of planning and implementation of these proposals
- B.54. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. To date no cumulative impacts have been identified through the analysis.

CORPORATE

Overview

- B.55. The Corporate budgets include technical accounting budgets such as Minimum Revenue Provision (MRP), treasury income and costs, pension related costs and budgets which impact across the wider council such as the apprenticeship levy and contributions towards the Regeneration and Modernisation reserves. The £4m contingency budget also sits within corporate to support the wider budget risks.
- B.56. For 2018-19, income generation of £2.070m have been identified and commitments of £2.775m.

Income Generation

- B.57. During 2017-18 cabinet agreed to the purchase of strategic commercial properties which are expected to increase the commercial rental income by £2.000m to support the council budget.

Commitments

- B.58. Corporate commitments in the main arise as a result of government legislation such as apprenticeship levy, the second year impact of the revaluation of business rates on council owned buildings and the increasing cost of concessionary fares.
- B.59. As indicated in the capital monitoring report (Cabinet September), the council is expecting to need to start to borrow in order to fund the council ongoing capital investment programme. A commitment is included to reflect the potential interest and minimum revenue costs of this for 2018-19 totalling £1.6m.

Equality Analysis

- B.60. There are no equality analysis implications for these proposals.

Appendix C: Proposed Efficiencies and Improved Use of Resources 2018-19

| | 2018-19 |
|---------------------------------------|-----------------|
| | £000 |
| Children's and Adults' Services | (6,827) |
| Environment and Social Regeneration | (2,330) |
| Housing and Modernisation | (361) |
| Chief Executive's | (330) |
| Finance and Governance | (1,080) |
| Corporate | - |
| | <u>(10,928)</u> |
| Adults' Social Care | (4,577) |
| Children's Services | (1,590) |
| Education | (660) |
| Business, Culture and Regeneration | - |
| Total Children's and Adults' Services | <u>(6,827)</u> |
| Public Health | <u>(800)</u> |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|-------------------|--------------|-----------|--------------------|--|-----------------|---|
| Chief Executive's | Planning | 101 | Cllr Mark Williams | Continued rationalisation of the planning organisational structure in line with natural turnover of staff and changing demands for the service | (50) | No/minimal impact on staff or service users |
| Chief Executive's | Regeneration | 102 | Cllr Fiona Colley | Realignment of staffing resources to organisational structure and related budgets (Property Services) | (44) | Deletion of vacant post(s) – no impact |
| Chief Executive's | Regeneration | 103 | Cllr Mark Williams | Realignment of staffing resources to organisational structure and related budgets (Regeneration North, Regeneration South, Southwark Schools for the Future/Capital) | (236) | Deletion of vacant post(s) – no impact |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|---------------------------------|---------------------|-----------|--------------------------|--|-----------------|--|
| Children's and Adults' Services | Adults' Social Care | 104 | Cllr Richard Livingstone | End of Adult Social Care Support Grant which was one-off funding in 2017-18 | (1,577) | No impact; grant funding one-off planned use |
| Children's and Adults' Services | Adults' Social Care | 105 | Cllr Richard Livingstone | Modernisation of integrated pathways and review of care packages for people with disabilities to align to Care Act national eligibility criteria | (1,000) | Impact will be mitigated through individual assessments of eligible needs |
| Children's and Adults' Services | Adults' Social Care | 106 | Cllr Richard Livingstone | Reorganisation of Adult Social Care teams to support modernisation of the service (undertaken in 2017-18) | (2,000) | No further impact. Restructures have already been completed |
| Children's and Adults' Services | Children's Services | 107 | Cllr Victoria Mills | Part year effect (net of costs) of restructuring children's social care service management | (500) | Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. |
| Children's and Adults' Services | Children's Services | 108 | Cllr Victoria Mills | Restructuring of business support functions for children's social care (undertaken 2017-18) | (500) | Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. |
| Children's and Adults' Services | Children's Services | 109 | Cllr Victoria Mills | Reduction in external legal costs | (50) | No/minimal impact on staff or service users |
| Children's and Adults' Services | Children's Services | 110 | Cllr Victoria Mills | Termination of lease at Sunshine House – Children with Disabilities (CWD) team and service moved to council building in 2017-18 | (140) | No/minimal impact on staff or service users |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|-------------------------------------|---------------------|-----------|---------------------|---|-----------------|---|
| Children's and Adults' Services | Children's Services | 111 | Cllr Victoria Mills | Loss of government CAMHS grant to LA. Contribution of £287K from the ASC Transformation Fund and £113K from CAMHS Transformation Grant to ensure no loss in service for young people or parents | (400) | Impact on service users mitigated by transferring funding from specific grants and MH funding streams |
| Children's and Adults' Services | Education | 112 | Cllr Victoria Mills | Uncommitted commissioning budgets released as fixed term Southwark Information, Advice and Support roles come to an end as planned | (172) | No/minimal impact on staff or service users |
| Children's and Adults' Services | Education | 113 | Cllr Victoria Mills | Dedicated Schools Grant contribution to school improvement, subject to Schools Forum agreement | (100) | No/minimal impact on staff or service users |
| Children's and Adults' Services | Education | 114 | Cllr Victoria Mills | Structural review of department to take account of changes in government funding and increased academy numbers, net of specific funding and buyback arrangements | (150) | No/minimal impact on staff or service users |
| Children's and Adults' Services | Education | 115 | Cllr Victoria Mills | Capitalisation of management costs for Schools capital programme, SEN capital programme and Further Education and Apprenticeships capital programme (Passmore) | (75) | No/minimal impact on staff or service users |
| Children's and Adults' Services | Education | 116 | Cllr Victoria Mills | Realignment of day nursery funding from core in line with Dedicated Schools Grant and re-shape of services | (43) | No/minimal impact on staff or service users |
| Children's and Adults' Services | Education | 117 | Cllr Victoria Mills | Realignment of Children's Centres budgets in recognition of actual spend | (120) | No/minimal impact on staff or service users |
| Environment and Social Regeneration | Culture | 118 | Cllr Johnson Situ | Complete a total review of the library service to streamline and modernise service provision without closing libraries | (300) | No/minimal impact on staff or service users |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|-------------------------------------|---------------------------|-----------|----------------------|---|-----------------|--|
| Environment and Social Regeneration | Energy and Sustainability | 119 | Cllr Ian Wingfield | Review divisional management and staffing structure | (50) | Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. |
| Environment and Social Regeneration | Parks and Leisure | 120 | Cllr Barrie Hargrove | Review use of existing capital budget contribution in line with new contractual arrangements for leisure facilities maintenance | (100) | Savings built into reprocurement of contract mitigate any potential impact. |
| Environment and Social Regeneration | Parks and Leisure | 121 | Cllr Barrie Hargrove | Consolidate sports centre management across the borough to improve outcomes and professional development | (80) | Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. |
| Environment and Social Regeneration | Parks and Leisure | 122 | Cllr Barrie Hargrove | Review new parks and leisure management structure | (150) | Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. |
| Environment and Social Regeneration | Parks and Leisure | 123 | Cllr Barrie Hargrove | Review of Grounds Maintenance contract across parks to introduce new work practices and reduce specification in some areas | (200) | No impact on specific categories |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|-------------------------------------|---------------------|-----------|----------------------|--|-----------------|--|
| Environment and Social Regeneration | Public Health | 124 | Cllr Maisie Anderson | Substance Misuse – Reduction in spend through re-procurement of services | (35) | Savings built into reprocurement of contract mitigate any potential impact. |
| Environment and Social Regeneration | Public Health | 125 | Cllr Maisie Anderson | Sexual Health – Reduction in spend through more efficient methods of service delivery | (665) | Savings built into reprocurement of contract mitigate any potential impact. |
| Environment and Social Regeneration | Public Health | 126 | Cllr Maisie Anderson | Realign the Public Health budget contribution to library services | (100) | Equalities impact will be covered in the libraries review. |
| Environment and Social Regeneration | Regulatory Services | 127 | Cllr Ian Wingfield | Reinvest parking surplus in legislatively prescribed transport-related activities (Bridge Structures, Traffic Management, Asset Management etc.) | (450) | No impact on service users. |
| Environment and Social Regeneration | Waste and Cleansing | 128 | Cllr Ian Wingfield | Reduced costs arising from changes to opening hours and introduction of van booking and restricted use at the Household Waste Reuse and Recycling Centre | (200) | Impact on service users will not affect any one specific category |
| Finance and Governance | Director's Office | 129 | Cllr Fiona Colley | Alignment of hardship and emergency support budget to reflect overall service demand; resources remain available to fund the current scheme until March 2019 | (180) | No/minimal impact on staff or service users |
| Finance and Governance | Exchequer Services | 130 | Cllr Fiona Colley | Housing Benefits processing – implementation of Universal Credit reduces the volume of staff required for processing Housing Benefit | (80) | Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|------------------------|------------------------------------|-----------|-------------------|---|-----------------|--|
| Finance and Governance | Exchequer Services | 131 | Cllr Fiona Colley | Debt reduction and income collection efficiencies following realignment of services with housing functions (including shared processes) | (400) | Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. |
| Finance and Governance | Exchequer Services | 132 | Cllr Fiona Colley | Continued digitisation of customer services leading to a reduction in calls into Exchequer Services call centre | (50) | Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. |
| Finance and Governance | Finance and Information Governance | 133 | Cllr Fiona Colley | Reduction of one post within Risk and Insurance which is currently held vacant | (30) | Deletion of vacant post(s) - no impact |
| Finance and Governance | Law and Democracy | 134 | Cllr Peter John | Rationalisation of staffing resources across Law and Democracy Division | (30) | No/minimal impact on staff or service users |
| Finance and Governance | Law and Democracy | 135 | Cllr Peter John | Modernisation of council meetings, increase use of digital approaches for constitution and elections teams – reducing paper and equipment costs | (30) | No/minimal impact on staff or service users |
| Finance and Governance | Professional Finance Services | 136 | Cllr Fiona Colley | Deletion of vacant grade 15 and vacant grade 9 posts in the anti-fraud team. Statutory role of the Chief Audit Executive role to be carried out by BDO (our internal auditor contractors) | (130) | Deletion of vacant post(s) - no impact |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|---------------------------|--|-----------|----------------------|--|-----------------|--|
| Finance and Governance | Professional Finance Services/ Finance and Information Governance | 137 | Cllr Fiona Colley | Review of all Professional Finance Service (PFS) functions across the Procurement and Finance Teams as the final stage of the PFS transformation | (130) | Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. |
| Finance and Governance | Professional Finance Services | 138 | Cllr Fiona Colley | Remaining saving from prior year for deletion of anti fraud grade 10 post (from 1 October 2017) | (20) | Deletion of vacant post(s) – no impact |
| Housing and Modernisation | Asset Management | 139 | Cllr Stephanie Cryan | Rationalisation of the newly combined Specialist Housing Service comprising Adaptations, Handypersons, Private Sector Renewal and Empty Homes | (30) | No/minimal impact on staff or service users |
| Housing and Modernisation | Modernise HR | 140 | Cllr Fiona Colley | Further efficiencies in Human Resources services | (19) | No/minimal impact on staff or service users |
| Housing and Modernisation | Modernise OT | 141 | Cllr Fiona Colley | Residual savings arising from prior year rationalisation | (137) | No/minimal impact on staff or service users |
| Housing and Modernisation | Resident Services | 142 | Cllr Stephanie Cryan | Sustain – realignment of budget following restructure | (24) | No/minimal impact on staff or service users |
| Housing and Modernisation | Communities | 143 | Cllr Barrie Hargrove | Realignment of community budget in line with savings already achieved | (151) | This has been inserted on the recommendation of Cabinet on 23 January 2018 |
| Total | | | | | (10,928) | |

Appendix D: Proposed Income Generation 2018-19

| | 2018-19 |
|---------------------------------------|----------------|
| | £000 |
| Children's and Adults' Services | (1,206) |
| Environment and Social Regeneration | (3,130) |
| Housing and Modernisation | - |
| Chief Executive's | (545) |
| Finance and Governance | (330) |
| Corporate | (2,070) |
| | <u>(7,281)</u> |
| Adults' Social Care | (800) |
| Children's Services | - |
| Education | (406) |
| Business, Culture and Regeneration | - |
| Total Children's and Adults' Services | <u>(1,206)</u> |
| Public Health | <u>-</u> |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|-------------------|--------------|-----------|--------------------|---|-----------------|---|
| Chief Executive's | Planning | 201 | Cllr Mark Williams | Additional Community Infrastructure Levy (CIL) service charge income arising from continuing stream of developments | (50) | No/minimal impact on staff or service users |
| Chief Executive's | Planning | 202 | Cllr Mark Williams | Increase in planning fees set by government | (100) | No/minimal impact on staff or service users |
| Chief Executive's | Regeneration | 203 | Cllr Fiona Colley | Ongoing review of commercial rents to renew and replace leases and to reduce running costs | (395) | No/minimal impact on staff or service users |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|---------------------------------|---------------------|-----------|--------------------------|--|-----------------|--|
| Children's and Adults' Services | Adults' Social Care | 204 | Cllr Richard Livingstone | Increased client contribution income following the continuation of the Fairer Contributions Policy in line with the Care Act | (800) | Potential impact on service users, equalities analysis undertaken as part of the Fairer Contributions Policy |
| Children's and Adults' Services | Education | 205 | Cllr Victoria Mills | Additional buy back income for Educational Psychology non-statutory services for schools to help offset loss of SEND grant funding | (34) | Impact to mitigate loss of grant funding |
| Children's and Adults' Services | Education | 206 | Cllr Victoria Mills | A general uplift in rates charged to schools for buy back services | (60) | No/minimal impact on staff or service users |
| Children's and Adults' Services | Education | 207 | Cllr Victoria Mills | Full cost recovery of academy conversion | (30) | No/minimal impact on staff or service users |
| Children's and Adults' Services | Education | 208 | Cllr Victoria Mills | Further development of traded services income subject to final negotiation with school | (180) | No/minimal impact on staff or service users |
| Children's and Adults' Services | Education | 209 | Cllr Victoria Mills | Additional school improvement grant for 2018-19 | (102) | Positive impact |
| Corporate | Strategic Finance | 210 | Cllr Fiona Colley | Commercial rents arising from acquisition of Shand Street and Holyrood Street properties | (2,000) | No/minimal impact on staff or service users |
| Corporate | Strategic Finance | 211 | Cllr Fiona Colley | Increase in fees and charges across the departments | (70) | Any impact on service users will not affect any one specific category |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|-------------------------------------|-------------------|-----------|----------------------|--|-----------------|---|
| Environment and Social Regeneration | Culture | 212 | Cllr Johnson Situ | Increased income from libraries | (50) | No/minimal impact on staff or service users |
| Environment and Social Regeneration | Parks and Leisure | 213 | Cllr Barrie Hargrove | Extra income from café and ice cream concessions procurement | (200) | No/minimal impact on staff or service users |
| Environment and Social Regeneration | Parks and Leisure | 214 | Cllr Barrie Hargrove | Income from better use of parks buildings | (60) | No impact on specific categories |
| Environment and Social Regeneration | Parks and Leisure | 215 | Cllr Ian Wingfield | Marina fees reviewed and increased except for the berthing fees for current resident berth holders where the agreed reducing discount is applied | (60) | No impact on specific categories |
| Environment and Social Regeneration | Parks and Leisure | 216 | Cllr Barrie Hargrove | Income forecast for year two, resulting from the re-procurement of the Leisure Management contract | (1,350) | No/minimal impact on staff or service users |
| Environment and Social Regeneration | Parks and Leisure | 217 | Cllr Ian Wingfield | Cemeteries – review of fees, including move to inner London average for burial fees including exclusive right of burial and interment fees | (150) | Any impact on service users will not affect any one specific category |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|-------------------------------------|---------------------|-----------|----------------------|---|-----------------|--|
| Environment and Social Regeneration | Regulatory Services | 218 | Cllr Barrie Hargrove | Extend selective licensing scheme to include approximately 20,000 more dwellings | (450) | No/minimal impact on staff or service users |
| Environment and Social Regeneration | Regulatory Services | 219 | Cllr Ian Wingfield | Additional income from highway licensing and management fees arising from major regeneration projects | (50) | No/minimal impact on staff or service users |
| Environment and Social Regeneration | Regulatory Services | 220 | Cllr Ian Wingfield | Introduction of Controlled Parking Zones (CPZs) in response to predicted demand | (500) | Potentially positive impact on local residents |
| Environment and Social Regeneration | Regulatory Services | 221 | Cllr Ian Wingfield | Bring car club permit costs to Inner London Average | (100) | No/minimal impact on staff or service users |
| Environment and Social Regeneration | Traded Services | 222 | Cllr Fiona Colley | Sell services to other council departments and the external market | (100) | Positive impact |
| Environment and Social Regeneration | Waste and Cleansing | 223 | Cllr Ian Wingfield | Increase income from expansion of commercial waste service in response to demand | (60) | Impact on service users will not affect any one specific category |
| Finance and Governance | Exchequer Services | 224 | Cllr Fiona Colley | An increase to the original income generation proposal – Create internal enforcement agents for debt recovery | (200) | Consideration of equality analysis formed an integral part of the set-up arrangements for the Enforcement Agency Service. Council processes are designed to prevent enforcement action from being required. Further, where enforcement action proceeds, practices are in place to ensure residents avoid escalating fees and Agents receive training to recognise vulnerable residents and direct these to appropriate financial support where applicable. |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|------------------------|--------------------|-----------|-------------------|--|-----------------|---|
| Finance and Governance | Exchequer Services | 225 | Cllr Fiona Colley | An increase to the original income generation proposal – housing benefit overpayment recovery – increase income on debt recovery (subject to future government welfare benefit changes including universal credit) | (100) | No/minimal impact on staff or service users |
| Finance and Governance | Law and Democracy | 226 | Cllr Peter John | Review of external fees and charges including from litigation and income from major projects | (20) | No/minimal impact on staff or service users |
| Finance and Governance | Law and Democracy | 227 | Cllr Peter John | Provision of improved governance and support arrangements for appropriate committees | (10) | No/minimal impact on staff or service users |
| Total | | | | | (7,281) | |

Appendix E: Proposed Savings Impacting on Service Delivery 2018-19

| | 2018-19 |
|---------------------------------------|---------|
| | £000 |
| Children's and Adults' Services | - |
| Environment and Social Regeneration | - |
| Housing and Modernisation | - |
| Chief Executive's | - |
| Finance and Governance | - |
| Corporate | - |
| | - |
| | - |
| | - |
| Adults' Social Care | - |
| Children's Services | - |
| Education | - |
| Business, Culture and Regeneration | - |
| Total Children's and Adults' Services | - |
| | - |
| Public Health | - |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|---------------------------|---------------------|-----------|----------------------|---|-----------------|--|
| Housing and Modernisation | Communities | 301 | Cllr Barrie Hargrove | Review and realignment of community budgets | | This has been deleted on the recommendation of Cabinet on 23 January 2018 |
| Housing and Modernisation | Customer Experience | 302 | Cllr Fiona Colley | Move to online only provision for some appropriate non-emergency services – Customer Services | | proposed for deletion following the recommendation of OSC on 29 January 2018 |
| Total | | | | | - | |

Appendix F: Proposed Commitments 2018-19

| | 2018-19 |
|---------------------------------------|----------------|
| | £000 |
| Children's and Adults' Services | 25,575 |
| Environment and Social Regeneration | 250 |
| Housing and Modernisation | 3,800 |
| Chief Executive's | 50 |
| Finance and Governance | 175 |
| Corporate | 2,775 |
| | <u>32,625</u> |
| Adults' Social Care | 19,682 |
| Children's Services | 3,426 |
| Education | 2,467 |
| Business, Culture and Regeneration | - |
| Total Children's and Adults' Services | <u>25,575</u> |
| Public Health | <u>-</u> |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|---------------------------------|---------------------|-----------|--------------------------|---|-----------------|--|
| Chief Executive's | External Affairs | 401 | Cllr Peter John | Implementation of engagement strategy | 50 | Positive impact |
| Children's and Adults' Services | Adults' Social Care | 402 | Cllr Richard Livingstone | Support the total commitment of homecare for our most vulnerable residents, including the Southwark Ethical Care Charter, funded partly through additional resources made available through the Improved Better Care Fund | 10,302 | Positive impact for quality experienced by service users and for provider workforce. |
| Children's and Adults' Services | Adults' Social Care | 403 | Cllr Richard Livingstone | Support the total commitment of nursing care placements funded through additional resources made available through the Improved Better Care Fund | 2,374 | Positive impact for quality experienced by service users. |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|---------------------------------|---------------------|-----------|--------------------------|--|-----------------|---------------------------------|
| Children's and Adults' Services | Adults' Social Care | 404 | Cllr Richard Livingstone | Support the total commitment of supported living placements funded through additional resources made available through the Adult Social Care precept | 2,700 | Positive impact |
| Children's and Adults' Services | Adults' Social Care | 405 | Cllr Richard Livingstone | Development of all age disability pathway to modernise services for children with disabilities | 3,800 | Positive impact |
| Children's and Adults' Services | Adults' Social Care | 406 | Cllr Richard Livingstone | Transformation fund to improve the health, wellbeing and resilience of vulnerable service users funded through additional resources made available through the Improved Better Care Fund | 250 | Positive impact |
| Children's and Adults' Services | Adults' Social Care | 407 | Cllr Richard Livingstone | Further contribution to Adult Social Care Transformation Fund arising from the value of the precept from increased Council Tax base (total contribution of £2.956m in 2018-19) | 256 | Positive impact |
| Children's and Adults' Services | Children's Services | 408 | Cllr Victoria Mills | Ensuring that the Children's Services staffing budgets are on a sustainable financial footing | 2,000 | Positive impact |
| Children's and Adults' Services | Children's Services | 409 | Cllr Victoria Mills | Ensuring that the Children's Services placements budgets are on a sustainable financial footing | 1,200 | Positive impact |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|---------------------------------|---------------------|-----------|---------------------|---|-----------------|---|
| Children's and Adults' Services | Children's Services | 410 | Cllr Victoria Mills | Additional resources required to sustain early help service at current levels. This follows the loss of Dedicated Schools Grant (DSG) for early help/early years as government regulations have reduced the central retention limit on early years block. This assumes that Schools Forum will continue to make DSG contributions to the current costs of the service, subject to agreement by Schools Forum in December 2017 | 226 | Positive impact |
| Children's and Adults' Services | Education | 411 | Cllr Victoria Mills | Special Educational Needs (SEN) Home to School Transport additional costs due to increase in number of children with special educational needs (net) | 714 | positive impact |
| Children's and Adults' Services | Education | 412 | Cllr Victoria Mills | Loss of government Education Services Grant (ESG) that previously supported Education department functions | 711 | positive impact |
| Children's and Adults' Services | Education | 413 | Cllr Victoria Mills | School improvement service – loss of available Dedicated Schools Grant and Education Services Grant | 588 | positive impact |
| Children's and Adults' Services | Education | 414 | Cllr Victoria Mills | Net reduction in pupil premium funding available to provide the virtual school for looked after children | 180 | positive impact |
| Children's and Adults' Services | Education | 415 | Cllr Victoria Mills | Loss of government Special Educational Needs and Disability (SEND) grant funding that previously supported SEND reform implementation | 274 | Positive impact |
| Corporate | Corporate | 416 | Cllr Fiona Colley | Continued cost of NNDR revaluation (April 2017) on council-owned business properties | 250 | No/minimal impact on staff or service users |
| Corporate | Corporate | 417 | Cllr Fiona Colley | Council tax scheme to support care leavers | 75 | Positive impact on care leavers |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|-------------------------------------|-------------------|-----------|----------------------|--|-----------------|--|
| Corporate | Strategic Finance | 418 | Cllr Fiona Colley | Further requirement to pay apprenticeship levy tax to government in line with council salary costs. This increase is net of refunds provided by HMRC for apprentice costs. | 100 | No/minimal impact on staff or service users |
| Corporate | Strategic Finance | 419 | Cllr Fiona Colley | Costs required to fund the GLA concessionary fares system | 100 | No impact on service users. |
| Corporate | Strategic Finance | 420 | Cllr Fiona Colley | Costs associated with borrowing required to fund the current capital programme for the general fund | 1,400 | No impact on service users. |
| Corporate | Strategic Finance | 421 | Cllr Fiona Colley | Minimum Revenue Provision (MRP) associated with commercial purchases | 200 | No/minimal impact on staff or service users |
| Corporate | Strategic Finance | 422 | Cllr Fiona Colley | Costs associated with mitigating the losses in housing benefit and council tax benefit administration grants from government | 600 | No impact on service users. |
| Corporate | Strategic Finance | 423 | Cllr Fiona Colley | National insurance (April 2016 1% increase) and apprenticeship levy costs associated with the 2% pay award | 50 | No/minimal impact on staff or service users |
| Environment and Social Regeneration | Parks and Leisure | 424 | Cllr Barrie Hargrove | Revenue to support expansion of playground provision arising from Parks and Top Quality Play commitment | 250 | Positive impact for quality experienced by service users |
| Finance and Governance | Law and Democracy | 425 | Cllr Peter John | Annual contribution to finance costs of elections not recovered from Electoral Commission or from Government | 175 | No/minimal impact on staff or service users |
| Housing and Modernisation | CFM (Modernise) | 426 | Cllr Fiona Colley | Budget commitment necessary to realign and stabilise the Corporate Facilities Management service | 530 | No/minimal impact on staff or service users |
| Housing and Modernisation | CFM (Modernise) | 427 | Cllr Fiona Colley | Additional costs arising from annual rent review on the QR1 property | 297 | No/minimal impact on staff or service users |

| Department | Division | Reference | Cabinet Member | Description | 2018-19 £000 | Equalities Analysis Information |
|---------------------------|---------------------|-----------|----------------------|--|-----------------|---|
| Housing and Modernisation | Communities | 428 | Cllr Fiona Colley | No recourse to public funds – demand-led cost pressure | 215 | No/minimal impact on staff or service users |
| Housing and Modernisation | Customer Experience | 429 | Cllr Stephanie Cryan | Temporary Accommodation – underlying cost pressures arising from increasing demand, statutory obligations to accommodate households in self-contained rather than shared bed and breakfast and detrimental impact of Universal Credit on income collection/arrears | 750 | No/minimal impact on staff or service users |
| Housing and Modernisation | ICT (Modernise) | 430 | Cllr Fiona Colley | Establish business as usual (BAU) budget for shared service arrangement with Brent and Lewisham | 1,672 | No/minimal impact on staff or service users |
| Housing and Modernisation | OT (Modernise) | 431 | Cllr Fiona Colley | Budget commitment to support incorporation of former Corporate Programmes Unit into CFM that was previously funded from reserves | 220 | No impact on service users. |
| Housing and Modernisation | Resident Services | 432 | Cllr Stephanie Cryan | Ilderton Road embankment reinstatement and cost of temporary travellers site at Devonshire Grove | 116 | Positive impact |
| Total | | | | | 32,625 | |

APPENDIX G - PROPOSED FEES AND CHARGES for 2018-19

| | Department | Service | Schedule Heading | Member | Page |
|----|-------------------------------------|------------------------------|--|------------------|-------------|
| G1 | Chief Executives | Planning | Building Control | Cllr Williams | 2 |
| | | | Pre-application fees | Cllr Williams | 6 |
| | | | Local Land Charges Fees - for Local Authority Searches | Cllr Colley | 9 |
| | | | Property Services | Cllr Colley | 9 |
| G2 | Children's and Adults' | Adults' Services | Adult Social Care | Cllr Livingstone | 11 |
| | | Adult Education | Adult Community Learning | Cllr Situ | 11 |
| | | Children's Services | Early Years Centres | Cllr Mills | 12 |
| G3 | Environment and Social Regeneration | Waste and Cleansing Services | Waste and Cleansing Services | Cllr Wingfield | 14 |
| | | Parking Services | Parking Services | Cllr Wingfield | 15 |
| | | Regulatory Services | Road Network Management | Cllr Hargrove | 17 |
| | | Regulatory Services | Street Markets | Cllr Hargrove | 19 |
| | | Traded Services | Pest Control | Cllr Colley | 22 |
| | | Regulatory Services | Housing Enforcement Residential | Cllr Hargrove | 22 |
| | | Regulatory Services | Trading Standards | Cllr Hargrove | 23 |
| | | Regulatory Services | Licensing | Cllr Hargrove | 24 |
| | | Regulatory Services | CCTV | Cllr Hargrove | 30 |
| | | Regulatory Services | Highways Enforcement | Cllr Hargrove | 30 |
| G4 | Environment and Social Regeneration | Parks and Leisure | Public Parks and BMX fees and Charges | Cllr Hargrove | 33 |
| | | Parks and Leisure | South Dock Marina | Cllr Wingfield | 38 |
| | | Parks and Leisure | Cemeteries & Crematorium | Cllr Wingfield | 40 |
| | | Parks and Leisure | Leisure Centres | Cllr Hargrove | 42 |
| | | Culture | Library Service Fees | Cllr Situ | 54 |
| | | Culture | Events and Arts Service | Cllr Situ | 57 |
| | | Culture | Film Service | Cllr Situ | 60 |
| | | Culture | Youth and Play Service Fees and Charges | Cllr Hargrove | 61 |
| G5 | Housing and Modernisation | Housing and Modernisation | Resident Services | Cllr Cryan | 63 |
| | | | Homeowner Services | Cllr Cryan | 65 |
| | | | Other Services | Cllr Cryan | 68 |
| | | | Part 1 – Summary payable fees payable by registration officers | Cllr Colley | 72 |

Chief Executives Department

Fees and Charges 2018-19

| Fee / Charge Description | Income Type - Mandatory or Discretionary | Nature - Capped or fully flexible | Actual 2017-18 Fee £ | Proposed 2018-19 Fee £ | %age increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|--|--|-----------------------------------|----------------------|------------------------|-----------------------|---|
| Building Control | | | | | | |
| Fees items (exempt or outside scope of VAT) | | | | | | |
| Special and temporary structures licence | Discretionary | capped | £180.00 | £185.00 | 2.78% | Benchmarked inner London boroughs Nov 2017 |
| Demolition notices | Discretionary | capped | £260.00 | £268.00 | 3.08% | Benchmarked inner London boroughs Nov 2017 |
| Fees items - VATABLE | | | | | | |
| (Note: All building regulation fees shown in the table below are Ex-VAT. Appropriate VAT will be added at the time of invoicing/charging.) | | | | | | |
| Extension less than 6sqm (B Reg) | mandatory | capped | 500.00 | 515.00 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| Extension less than 40sqm (B Reg) | mandatory | capped | 625.00 | 643.00 | 2.88% | Benchmarked inner London boroughs Nov 2017 |
| Extension between 40-60sqm (B Reg) | mandatory | capped | 708.33 | 730.00 | 3.06% | Benchmarked inner London boroughs Nov 2017 |
| for each additional 20sqm (B Reg) | mandatory | capped | 100.00 | 103.00 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| Basement as extension above plus (B Reg) | mandatory | capped | 266.66 | 274.00 | 2.75% | Benchmarked inner London boroughs Nov 2017 |
| Attached garage (B Reg) | mandatory | capped | 350.00 | 361.00 | 3.14% | Benchmarked inner London boroughs Nov 2017 |
| Through lounge (B Reg) | mandatory | capped | 200.00 | 206.00 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| Removal chimney Breast (B Reg) | mandatory | capped | 200.00 | 206.00 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| Installation of new Wc/Shower/Utility (B Reg) | mandatory | capped | 200.00 | 206.00 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| Garage Conversion (B Reg) | mandatory | capped | 350.00 | 361.00 | 3.14% | Benchmarked inner London boroughs Nov 2017 |

Chief Executives Department

Fees and Charges 2018-19

| Fee / Charge Description | | Income Type - Mandatory or Discretionary | Nature - Capped or fully flexible | Actual 2017-18 Fee £ | Proposed 2018-19 Fee £ | %age increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|--------------------------|--|--|-----------------------------------|----------------------|------------------------|-----------------------|---|
| | Replacement windows up to 5 No in a single dwell | mandatory | capped | 166.66 | 172.00 | 3.20% | Benchmarked inner London boroughs Nov 2017 |
| | per extra window (B Reg) | mandatory | capped | 8.33 | 8.58 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| | re roofing (B Reg) | mandatory | capped | 250.00 | 258.00 | 3.20% | Benchmarked inner London boroughs Nov 2017 |
| | new electrical wiring non competent persons) (B Reg) | mandatory | capped | 300.00 | 309.00 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| | request for conveyancing information with reference number provided | Discretionary | capped | 10.00 | 11.00 | 10.00% | Benchmarked inner London boroughs Nov 2017 |
| | request for conveyancing information with no reference number provided | Discretionary | capped | 47.00 | 48.00 | 2.13% | Benchmarked inner London boroughs Nov 2017 |
| | other work less than £5000 (B Reg) | Mandatory | capped | 291.67 | 300.00 | 2.86% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £5000-£10000 (B Reg) | Mandatory | capped | 354.17 | 365.00 | 3.06% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £10000-£20000 (B Reg) | Mandatory | capped | 437.50 | 451.00 | 3.09% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £20000-£30000 (B Reg) | Mandatory | capped | 550.00 | 567.00 | 3.09% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £30000-£40000 (B Reg) | Mandatory | capped | 666.67 | 687.00 | 3.05% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £ 40000-£50000 (B Reg) | Mandatory | capped | 770.83 | 794.00 | 3.01% | Benchmarked inner London boroughs Nov 2017 |
| | other work value £50000-£60000 (B Reg) | Mandatory | capped | 883.33 | 909.00 | 2.91% | Benchmarked inner London boroughs Nov 2017 |
| | other work value £60000-£70000 (B Reg) | Mandatory | capped | 1,000.00 | 1,030.00 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £70000-£80000 (B Reg) | Mandatory | capped | 1,104.17 | 1,137.00 | 2.97% | Benchmarked inner London boroughs Nov 2017 |

Chief Executives Department

Fees and Charges 2018-19

| Fee / Charge Description | | Income Type - Mandatory or Discretionary | Nature - Capped or fully flexible | Actual 2017-18 Fee £ | Proposed 2018-19 Fee £ | %age increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|--------------------------|---|--|-----------------------------------|---------------------------------|---------------------------------|-----------------------|---|
| | Other work value £80000-£90000 (B Reg) | Mandatory | capped | 1,208.33 | 1,245.00 | 3.03% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £90000-£100000 (B Reg) | Mandatory | capped | 1,333.33 | 1,373.00 | 2.98% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £100 000-£120000 (B Reg) | Mandatory | capped | 1,437.50 | 1,481.00 | 3.03% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £120000-£140000 (B Reg) | Mandatory | capped | 1,520.83 | 1,566.00 | 2.97% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £140000-£160000 (B Reg) | Mandatory | capped | 1,625.00 | 1,674.00 | 3.02% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £160000-£180000 (B Reg) | Mandatory | capped | 1,708.33 | 1,760.00 | 3.02% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value £180000-£200000 (B Reg) | Mandatory | capped | 1,731.67 | 1,784.00 | 3.02% | Benchmarked inner London boroughs Nov 2017 |
| | Other work value Over £200000 (B Reg) | Mandatory | fully flexible | based on estimate of work value | based on estimate of work value | | Benchmarked inner London boroughs Nov 2017 |
| | 1 New dwelling (B Reg) | mandatory | capped | 750.00 | 773.00 | 3.07% | Benchmarked inner London boroughs Nov 2017 |
| | 2 dwellings (B Reg) | Mandatory | capped | 1,000.00 | 1,030.00 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| | 3 dwellings (B Reg) | Mandatory | capped | 1,250.00 | 1,288.00 | 3.04% | Benchmarked inner London boroughs Nov 2017 |
| | 4 dwellings (B Reg) | mandatory | capped | 1,378.72 | 1,420.00 | 2.99% | Benchmarked inner London boroughs Nov 2017 |
| | 5 dwellings (B Reg) | Mandatory | capped | 1,600.00 | 1,648.00 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| | 6 dwellings (B Reg) | Mandatory | capped | 1,821.28 | 1,876.00 | 3.00% | Benchmarked inner London boroughs Nov 2017 |
| | 7 dwellings (B Reg) | mandatory | capped | 2,042.55 | 2,104.00 | 3.01% | Benchmarked inner London boroughs Nov 2017 |
| | 8 dwellings (B Reg) | Mandatory | capped | 2,263.83 | 2,332.00 | 3.01% | Benchmarked inner London boroughs Nov 2017 |
| | 9 dwellings (B Reg) | Mandatory | capped | 2,485.11 | 2,560.00 | 3.01% | Benchmarked inner London boroughs Nov 2017 |
| | 10 dwellings (B Reg) | mandatory | capped | 2,706.38 | 2,788.00 | 3.02% | Benchmarked inner London boroughs Nov 2017 |

Chief Executives Department

Fees and Charges 2018-19

| Fee / Charge Description | | Income Type - Mandatory or Discretionary | Nature - Capped or fully flexible | Actual 2017-18 Fee £ | Proposed 2018-19 Fee £ | %age increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|---|--|--|-----------------------------------|---------------------------------|---------------------------------|-----------------------|--|
| | more than 10 dwellings (B Reg) | Mandatory | capped | based on estimate of work value | based on estimate of work value | | Benchmarked inner London boroughs Nov 2017 |
| | flat conversion to form 2 flats (B Reg) | mandatory | capped | 750.00 | 773.00 | 3.07% | Benchmarked inner London boroughs Nov 2017 |
| | Supplementary Charges (B Reg) | Discretionary | fully flexible | n/a | based on cost recovery | | Supplementary charges allow for the true cost of work to be charged. |
| | Chargeable Advice (B Reg) | Discretionary | fully flexible | n/a | based on cost recovery | | Chargeable Advice allow for pre application advice to charged for, however, there is the caveat that this may reduce the building regulation charge. |
| | Archive enquiry requests | Discretionary | fully flexible | n/a | based on cost recovery | | Occasionally archive enquiries are made which fall outside the EI regulations. A fee is proposed to be levied on a cost recovery basis. |
| Above building regulation figures quoted are for Building Notice charge. The Plan plus Inspection charges are similar. The Regularisation and reversion charge equals 120 % of Building Notice charge | | | | | | | |
| Fees items - NON VATABLE | Numbering of building (1-20 dwellings) | Discretionary | fully flexible | £68.00 | £38.50/unit | 0% - 1032% | Move to a flat rate of £38.50 per unit |
| Fees items - NON VATABLE | Numbering of building (21-40 dwellings) | Discretionary | fully flexible | £80.00 | £38.50/unit | 911% - 1825% | |
| Fees items - NON VATABLE | Numbering of building (41-60 dwellings) | Discretionary | fully flexible | £92.00 | £38.50/unit | 1615% - 2411% | |
| Fees items - NON VATABLE | Numbering of building (61-80 dwellings) | Discretionary | fully flexible | £105.00 | £38.50/unit | 2137% - 2833% | |
| Fees items - NON VATABLE | Naming of a building (for each building) | Discretionary | fully flexible | £136.00 | £350.00 | 157.35% | |
| Fees items - NON VATABLE | Road / street naming (for each new road) | Discretionary | fully flexible | £202.00 | £400.00 | 98.02% | |
| | | | | | | | |

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Chief Executives Department

Fees and Charges 2018-19

| Fee / Charge Description | | Income Type - Mandatory or Discretionary | Nature - Capped or fully flexible | Actual 2017-18 Fee £ | Proposed 2018-19 Fee £ | %age increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|---|---|--|-----------------------------------|----------------------|------------------------|-----------------------|---|
| Pre- Application Fees | Fees items - Vatable | | | | | | |
| A1. Householder Enquiries | Householder development (i.e. affecting a single dwelling) <ul style="list-style-type: none"> • Advice on likelihood of getting planning permission. • Extensions or change of use involving less than 100sqm of floor space • Shop fronts, signs and adverts for a shop or attached to a business premises | Discretionary | fully flexible | 150.00 | 150.00 | 0.00% | 2018-19 fees to be reviewed for 6 February Cabinet |
| A2. Householder Listed Building repairs | Technical assistance with restoration / conservation works | Discretionary | fully flexible | Free | Free | | |
| | Confirmation email or letter providing technical advice | Discretionary | fully flexible | 150.00 | 150.00 | 0.00% | Benchmark comparable |
| A3. Householder Listed Building Development | Development of a Listed Building Extensions or internal alterations | Discretionary | fully flexible | 150.00 | 150.00 | 0.00% | Benchmark comparable |
| | | | | | | | |
| B - Small proposals | | | | | | | |
| Proposals involving 1-6 new dwellings; New build or extensions of 100-499sqm (any use class) including change of use. <ul style="list-style-type: none"> • Development of a listed building or affecting its setting • Telecoms Masts and Equipment • Advice on Conditions, Non-material amendments, Minor Material Amendments • Advertisement boards (not attached to a business premises) | For: <ul style="list-style-type: none"> • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment | Discretionary | fully flexible | 300.00 | 300.00 | 0.00% | Benchmark comparable |

Chief Executives Department

Fees and Charges 2018-19

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|---|---|--|-----------------------------------|----------------------|------------------------|-----------------------|---|
| Follow-up meetings and letter | for: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment discussed at the meeting | Discretionary | fully flexible | £100.00 | £100.00 | 0.00% | Benchmark comparable |
| C - Medium sized proposals, | | | | | | | |
| Proposals involving creation of 7-19 dwellings; New build or extensions of 500-999sqm (any use class) including change of use • Development of a listed building or affecting its setting • Advice on Conditions, Non-material amendments, Minor Material Amendments | (additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately) | Discretionary | fully flexible | 2,000.00 | 2,000.00 | 0.00% | Benchmark comparable |
| Follow-up meetings and letter | | Discretionary | fully flexible | 1,000.00 | 1,000.00 | 0.00% | Benchmark comparable |
| D - Major Development Proposals, | | | | | | | |
| Proposals involving 20-49 dwellings; New build or extensions of 1000-9,999sqm (any use class) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments | (additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately) | Discretionary | fully flexible | 2,500.00 | 2,500.00 | 0.00% | Benchmark comparable |
| Follow-up meetings and letter | | Discretionary | fully flexible | 1,500.00 | 1,500.00 | 0.00% | Benchmark comparable |

Chief Executives Department

Fees and Charges 2018-19

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|--|--|-----------------------------------|--|--|-----------------------|---|
| E - Large scale Major Development Proposals | | | | | | |
| <ul style="list-style-type: none"> Proposals involving 50 or more dwellings; New build or extensions above 10,000sqm (any use class)) including change of use Advice on Conditions, Non-material amendments, Minor Material Amendments | Discretionary | fully flexible | 4,500.00 | 4,500.00 | 0.00% | Benchmark comparable |
| Follow-up meetings and letter | Discretionary | fully flexible | 2,500.00 | 2,500.00 | 0.00% | Benchmark comparable |
| F - Planning Performance Agreements | | | | | | |
| <ul style="list-style-type: none"> Appropriate for the largest or strategic development proposals in the borough, such as development relating to the delivery of Local Plan site allocations. | Discretionary | fully flexible | To be Agreed and based on the council's current charging rates | To be Agreed and based on the council's current charging rates | 0.00% | Benchmark comparable |
| <ul style="list-style-type: none"> Specialists consultant fees will be chargeable in addition to the pre-application fee quoted | Discretionary | fully flexible | To be Agreed and based on the council's current charging rates | To be Agreed and based on the council's current charging rates | 0.00% | Benchmark comparable |
| | | | | | | |

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Chief Executives Department

Fees and Charges 2018-19

| Fee / Charge Description | | Income Type - Mandatory or Discretionary | Nature - Capped or fully flexible | Actual 2017-18 Fee £ | Proposed 2018-19 Fee £ | %age increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|---|---------------------------------|--|-----------------------------------|---|---|-----------------------|--|
| Local Land Charges Fees for Local Authority Searches | | | | | | | |
| LLC1 Official (Fee non VATable) | | Discretionary | fully flexible | 11.00 | 11.00 | 0.00% | Fee is comparable to inner London average (fifth highest). From 2017-18, VAT is applicable to the CON29R reflected in the revised fee. |
| CON29R (Fee non VATable) | | Discretionary | fully flexible | 166.00 | 166.00 | 0.00% | |
| CON29R (Fee VATable) | | Discretionary | fully flexible | 199.20 | 199.20 | 0.00% | |
| Search fee (LLC1 & CON29R) | | Discretionary | fully flexible | 210.20 | 210.20 | 0.00% | |
| Property Services - Fees And Charges | | | | | | | |
| Property Development & Disposals | Property Disposals | Discretionary | Capped | 1% of Capital Value £0-£250k) Deminimus £250 | 1% of Capital Value £0-£250k) Deminimus £250 | N/A | Some local authorities outside London, where transaction values tend to be lower, charge 5% across the board subject to a £500 minimum (Source: Thanet District Council) |
| Property Development & Disposals | Property Disposals | Discretionary | Capped | 0.5% of Capital Value (£250k-£1m) | 0.5% of Capital Value (£250k-£1m) | N/A | |
| Property Development & Disposals | Property Disposals | Discretionary | Capped | 0.25% of Capital Value £1m+ | 0.25% of Capital Value £1m+ | N/A | |
| Property Development & Disposals | Leasehold Enfranchisement | Discretionary | Capped | 625.00 | 656.00 | 4.96% | The 2018/19 fees have been increased in line with fee rate infaltion amongst supplier firms. Benchmarking data is being reviewed for future tyeans. |
| Portfolio Management | Assignments/ Subletting | Discretionary | Capped | 600.00 | 630.00 | 5.00% | |
| Portfolio Management | Change of use | Discretionary | Capped | 600.00 | 630.00 | 5.00% | |
| Portfolio Management | Alterations | Discretionary | Capped | 600.00 | 630.00 | 5.00% | |
| Portfolio Management | New Lease occupational Licences | Discretionary | Capped | 500.00 | 525.00 | 5.00% | |

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Chief Executives Department

Fees and Charges 2018-19

| Fee / Charge Description | | Income Type - Mandatory or Discretionary | Nature - Capped or fully flexible | Actual 2017-18 Fee £ | Proposed 2018-19 Fee £ | %age increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|--------------------------|-------------|--|-----------------------------------|----------------------|------------------------|-----------------------|---|
| Portfolio Management | Copy leases | Discretionary | Capped | 50.00 | 53.00 | 6.00% | |

Children's & Adults Department - Fees and Charges 2018-19 (reviewable September 2018)

| Business Unit | INCOME STREAM | Income Type - Mandatory or Discretionary | Nature - Capped or fully flexible | Actual 2017-18 Fee £ | Proposed 2018-19 Fee £ | % age increase in fees | Fee comparison position against other Local Authorities, Inflation factor used (where from, source etc,) and other comments |
|---|---|--|-----------------------------------|--|--|------------------------|---|
| Adult Social Care | Service user contributions to cost of care | Discretionary | Fully flexible | Depends on individual's financial circumstances. | Depends on individual's financial circumstances. | | Contributions are assessed based on the individual's ability to pay, in line with the council's fairer contributions policy. |
| Fees items (exempt or outside scope of VAT) | | | | | | | |
| | | | | | | | |
| Education - Adult Community Learning | Childcare fees - per hour | Discretionary | Fully Flexible | 6.00 | 6.00 | 0.0% | These fees are reviewed on an academic year basis, and, therefore will be implemented in September 2018 and reviewed in February 2019. |
| Education - Adult Community Learning | Childcare fees - per week | Discretionary | Fully Flexible | 240.00 | 240.00 | 0.0% | |
| Education - Adult Community Learning | Adult Learning Standard Fee - per hour | Discretionary | Fully Flexible | 4.00 | 5.00 (£6.00 for arts and creative pay as you go sessions) | 25.0% | |
| Education - Adult Community Learning | Adult Learning Concessionary Fee - per hour | Discretionary | Fully Flexible | 2.00 | 2.50 | 25.0% | |
| Fees items for Adult Learning Service- Vatable | | | | | | | |

Children's and Adults' Department

Fees and Charges 2018-19

| Business Unit | Fee / Charge Description | Income Type - Statutory or Discretionary | Nature - Fixed, Capped or Fully flexible | Current 2016-17 Fee £ | 2017-18 Proposed Fee £ | % increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.) and other comments | |
|---|---|--|--|-----------------------|------------------------|--------------------|--|--|
| Early Years Service - Early Years Centres | Band 1 - southwark families receiving support with childcare costs through Tax Credits or Universal Credit | | | | | | | |
| | Under Three | | | | | | | |
| | Weekly Rate 5 days (50 hours) | Discretionary | Fully Flexible | 260 | 260 | 0.0% | Reviewable September 2018 | |
| | Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two) | | | | | | | |
| | Weekly Rate 5 days (50 hours) | Discretionary | Fully Flexible | 195 | 195 | 0.0% | | |
| | Band 2 - southwark families receiving Child Benefit payments but not receiving support with childcare costs through Tax Credits or Universal Credit | | | | | | | |
| | Under Three | | | | | | | |
| | Weekly Rate 5 days (50 hours) | Discretionary | Fully Flexible | 275 | 275 | 0.0% | | |
| | Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two) | | | | | | | |
| | Weekly Rate 5 days (50 hours) | Discretionary | Fully Flexible | 210 | 210 | 0.0% | | |
| | Band 3 - Non Southwark Residents and for families in Southwark either not receiving Child Benefit payments or paying the High Income Child Benefit | | | | | | | |
| | Under Three | | | | | | | |
| | Weekly Rate 5 days (50 hours) | Discretionary | Fully Flexible | 285 | 285 | 0.0% | | |
| | Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two) | | | | | | | |
| | Weekly Rate 5 days (50 hours) | Discretionary | Fully Flexible | 215 | 215 | 0.0% | | |

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Environment & Social Regeneration Department

Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | | Income Type - Statutory or Discretionary | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.), and other comments | |
|--|--|--|--|-------------------|------------------------|-----------------------------|--|--|
| WASTE & CLEANSING SERVICES | | | | | | | | |
| WASTE DISPOSAL | Gate fee at Old Kent Road Waste Facility (charge per tonne). | Discretionary | Fully flexible | 162.67 | 169.61 | 4.27% | Based on Non Hazardous Industrial rate per tonne and contract indexation | |
| | Hazardous wastes. | | | Prices on request | Prices on request | | Hazardous Waste may require special management processes, and are charged at cost as invoiced by the Council's contractor, with an admin/overhead supplement of 20% | |
| | Tyres (charge per tonne) | | | 240.29 | 247.50 | 3.00% | 3% Inflation (CPIH, September 2017 index ONS) | |
| | Charges for the disposal of litter and waste collected by other land owners (charge per tonne) | | | 81.60 | 85.09 | 4.28% | EPA Section 89 (1) imposes a duty on the occupier of any relevant land within a litter control area of a local authority to ensure that the land under their control is, so far as is practicable, kept clear of litter and refuse. The litter and refuse thus generated is chargeable for both collection and disposal (The Controlled Waste (England and Wales) Regulations 2012 section 4 (8)). The fee is to be increased in line with contract indexation | |
| | Green waste disposal charges to Quadron (on behalf of Parks unit) | | | 71.05 | 74.09 | 4.27% | Rate reviewed and incorporated in the new Parks grounds maintenance contract | |
| COMMERCIAL WASTE | | | | | | | | |
| General Waste | COLLECTIONS | | | | | | | |
| | Refuse Bags (per bag) | Discretionary | Fully flexible | 1.69 | 1.44 | -15% | 1. Charges for containerised commercial waste collections increased 3% in line with inflation (CPIH, September 2017 index ONS). Charges for commercial waste collected in sacks have been reduced to take account of low cost of sacks from competitive procurement and to encourage small businesses to participate in the service - recycling sack collection price also applies to cardboard collection price. 2. Local authorities are entitled to provide commercial waste collections without adding the cost of VAT to the cost of the service. Commercial waste collection services will be provided without VAT being added to the charges. 3. The business unit will adopt a discount pricing strategy to penetrate the market, build customer loyalty and attract high volume contracts that cost less to administer per unit collected. Discounts will be up to 10%. | |
| | 1100 lt. Eurobin (per collection) | | | 15.30 | 15.76 | 3% | | |
| | 660 lt. Eurobin (per collection) | | | 11.43 | 11.77 | 3% | | |
| | 360 lt. Eurobin (per collection) | | | 6.03 | 6.21 | 3% | | |
| | 240 lt. Eurobin (per collection) | | | 4.91 | 5.06 | 3% | | |
| | Special Collections | | | Prices on request | Prices on request | | | |
| Recycling | | | | | | | | |
| | Recycling Bags (per bag) | | | 1.03 | 0.88 | -15% | | |
| | 1100 lt. Eurobin (per collection) | | | 9.22 | 9.50 | 3% | | |
| | 660 lt. Eurobin (per collection) | | | 7.60 | 7.83 | 3% | | |
| | 360 lt. Eurobin (per collection) | | | 3.80 | 3.92 | 3% | | |
| | 240 lt. Eurobin (per collection) | | | 3.31 | 3.41 | 3% | | |
| | Cardboard (Stickers) | | | 1.03 | 0.88 | -15% | | |
| RECHARGEABLE HOUSEHOLD WASTE SERVICES | | | | | | | | |
| | Weekly Container Hire & Maintenance Charges | | | | | | | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|---|--|--|---------------|------------------------|-----------------------------|---|--|--|--|
| 35yd Roll on Roll off | Discretionary | Fully flexible | 14.94 | 15.39 | 3.00% | 3% Inflation (CPIH, September 2017 index ONS) | | | |
| Chamberlain / Paladin | | | 3.16 | 3.26 | 3.00% | | | | |
| 1100 litre. Eurobin | | | 3.16 | 3.26 | 3.00% | | | | |
| 660 litre. Eurobin | | | 2.89 | 2.97 | 3.00% | | | | |
| 330/360 litre. bin | | | 1.17 | 1.21 | 3.00% | | | | |
| RECHARGEABLE HOUSEHOLD WASTE SERVICES | | | | | | | | | |
| Household Refuse Collections - Non Domestic premises | | | | | | | | | |
| Clinical Waste Bags (per bag) | Discretionary | Fully flexible | 4.04 | 4.16 | 3.00% | 3% Inflation (CPIH, September 2017 index ONS) | | | |
| 1100 litre. Eurobin (per collection) | | | 8.72 | 8.98 | 3.00% | | | | |
| 660 litre. Eurobin (per collection) | | | 4.44 | 4.57 | 3.00% | | | | |
| 330/360 litre. wheelie bin (per collection) | | | 2.13 | 2.19 | 3.00% | | | | |
| Household Recycling Collections - Non Domestic premises | | | | | | | | | |
| 1100 litre. Eurobin (per collection) | | | 2.72 | 2.81 | 3.00% | | | | |
| 660 litre. Eurobin (per collection) | | | 1.63 | 1.68 | 3.00% | | | | |
| 330/360 litre. wheelie bin (per collection) | | | 0.89 | 0.91 | 3.00% | | | | |
| 240 litre. wheelie bin (per collection) | | | 0.59 | 0.61 | 3.00% | | | | |
| Waste Transfer Notes/yr. | | | 25.76 | 26.53 | 3.00% | | | | |
| Bulky Waste Collections | | | | | | | | | |
| Bulky Household Waste Collections (up to 10 items) | Discretionary | Fully flexible | 16.00 | 16.00 | 0.00% | Charges to recover costs of removing bulky item collections requested by landlords. | | | |
| Bulky Household Waste Collections for landlords (up to 5 items) | | | 45.00 | 46.35 | 3.00% | | | | |
| Collection of dead animals from private properties | | | 48.00 | 49.44 | 3.00% | | | | |
| Garden Waste Bags | | | | | | | | | |
| Brown garden waste bags - batch of 20 | Discretionary | Fully flexible | 10.00 | 10.00 | 0.00% | Bags are manufactured in secure bundles of 20. Minimum purchase increased from 10 to 20 so stock handling and deliveries are efficient - price per bag reduced. | | | |
| PARKING SERVICES | | | | | | | | | |

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Environment & Social Regeneration Department

Fees and Charges 2018-19

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|---|--|--|--|---------------|------------------------|-----------------------------|--|
| ON STREET PARKING | | | | | | | |
| Meters | Zone C1, C2 & F (per hour) Cash | | | 6.00 | 6.50 | 8.3% | Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs.. |
| | Zone C1, C2 & F (per hour) Pay by phone / Diesel surcharge | | | 6.00 | 6.50 | 8.3% | Supporting S4.23 of the air quality action plan |
| | Zone C1, C2 & F (per hour) Pay by phone | | | 6.00 | 6.00 | 0.0% | |
| | Zone D, G & GR (per hour) Cash | | | 3.00 | 3.25 | 8.3% | |
| | Zone D, G & GR (per hour) Pay by phone / Diesel surcharge | | | 3.00 | 3.25 | 8.3% | Supporting S4.23 of the air quality action plan |
| | Zone D, G & GR (per hour) Pay by phone | | | 3.00 | 3.00 | 0.0% | |
| | Zone HH & P (per hour) cash | | | 2.70 | 3.35 | 24.1% | |
| | Zone HH & P (per hour) Pay by Phone / Diesel surcharge | | | 2.70 | 3.35 | 24.1% | Supporting S4.23 of the air quality action plan |
| | Zone HH & P (per hour) Pay by Phone | | | 2.70 | 3.25 | 20.4% | |
| | All other Zones (per hour) Cash | | | 2.70 | 2.95 | 9.3% | |
| | All other Zones (per hour) Pay by phone Diesel surcharge | | | 2.70 | 2.95 | 9.3% | Supporting S4.23 of the air quality action plan |
| | All other Zones (per hour) Pay by Phone | | | 2.70 | 2.75 | 1.9% | |
| OFF STREET PARKING | | | | | | | |
| Car Parks | | | | | | | |
| Peckham Car Parks per hour (amount with VAT) Cerise Road and Choumert Grove | Per Hour | | | 1.00 | 1.00 | 0.0% | |
| Season Tickets (car parks in Peckham) | Season Tickets 1 month | Discretionary | Fully flexible | 50.00 | 51.50 | 3.0% | Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs.. |
| | Season Tickets 3 months | | | 150.00 | 154.50 | 3.0% | |
| | Season Tickets 6 months | | | 285.00 | 293.55 | 3.0% | |
| | Season Tickets 12 months | | | 525.00 | 540.75 | 3.0% | |
| PERMITS | | | | | | | |
| Doctors Permit | Per annum | | | 125.00 | 125.00 | 0.0% | |
| Professional health workers permit | Per annum | | | 125.00 | 125.00 | 0.0% | |
| Residents Permits - all CPZ's | Per annum | | | 125.00 | 125.00 | 0.0% | |
| | Monthly | | | 15.74 | 15.74 | 0.0% | |
| | Quarterly | | | 36.58 | 36.58 | 0.0% | |
| | Six Monthly | | | 67.83 | 67.83 | 0.0% | |
| Residents permit - Electric and hybrid vehicle discount | Per annum | | | 31.25 | 31.25 | 0.0% | |
| Residents permit blue badge holders discount | Per annum | | | 31.25 | 31.25 | 0.0% | |
| Business Permits | Per annum | | | 577.50 | 577.50 | 0.0% | |
| | Quarterly | | | 176.00 | 176.00 | 0.0% | |
| | Six Monthly | | | 352.00 | 352.00 | 0.0% | |
| | Per annum discounted for Professional child care providers | | | 125.00 | 125.00 | 0.0% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|--|--|--|--|---------------------------------|------------------------|-----------------------------|--|
| A Permits - Paper | Per annum | Discretionary | Fully flexible | 242.00 | 242.00 | 0.0% | Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on surveys of our kerb space use. The fees are in the main, in line with comparable boroughs.. |
| A Permits - Virtual | Per annum | | | 242.00 | 242.00 | 0.0% | |
| SP Permits | Per annum | | | 242.00 | 242.00 | 0.0% | |
| SP Permits | 1 Month | | | 33.00 | 33.00 | 0.0% | |
| SP Permits | 3 Months | | | 65.00 | 65.00 | 0.0% | |
| SP Permits | 6 Months | | | 130.00 | 130.00 | 0.0% | |
| Traders Permits | Per day | | | 4.00 | 4.00 | 0.0% | |
| Residents Visitor Permits | First book of 10 x 1 day paper vouchers | | | 27.50 | 28.32 | 3.0% | |
| Residents Visitor Permits | Subsequent book - 10 x 1 day paper vouchers | | | 49.50 | 50.98 | 3.0% | |
| Residents Visitor Permits | First set of 10 x 1 day virtual vouchers | | | 25.00 | 25.75 | 3.0% | |
| Residents Visitor Permits | Subsequent sets of 10 x 1 day virtual vouchers | | | 45.00 | 46.35 | 3.0% | |
| Residents Visitor Permits | Virtual single - 1 day parking sessions | | | 5.00 | 5.15 | 3.0% | |
| Residents Visitor Permits | Virtual 10 - 5 hour parking sessions | | | 20.00 | 20.60 | 3.0% | |
| Residents Visitor Permits | Virtual single - 5 hour parking sessions | | | 2.50 | 2.58 | 3.0% | |
| Residents Visitor Permits | Virtual 10 - 1 hour parking sessions | | | 10.00 | 10.30 | 3.0% | |
| Residents Visitor Permits | Virtual single - 1 hour parking sessions | | | 1.50 | 1.55 | 3.0% | |
| Residents Visitor Permits - Blue Badge resident discount | First book | | | 12.50 | 12.87 | 3.0% | |
| Residents Visitor Permits - Blue badge resident discount | Subsequent book 10 | | | 22.50 | 23.17 | 3.0% | |
| Residents Visitor Permits - Blue Badge resident discount | Virtual 10 - 5 hour parking sessions | | | 10.00 | 10.30 | 3.0% | |
| Residents Visitor Permits - Blue Badge resident discount | Virtual 10 - 1 hour parking sessions | | | 5.00 | 5.15 | 3.0% | |
| Floating Car Club permit | Per annum | | | 0.00 | 1,500.00 | NEW | |
| Fixed Car Club permit - CPZs C1, C2, D, F, G & GR | Per annum | | | 472.50 | 1,200.00 | 154.0% | |
| Fixed Car Club permit - All other bays | Per annum | | | 472.50 | 750.00 | 58.7% | |
| Suspensions | | | | | | | |
| Parking Bay Suspensions | Per Day/ car space | Discretionary | Fully flexible | 27.50 | 27.50 | 0.0% | At Inner London average |
| Parking Bay Suspensions Admin Fee | Per suspension request | | | 55.00 | 55.00 | 0.0% | |
| Yellow Line dispensations | Full Day / vehicle | | | 27.50 | 27.50 | 0.0% | |
| Statutory | | | | | | | |
| Penalty Charge Notice | North of South Circular Road | | | High Rate (from 1st April 2011) | 130.00 | 130.00 | 0.0% |
| | | | | Low Rate (from 1st April 2011) | 90.00 | 90.00 | 0.0% |
| | South of South Circular Road | | | High Rate (from 1st April 2011) | 110.00 | 110.00 | 0.0% |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|--|-----------------------------------|--|---|--------------------------|------------------------|-----------------------------|--|
| | South of South Circular Road | Statutory | Low Rate (from 1st April 2011) | 70.00 | 70.00 | 0.0% | Charges set by London Councils |
| | Discount if paid within 14 days | | Fixed | 50% | 50% | 0.0% | |
| Charge Certificate (PCN becomes a charge certificate after 28 days after issuing notice to owner) | North of South Circular Road | | High Rate (from 1st April 2011) | 195.00 | 195.00 | 0.0% | |
| | | | Low Rate (from 1st April 2011) | 135.00 | 135.00 | 0.0% | |
| Charge Certificate | South of South Circular Road | | High Rate (from 1st April 2011) | 165.00 | 165.00 | 0.0% | |
| | | | Low Rate (from 1st April 2011) | 105.00 | 105.00 | 0.0% | |
| Bailiffs | | | Before 1st July 07/High Rate South of South Circular Rd | 170.00 | 170.00 | 0.0% | |
| | | | High Rate - North of South Circular Rd | 200.00 | 200.00 | 0.0% | |
| | | | High Rate - North of South Circular Rd | 140.00 | 140.00 | 0.0% | |
| | | | Low Rate - South of South Circular Rd | 110.00 | 110.00 | 0.0% | |
| Removals | | | Fixed (from 1st July 2007) | 200 +£40 per day storage | 200 +£40 per day | 0.0% | |
| Bus Lanes | | | Fixed (From 1st April 2011) | 130.00 | 130.00 | 0.0% | |
| CCTV Rye Lane | | | Fixed (From 1st April 2011) | 130.00 | 130.00 | 0.0% | |
| CCTV Walworth Road | | | Fixed (From 1st April 2011) | 130.00 | 130.00 | 0.0% | |
| Mobile Enforcement | | Fixed (From 1st April 2011) | 130.00 | 130.00 | 0.0% | | |
| ROAD NETWORK MANAGEMENT | | | | | | | |
| London wide Permit Scheme | | | | | | | |
| Road Category 0-2 & Traffic Sensitive | Provisional Advance Authorisation | Discretionary | Capped | 105.00 | 105.00 | 0.0% | The Council became a permitting authority for the purposes of road works and the Common London Permit Scheme (LoPS) on 5th September 2011. As an inner London Borough the costs are at the top of the range for a permitting authority. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation proposed for 2017/18. |
| | Major Activity | | | 240.00 | 240.00 | 0.0% | |
| | Standard Activity | | | 130.00 | 130.00 | 0.0% | |
| | Minor Activity | | | 65.00 | 65.00 | 0.0% | |
| | Immediate Activity | | | 60.00 | 60.00 | 0.0% | |
| Road Category 3-4 & Non-Traffic Sensitive | Provisional Advance Authorisation | | | 75.00 | 75.00 | 0.0% | |
| | Major Activity | | | 150.00 | 150.00 | 0.0% | |
| | Standard Activity | | | 75.00 | 75.00 | 0.0% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|--------------------------|--|--|--|---------------|------------------------|-----------------------------|--|
| | Minor Activity | | | 45.00 | 45.00 | 0.0% | |
| | Immediate Activity | | | 40.00 | 40.00 | 0.0% | |
| Street Works Fees | | | | | | | |
| | Sample Inspection Fees | | | 50.00 | 50.00 | 0.0% | |
| | Defect inspection Fees | | | 47.50 | 47.50 | 0.0% | |
| | Third Party Inspection Fees | | | 68.00 | 68.00 | 0.0% | |
| | Fixed penalty notices for incorrect permit information | | | 120.00 | 120.00 | 0.0% | |
| | Fixed penalty notices for working without a permit | | | 500.00 | 500.00 | 0.0% | |
| | Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3 | | | 5,000.00 | 5,000.00 | 0.0% | |
| | Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works - Daily charge - day 4 ONWARDS | | | 10,000.00 | 10,000.00 | 0.0% | |
| | Section 74 charge Category 1 Road - Daily Charge Carriageway Works | | | 2,500.00 | 2,500.00 | 0.0% | |
| | Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3 | Statutory | Capped | 3,000.00 | 3,000.00 | 0.0% | |
| | Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards | | | 8,000.00 | 8,000.00 | 0.0% | |
| | Section 74 charge Category 2 Road - Daily Charge Carriageway Works | | | 2,000.00 | 2,000.00 | 0.0% | |
| | Section 74 charge Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge | | | 750.00 | 750.00 | 0.0% | |
| | Section 74 charge Category 3 or 4 Road - Daily Charge Carriageway Works | | | 250.00 | 250.00 | 0.0% | |
| | Section 74 charge Category 1 Road - Daily Charge Footway Works | | | 2,500.00 | 2,500.00 | 0.0% | |
| | Section 74 charge Category 2 Road - Daily Charge Footway Works | | | 2,000.00 | 2,000.00 | 0.0% | |
| | Section 74 charge Category 3 or 4 Road - Daily Charge Footway Works | | | 250.00 | 250.00 | 0.0% | |
| | Assessment of traffic management and routes (hourly Rate) | | | 63.41 | 65.32 | 3.0% | 3% Inflation (CPIH, September 2017 index ONS) |
| | Core Testing | Statutory | Fully flexible | 225.00 | 225.00 | 0.0% | The highway authority may carry out such investigatory works as appear to them to be necessary to ascertain whether an undertaker has complied with their duties with respect to reinstatement of the highway. If such a failure is disclosed, the undertaker shall bear the cost of the investigatory works; if not, the street authority shall bear the cost of the investigatory works and of any necessary reinstatement. This type of procedure ensures the councils asset is protected. |
| | Filming Permit up to 3 days | | | 45.00 | 45.00 | 0.0% | |
| | Filming Permit up to 10 days | | | 75.00 | 75.00 | 0.0% | Option for shorter period permit made available |
| | Filming Permit over 10 days or req Traffic Order | | | 345.00 | 345.00 | 0.0% | Retained at current level |
| | Temporary Traffic Notice (TTN) for Filming | | | 510.00 | 525.30 | 3% | 3% Inflation (CPIH, September 2017 index ONS) |
| Licensing Fees | | | | | | | |

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Environment & Social Regeneration Department

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|--------------------------|---|--|--|---|---|---|---|--|
| | Hoardings/Scaffold (up to 10 metres) per month | Discretionary | Fully flexible | 340.95 | 351.20 | 3% | 3% Inflation (CPIH, September 2017 index ONS) | |
| | Hoardings/Scaffold (over 10 metres and up to 50 metres) per month | | | 390.12 | 401.80 | 3% | | |
| | Hoardings/Scaffold (over 50 metres) per month | | | 510.00 | 525.30 | 3% | | |
| | Crane Licences (Minor) Per crane operation 1 day | | | 255 1st day 120.00 for additional days | £263 1st day, £124 for additional days | 3% | | |
| | Containers/Site Huts/Portaloos (per month) | | | 281.50 | 289.90 | 3% | | |
| | Section 50 Licences | | | 510.00 | 525.30 | 3% | | |
| | Major Materials Licence (per sq metre per month) | | | 22.03 | 22.70 | 3% | | |
| | Minor Materials Licence (up to 6 sq metres) | | | 98.96 | 101.90 | 3% | | |
| | Skip Licence (per month) | | | 76.50 | 78.80 | 3% | | |
| | Street Furniture Licence Fee | | | | 214.00 | NEW | | New Fee. Annual. To cover administration and inspection costs related to street furniture and tables and chairs licences. Includes up to 2sqm of licenced items on the highway. Additional meterage is charged as below. |
| | Table & Chairs (per sqm) | | | 83.13 | 85.60 | 3% | | 3% Inflation (CPIH, September 2017 index ONS) |
| | Street Furniture Licence (per sqm) | | | 83.13 | 85.60 | 3% | | |
| | Temporary Traffic Orders (standard) | | | 2,450.81 | 2,524.30 | 3% | | |
| | Temporary Traffic Orders (emergency) | | | 2,378.00 | 2,449.30 | 3% | | |
| | Removal of Abandoned Vehicle from privately managed car park (each) | | | | 150 - 200 | NEW | | New fee to formalise the charging of removal of vehicles from non-council managed property. |
| | Licence Cancellation Fee | | 30% of Licence fee | NEW | New fee - to cover the cost of partially completed applications. Note: If licences have been fully processed the full fee still applies. Calculated on cost of administration and pre-site visit. | | | |
| | Car charging licence | | 59.00 | NEW | New Fee. Annual. Based on the cost of administration and a site visit to meet the resident and explain the conditions of the licence. | | | |
| | Highways Enquiries - provision of mapped drawings | | 31.62 | 32.57 | 3.0% | 3% Inflation (CPIH, September 2017 index ONS) | | |
| | Highways Enquiries - provision of mapped drawings and response to enquiries | | 74.05 | 76.27 | 3.0% | | | |
| | Stopping Up orders | | 4,500.00 | 4,635.00 | 3.0% | | | |
| | Section 278 Agreements | | | | | Calculated per development | | |
| | Section 38 Agreements | | | | | Calculated per development | | |
| | Commutated sums | | | | | Calculated per development | | |
| | Damage to highway by third parties | | | | | Calculated per incident | | |
| | Oversail of the highway licence (per licence) | | 5,000.00 | 5,150.00 | 3.0% | 3% Inflation (CPIH, September 2017 index ONS) | | |
| | Section 184 Licenses for temporary crossovers | | 3,000.00 | 3,090.00 | 3.0% | | | |
| Highways | up-front fee for consideration of domestic highways crossover application | Discretionary | Fully flexible | nil | 100.00 | NEW | this will be an upfront fee deducted from the overall cost of the works if they proceed. Non-refundable if not. Currently fees are only charged if the works go ahead. Around 24 London boroughs charge an upfront fee, ranging from £30-£200 | |
| STREET MARKETS | | | | | | | | |
| | EAST STREET MARKET | | | | | | | |
| | 12 foot pitches | | | | | | | |
| | Full Week (Tuesday-Sunday) - Monthly fee | | | 300.00 | 300.00 | 0.00% | | |
| | Fruit and Veg stalls - Monthly fee | | | 350.00 | 350.00 | 0.00% | | |
| | Tuesday – Friday & Sunday - Monthly fee | | | 275.00 | 275.00 | 0.00% | | |
| | Fruit and Veg stalls - Monthly fee | | | 320.00 | 320.00 | 0.00% | | |
| | Tuesday to Saturday - Monthly fee | | | 275.00 | 275.00 | 0.00% | | |
| | Fruit and Veg stalls - Monthly fee | | | 320.00 | 320.00 | 0.00% | | |
| | Fruit and Veg stalls - Monthly fee | | | 320.00 | 320.00 | 0.00% | | |

Environment & Social Regeneration Department

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|--|--|--|---------------|------------------------|-----------------------------|--|-------|-------|-----------------------|
| 4 Day licence (including weekends) - Monthly fee | Discretionary | Fully flexible | 250.00 | 250.00 | 0.00% | Markets Fees held at current levels due to ongoing regeneration works. | | | |
| Fruit and Veg stalls - Monthly fee | | | 290.00 | 290.00 | 0.00% | | | | |
| Saturday and Sunday - Monthly fee | | | 160.00 | 160.00 | 0.00% | | | | |
| Fruit and Veg stalls - Monthly fee | | | 175.00 | 175.00 | 0.00% | | | | |
| Saturdays only - Monthly fee | | | 100.00 | 100.00 | 0.00% | | | | |
| Fruit and Veg stalls - Monthly fee | | | 110.00 | 110.00 | 0.00% | | | | |
| Sundays only - Monthly fee | | | 80.00 | 80.00 | 0.00% | | | | |
| Fruit and Veg stalls - Monthly fee | | | 85.00 | 85.00 | 0.00% | | | | |
| 3 Day Licence (excluding weekends) - Monthly fee | | | 160.00 | 160.00 | 0.00% | | | | |
| Fruit and Veg stalls - Monthly fee | | | 175.00 | 175.00 | 0.00% | | | | |
| Temporary Traders - 12 foot pitch | | | Discretionary | Fully flexible | | | | | Benchmarking exercise |
| Weekdays Tuesday Thursday Friday - Daily fee | | | | | 30.00 | | 30.00 | 0.00% | |
| Fruit and Veg stalls - Daily fee | | | | | 32.00 | | 32.00 | 0.00% | |
| Saturdays - Daily fee | 32.00 | 32.00 | | | 0.00% | | | | |
| Fruit and Veg stalls - Daily fee | 35.00 | 35.00 | | | 0.00% | | | | |
| Sundays & Wednesdays - Daily fee | 20.00 | 25.00 | | | 25.00% | | | | |
| Fruit and Veg stalls - Daily fee | 22.00 | 22.00 | | | 0.00% | | | | |
| East Street Incentives -12 foot pitch | Discretionary | Fully flexible | | | | Markets Fees held at current levels due to ongoing regeneration works. | | | |
| 5 Day Trading (inc weekends) - Monthly fee | | | 125.00 | 125.00 | 0.00% | | | | |
| Fruit and Veg stalls - Monthly fee | | | 145.00 | 145.00 | 0.00% | | | | |
| 6 Day Trading (inc weekends) - Monthly fee | | | 150.00 | 150.00 | 0.00% | | | | |
| Fruit and Veg stalls - Monthly fee | | | 175.00 | 175.00 | 0.00% | | | | |
| Move up (daily fee) | | | 20.00 | 20.00 | 0.00% | | | | |
| Additional pitch - Daily fee | | | 20.00 | 20.00 | 0.00% | | | | |
| Wed & Sun extra pitch (free) | | | | | | | | | |
| Street Markets | Discretionary | Fully flexible | | | | Markets Fees held at current levels due to ongoing regeneration works. | | | |
| Licensed traders - Small Markets | | | | | | | | | |
| Southwark Park Road - Monthly fee | | | 202.50 | 202.50 | 0.00% | | | | |
| Tower Bridge Road - Monthly fee | | | 202.50 | 202.50 | 0.00% | | | | |
| Peckham Pitches & Markets - Monthly fee | | | 202.50 | 202.50 | 0.00% | | | | |
| Kiosk - Peckham Road - Monthly fee | | | 265.00 | 265.00 | 0.00% | | | | |
| Westmoreland Rd (Mon - Sat) - Monthly fee | | | 125.00 | 125.00 | 0.00% | | | | |
| Westmoreland Rd (Sun only) - Monthly fee | | | 60.00 | 60.00 | 0.00% | | | | |
| Blackwood Street (Sun only) - Monthly fee | 80.00 | 80.00 | 0.00% | | | | | | |
| Temporary Traders - Small Markets | | | | | | Fees have been raised following a benchmarking exercise. The other rise of 56.25% is to bring fees up to all the rest. However, there are no traders on Westmoreland Road at present. But if a market resumes following the change in demographics then we have the same price structure as other markets. | | | |
| Weekdays - Daily fee | | | 20.00 | 25.00 | 25.00% | | | | |
| Westmoreland Road (All days) - Daily fee | | | 16.00 | 25.00 | 56.25% | | | | |
| Weekends - Daily fee | | | 20.00 | 25.00 | 25.00% | | | | |
| Monday - Saturday (full week) - Weekly fee | | | 75.00 | 100.00 | 33.33% | | | | |
| Monthly seasonal licences (ie Christmas tree sales) | | | New | 500.00 | NEW | | | | |
| NORTH CROSS ROAD | | | | | | Markets Fees held at current levels due to ongoing regeneration works. | | | |
| Licensed Traders | | | | | | | | | |
| Fridays - Monthly fee | | | 80.00 | 80.00 | 0.00% | | | | |
| Saturdays - Monthly fee | 100.00 | 100.00 | 0.00% | | | | | | |

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|--|--|---|---|------------------------|-----------------------------|--|---|--|
| PEST CONTROL SERVICES | | | | | | | | |
| Pest Control Services - Residential Premises | | | | | | | | |
| Treatment for rodents (rats and mice) | Discretionary | Fully flexible | 80.12 | 82.50 | 3% | Structure of fees (type of pest and number of visits) vary across boroughs however, fees compare well to the average. | | |
| Extra charge per room over 4 | | | 20.03 | 20.60 | 3% | | | |
| Treatment for insects (cockroaches, pharaoh ants, ghost ants) | | | 107.79 | 111.00 | 3% | | | |
| Extra charge per room over 4 | | | 26.95 | 27.80 | 3% | | | |
| Treatment for bed bugs | | | 119.58 | 123.20 | 3% | | | |
| Extra charge per room over 4 | | | 29.89 | 30.80 | 3% | | | |
| Treatment for wasps | | | 53.65 | 55.30 | 3% | | | |
| Discounted Rates @ 50% | | | | | | | | |
| Discounted Treatment for rodents (rats and mice) | | | 40.06 | 41.30 | 3% | | | |
| Discounted Treatment for insects (cockroaches, pharaoh ants, ghost ants) | | | 53.89 | 55.50 | 3% | | | |
| Discounted Treatment for bed bugs | | | 59.79 | 61.60 | 3% | | | |
| Discounted Treatment for wasps | | | 26.83 | 27.60 | 3% | | | |
| Inspection of premises for infestation all pest types | | | 22.99 | 23.70 | 3% | | | |
| Discounted inspection of premises for infestation - all pest types | | | 13.20 | 13.60 | 3% | | | |
| Stray Dogs | | | | | | | | |
| Collection fee | | | 30.69 | 31.60 | 3% | | | |
| Extra night | | | 15.35 | 15.80 | 3% | | | |
| Admin Fee | | | 59.33 | 61.10 | 3% | | | |
| Pest Control Services - Commercial premises | | | | | | | | |
| | | Pest Type | | | | | | |
| | Discretionary | Fully flexible | Rats | 67.56 | 69.60 | 3% | 3% Inflation (CPIH, September 2017 index ONS) | |
| | | | Mice | 65.07 | 67.00 | 3% | | |
| | | | Wasps | 73.77 | 76.00 | 3% | | |
| | | | Fleas | 53.36 | 55.00 | 3% | | |
| | | | Cockroaches | 57.13 | 58.80 | 3% | | |
| | | | Pharaoh Ants | 57.39 | 59.10 | 3% | | |
| | | | Woodlice / Garden Beetles | 89.13 | 91.80 | 3% | | |
| | | | Bedbugs | 106.24 | 109.40 | 3% | | |
| HOUSING ENFORCEMENT (RESIDENTIAL SERVICES) | | | | | | | | |
| Residential Services | | | | | | | | |
| | | Licensing of Houses in Multiple Occupation (HMO) | | | | | | |
| | Statutory | Fully flexible | Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years. | 255.00 | 262.65 | 3.0% | 3% Inflation (CPIH, September 2017 index ONS) | |
| | | | Fee for lettings 11 upwards of a HMO | 153.00 | 157.59 | 3.0% | | |
| | | | License Renewals for 1-10 lettings in a HMO (Charge per letting) for up to 5 years. | 153.00 | 157.59 | 3.0% | | |
| | | | Fee for lettings 11 upwards of a HMO | 72.00 | 74.16 | 3.0% | | |
| | | Section 49 Housing Act 2004 | | | | | | |
| | | Charging for Housing Act Notices: | | | | | | |
| | Discretionary | Fully flexible | Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 1 hazards £1000 | 1,000.00 | 1,030.00 | 3.0% | 3% Inflation (CPIH, September 2017 index ONS) | |
| | | | Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £800 | 800.00 | 824.00 | 3.0% | | |
| | | | Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 2 hazards £800 | 800.00 | 824.00 | 3.0% | | |

Environment & Social Regeneration Department

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|--|--|--|---------------------|------------------------|-----------------------------|---|
| Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £600 | | | 600.00 | 618.00 | 3.0% | |
| Note: Where there are category 1 and 2 hazards in the same notice/property the highest appropriate fee will be charged. | | | | | | |
| Additional HMO Licensing | | | | | | |
| Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years | Discretionary | Fully flexible | 255.00 | 262.65 | 3.0% | 3% Inflation (CPIH, September 2017 index ONS) |
| Fee for lettings 11 upwards of a HMO | | | 153.00 | 157.59 | 3.0% | |
| License Renewals for 1-10 lettings in a HMO (Charge per letting). | | | 153.00 | 157.59 | 3.0% | |
| Fee for lettings 11 upwards of a HMO | | | 72.00 | 74.16 | 3.0% | |
| Selective Licensing | | | | | | |
| Initial Application for Single Family Dwellings within the selective licensing area for a period up to 5 years | Discretionary | Fully flexible | 510 | 525.30 | 3.0% | 3% Inflation (CPIH, September 2017 index ONS) |
| Licence Renewals for Single Family Dwellings within the selective licensing area for a period up to 5 years | | | 255 | 262.65 | 3.0% | |
| Invoicing instead of online payment - flat fee per invoice (to cover the costs of admin to process the invoice) where application has been made online but applicant cannot pay online. | Discretionary | Fully flexible | 50 | 51.50 | 3.0% | Charge to recover the costs of admin to process the invoice where application has been made online but applicant cannot pay online. 3% Inflation (CPIH< September 2017 index ONS) |
| Paper applications - flat fee per application, on top of standard application fee, cost covers admin officer setting up a My Southwark account for the landlord, entering the application form onto the online process and invoicing for payments. | | | 150 | 154.50 | | |
| Copies of the licensing register | | | | | | |
| Sending a full electronic PDF copy of the licensing register Access to the on line register will be free (you will only be able to look up specific properties etc. but the full register will not be printable from there). | Discretionary | Fully flexible | 60 | 60 | 0.0% | There will be a free online register but marketing companies often want full PDF or paper copies. Charges recover the cost of administration. |
| Sending a paper copy of the full licensing register As above | | | 120 | 120 | | |
| Regulatory Services (Environmental Health & Trading Standards) | | | | | | |
| Delivery of regulatory services professional fees including Primary Authority fees | Statutory | Capped | | 68/hr | NEW | Primary Authority partnership allows a business to form a legal partnership with a local authority (known as the primary authority). The primary authority provides assured, consistent regulatory advice that makes it simpler and easier to comply with environmental health, trading standards and fire safety legislation. Enforcing authorities should respect this advice when regulating that business. Participating in Primary Authority gives businesses greater confidence in their regulated activities and reduce risk of contravening legislation, provided they follow the advice given. |
| TRADING STANDARDS | | | | | | |
| Penalty charge - Estate Agents redress scheme - Estate Agents (Redress Scheme) (Penalty Charge) Regulations 2008.) | Statutory | Capped | Amount up to £1000 | Amount up to £1000 | | Amount set by regulations |
| Monetary penalty - Letting Agents and property management work - The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014 | | | Amount up to £5,000 | Amount up to £5,000 | | Amount set by statute. DCLG guidance states the expectation is a £5,000 fine should be |

Environment & Social Regeneration Department

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|--|--|--|---------------------|------------------------|-----------------------------|---|
| Financial penalty - Letting Agents and property management work (display of fees and other information) – Consumer Rights Act 2015 | Statutory | Capped | Amount up to £5,000 | Amount up to £5,000 | | considered the norm. A lower fine should only be charged if the enforcement authority is satisfied of extenuating circumstances |
| FOOD SAFETY | | | | | | |
| Food Hygiene Rating Scheme - Request for Revisit to determine new Hygiene Rating | Discretionary | Flexible | 0 | 200 | NEW | Fee equals to, or compares well with charges made by neighbouring London local authorities and those of similar characteristics to Southwark. Charging for this service is subject to the provisions of the Localism Act 2011 |
| Provision of Export Certificate and similar upon request | Discretionary | Flexible | | £102 | NEW | Fee compares well with charges made by neighbouring London local authorities and those of similar characteristics to Southwark. Charging for this service is subject to the provisions of the Localism Act 2011 |
| Food Hygiene - non official control advisory visits and provision of guidance/advice | Discretionary | Flexible | 0 | 68/hr | NEW | Subject to the provisions of the Localism Act 2011 |
| LICENSING | | | | | | |
| Fees are generally either fixed or capped under statute. Where discretion to fix local fees is provided by statute, fees are required to reflect work undertaken in carrying out process. Fees cannot recover cost of enforcement against unlicensed operators from lawful operators. (EU Services Directive, Hemmings V WCC and Guidances). Fees must be subject to annual review. | | | | | | |
| Gambling ACT 2005 | | | | | | |
| Regional Casino Premises Licence | | | | | | |
| New (Cap set at £15,000) | Statutory | Capped | 15,000 | 15,000 | 0% | At permitted maximum |
| Annual Charge (cap set at (£15,000) | | | 15,000 | 15,000 | 0% | |
| Variation (Ecap set at £7,500) | | | 7,500 | 7,500 | 0% | |
| Transfer (Cap set at £6,500) | | | 6,500 | 6,500 | 0% | |
| Re-instatement of a licence (Cap set at £6,500) | | | 6,500 | 6,500 | 0% | |
| Provisional statement (Cap set at £15,000) | | | 15,000 | 15,000 | 0% | |
| Application by a provisional licence holder (Cap set at £8,000) | | | 8,000 | 8,000 | 0% | |
| Copy (Cap set at £25) | | | 25 | 25 | 0% | |
| Notification (Cap set at £50) | | | 50 | 50 | 0% | |
| Large Casino Premises Licence | | | | | | |
| New (Cap set at £10,000) | Statutory | Capped | 10,000 | 10,000 | 0% | At permitted maximum |
| Annual Charge (cap set at (£10,000) | | | 10,000 | 10,000 | 0% | |
| Variation (Ecap set at £5,000) | | | 5,000 | 5,000 | 0% | |
| Transfer (Cap set at £2,150) | | | 2,150 | 2,150 | 0% | |
| Re-instatement of a licence (Cap set at £2,150) | | | 2,150 | 2,150 | 0% | |
| Provisional statement (Cap set at £10,000) | | | 10,000 | 10,000 | 0% | |
| Application by a provisional licence holder (Cap set at £5,000) | | | 5,000 | 5,000 | 0% | |
| Copy (Cap set at £25) | | | 25 | 25 | 0% | |
| Notification (Cap set at £50) | | | 50 | 50 | 0% | |
| New Small Casino Premises Licence | | | | | | |
| New (Cap set at £8,000) | Statutory | Capped | 8,000 | 8,000 | 0% | At permitted maximum |
| Annual Charge (cap set at (£5,000) | | | 5,000 | 5,000 | 0% | |
| Variation (Ecap set at £4,000) | | | 4,000 | 4,000 | 0% | |
| Transfer (Cap set at £1,800) | | | 1,800 | 1,800 | 0% | |
| Re-instatement of a licence (Cap set at £1,800) | | | 1,800 | 1,800 | 0% | |
| Provisional statement (Cap set at £8,000) | | | 8,000 | 8,000 | 0% | |
| Application by a provisional licence holder (Cap set at £3,000) | | | 3,000 | 3,000 | 0% | |
| Copy (Cap set at £25) | | | 25 | 25 | 0% | |
| Notification (Cap set at £50) | | | 50 | 50 | 0% | |
| Bingo Premises Licence | | | | | | |
| New (Cap set at £3,500) | | | 3,500 | 3,500 | 0% | |
| Annual Charge (cap set at (£1,000) | | | 1,000 | 1,000 | 0% | |

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Environment & Social Regeneration Department

Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | Income Type - Statutory or Discretionary | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.) and other comments |
|---|--|--|---------------|------------------------|-----------------------------|--|
| Variation (Cap set at £1,750) | Statutory | Capped | 1,750 | 1,750 | 0% | At permitted maximum |
| Transfer (Cap set at £1,200) | | | 1,200 | 1,200 | 0% | |
| Re-instatement of a licence (Cap set at £1,200) | | | 1,200 | 1,200 | 0% | |
| Provisional statement (Cap set at £3,500) | | | 3,500 | 3,500 | 0% | |
| Application by a provisional licence holder (Cap set at £1,200) | | | 1,200 | 1,200 | 0% | |
| Copy (Cap set at £25) | | | 25 | 25 | 0% | |
| Notification (Cap set at £50) | | | 50 | 50 | 0% | |
| Adult Gaming Centre | | | | | | |
| New (Cap set at £2,000) | Statutory | Capped | 2,000 | 2,000 | 0% | At permitted maximum |
| Annual Charge (cap set at (£1,000) | | | 1,000 | 1,000 | 0% | |
| Variation (Cap set at £1,000) | | | 1,000 | 1,000 | 0% | |
| Transfer (Cap set at £1,200) | | | 1,200 | 1,200 | 0% | |
| Re-instatement of a licence (Cap set at £1,200) | | | 1,200 | 1,200 | 0% | |
| Provisional statement (Cap set at £2,000) | | | 2,000 | 2,000 | 0% | |
| Application by a provisional licence holder (Cap set at £1,200) | | | 1,200 | 1,200 | 0% | |
| Copy (Cap set at £25) | | | 25 | 25 | 0% | |
| Notification (Cap set at £50) | 50 | 50 | 0% | | | |
| Family Entertainment Centre Premises Licence | | | | | | |
| New (Cap set at £2,000) | Statutory | Capped | 2,000 | 2,000 | 0% | At permitted maximum |
| Annual Charge (cap set at (£750) | | | 750 | 750 | 0% | |
| Variation (Cap set at £1,000) | | | 1,000 | 1,000 | 0% | |
| Transfer (Cap set at £950) | | | 950 | 950 | 0% | |
| Re-instatement of a licence (Cap set at £950) | | | 950 | 950 | 0% | |
| Provisional statement (Cap set at £2,000) | | | 2,000 | 2,000 | 0% | |
| Application by a provisional licence holder (Cap set at £950) | | | 950 | 950 | 0% | |
| Copy (Cap set at £25) | | | 25 | 25 | 0% | |
| Notification (Cap set at £50) | 50 | 50 | 0% | | | |
| Betting Premises Licence (Track) | | | | | | |
| New (Cap set at £2,500) | Statutory | Capped | 2,500 | 2,500 | 0% | At permitted maximum |
| Annual Charge (cap set at (£1,000) | | | 1,000 | 1,000 | 0% | |
| Variation (Cap set at £1,250) | | | 1,250 | 1,250 | 0% | |
| Transfer (Cap set at £950) | | | 950 | 950 | 0% | |
| Re-instatement of a licence (Cap set at £950) | | | 950 | 950 | 0% | |
| Provisional statement (Cap set at £2,500) | | | 2,500 | 2,500 | 0% | |
| Application by a provisional licence holder (Cap set at £950) | | | 950 | 950 | 0% | |
| Copy (Cap set at £25) | | | 25 | 25 | 0% | |
| Notification (Cap set at £50) | 50 | 50 | 0% | | | |
| Betting Premises Licence (Non-Track) | | | | | | |
| New (Cap set at £3,000) | Statutory | Capped | 3,000 | 3,000 | 0% | At permitted maximum |
| Annual Charge (cap set at (£600) | | | 600 | 600 | 0% | |
| Variation (Cap set at £1,500) | | | 1,500 | 1,500 | 0% | |
| Transfer (Cap set at £1,200) | | | 1,200 | 1,200 | 0% | |
| Re-instatement of a licence (Cap set at £1,200) | | | 1,200 | 1,200 | 0% | |
| Provisional statement (Cap set at £3,000) | | | 3,000 | 3,000 | 0% | |
| Application by a provisional licence holder (Cap set at £1,200) | | | 1,200 | 1,200 | 0% | |
| Copy (Cap set at £25) | | | 25 | 25 | 0% | |
| Notification (Cap set at £50) | 50 | 50 | 0% | | | |
| Other | | | | | | |
| Copy of a licence (Cap set at £25) | Statutory | Capped | 25 | 25 | 0% | At permitted maximum |
| Change of Circumstances (Cap set at £50) | | | 50 | 50 | 0% | |
| Society Lottery | | | | | | |
| First Application | Statutory | Capped | 40 | 40 | 0% | At permitted maximum |
| Annual Fee | | | 20 | 20 | 0% | |
| Gaming Machines in Alcohol Licensed premises | | | | | | |
| Notification of 2 or less machines | | | 50 | 50 | 0% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | Income Type - Statutory or Discretionary | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.) and other comments |
|--|--|--|---------------|------------------------|-----------------------------|--|
| Application for more than 2 machines by Gaming Act 1968 consent holder | Statutory | Capped | 100 | 100 | 0% | At permitted maximum |
| A new application for more than 2 machines | | | 150 | 150 | 0% | |
| Transfer | | | 25 | 25 | 0% | |
| Annual fee | | | 50 | 50 | 0% | |
| Copy of permit | | | 15 | 15 | 0% | |
| THE EXPLOSIVES REGULATIONS 2014 which replaces THE MANUFACTURE AND STORAGE OF EXPLOSIVES REGULATIONS 2005 / Health and Safety Fees Regulations 2012 | | | | | | |
| Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a | | | | | | |
| One year's duration | Statutory | Fixed | 185 | 185 | 0% | At permitted maximum |
| Two year's duration | | | 243 | 243 | 0% | |
| Three year's duration | | | 304 | 304 | 0% | |
| Four year's duration | | | 374 | 374 | 0% | |
| Five year's duration | | | 423 | 423 | 0% | |
| Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance | | | | | | |
| One year's duration | Statutory | Fixed | 109 | 109 | 0% | At permitted maximum |
| Two year's duration | | | 141 | 141 | 0% | |
| Three year's duration | | | 173 | 173 | 0% | |
| Four year's duration | | | 206 | 206 | 0% | |
| Five year's duration | | | 238 | 238 | 0% | |
| Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 | | | | | | |
| One year's duration | Statutory | Fixed | 86 | 86 | 0% | At permitted maximum |
| Two year's duration | | | 147 | 147 | 0% | |
| Three year's duration | | | 206 | 206 | 0% | |
| Four year's duration | | | 266 | 266 | 0% | |
| Five year's duration | | | 326 | 326 | 0% | |
| Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed | | | | | | |
| One year's duration | Statutory | Fixed | 54 | 54 | 0% | At permitted maximum |
| Two year's duration | | | 86 | 86 | 0% | |
| Three year's duration | | | 120 | 120 | 0% | |
| Four year's duration | | | 152 | 152 | 0% | |
| Five year's duration | | | 185 | 185 | 0% | |
| Varying a licence | | | | | | |
| Varying name of licensee or address of site | Statutory | Fixed | 35 | 35 | 0% | At permitted maximum |
| Any other kind of variation - The reasonable cost to the licensing authority of having the work carried out | | | | | | |
| Transfer of licence | | | 35 | 35 | 0% | |
| Replacement of licence | | | 35 | 35 | 0% | |
| Fireworks Act 2004 | | | | | | |
| Application to sell outside a permitted period | Statutory | Fixed | 500 | 500 | 0% | At permitted maximum |
| LONDON LOCAL AUTHORITIES ACT 1991 (Cap established by case law) | | | | | | |
| Note: Fees reviewed in light of EU Services Directive & Hemmings V WCC judgement | | | | | | |
| Full special treatments licence (multiple categories / operators) | Statutory | Capped | 406 | 390 | -3.94% | Fees have been reviewed in line with Hemmings v Westminster decision. Fees are now set to recover the council's costs. |
| Renewal full special treatments licence (multiple categories / operators) | | | 406 | 365 | -10.10% | |
| Restricted licence (one category / one or two operatives) | | | 218 | 290 | 33.03% | |
| Renewal restricted licence (one category / one or two operatives) | | | 218 | 265 | 21.56% | |
| Transfer | | | 134 | 105 | -21.64% | |
| Variation - additional category of treatments | | | 107 | 107 | 0.00% | |
| Variation - additional operator | | | 27 | 27 | 0.00% | |

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Environment & Social Regeneration Department

Fees and Charges 2018-19

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| Fee / Charge Description | Income Type - Statutory or Discretionary | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.) and other comments | | |
|---|--|--|---------------|------------------------|-----------------------------|---|-------|-------|
| Copy Licence | | | 11 | 11.50 | 4.55% | | | |
| Scrap Metal Dealers Act 2013 | | | | | | | | |
| Site Licence | | | | | | | | |
| Grant | Statutory | Capped | 683 | 683 | 0.00% | At permitted maximum | | |
| Renewal | | | 418 | 418 | 0.00% | | | |
| Variation | | | 239 | 239 | 0.00% | | | |
| Collectors Licence | | | | | | | | |
| Grant | | | 399 | 399 | 0.00% | | | |
| Renewal | | | 259 | 259 | 0.00% | | | |
| Variation | | | 239 | 239 | 0.00% | | | |
| Other fees | | | | | | | | |
| Replacement licence (laminated) | | | | | 13 | | 13 | 0.00% |
| Replacement licence (ID card) | | | | | 36 | | 36 | 0.00% |
| GLC (GENERAL POWERS) ACT 1984 - PART VI (Cap established by case law) | | | | | | | | |
| Competitive bidding licence | Statutory | Capped | 670 | 670 | 0.00% | Animal welfare license fees structured to recover the full costs of licensing officers and the increased cost of veterinary surgeons or practitioners to inspect. | | |
| Animal Welfare Licences | | | | | | | | |
| Animal boarding licence under the Animal Boarding Establishments Act 1963 - 1 Year | Statutory | Capped | 417 | 417 | 0.00% | | | |
| Breeding establishment for dogs - 1 Year | | | 265 | 450 | 69.81% | | | |
| Dangerous wild animals licence under the Dangerous Wild Animals Act 1976 - 1 Year | | | 343 | 540 | 57.43% | | | |
| Performing animals registration under the Performing Animals Regulations 1925 - 1 Year | | | 54 | 190 | 251.85% | | | |
| Performing animals certificate under the Performing Animals Regulations 1925 - 1 Year | | | 23 | 23 | 0.00% | | | |
| Pet shop licence under the Pet Animals Act 1951 - 1 Year | | | 427 | 427 | 0.00% | | | |
| Riding establishments licence under the Riding Establishments Act 1964 - 1 Year | | | 650 | 682 | 4.92% | | | |
| Copy Licence | | | | | 11 | 11.40 | 3.64% | |
| LONDON LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 (Cap established by case law) | | | | | | Fees have been reviewed in line with Hemmings v Westminster decision. Fees are now set to recover the council's costs. | | |
| Initial application for sex establishment licence | Statutory | Capped | 8,413 | 7,300 | -13.23% | | | |
| Additional compliance costs | | | 597 | 579 | -3.02% | | | |
| Variation | | | 7,799 | 6,500 | -16.66% | | | |
| Renewal | | | 7,799 | 6,500 | -16.66% | | | |
| Marriages and Civil Partnerships (approved Premises) Regulations 2005 (Cap established by case law) | | | | | | To bring in line with inner London average | | |
| Grant | Statutory | Capped | 975 | 975 | 0.00% | | | |
| Renewal (every three years) | | | 650 | 650 | 0.00% | | | |
| Change of name | | | 12 | 12.50 | 4.17% | | | |
| Copy of Licence | | | 12 | 12.50 | 4.17% | | | |
| Licensing Act 2003 | | | | | | | | |
| Fee levels are currently fixed under the Licensing Act 2003. These have been under Government review but the Home Office has announced this year that fees will not be increased in the foreseeable future. | | | | | | | | |
| Premises Licence / Club Premises Certificate | | | | | | | | |
| Property rateable value £0 - £4,300 | | | | | | | | |
| Premises Licences | | | | | | | | |
| New application & variation | Statutory | Fixed | 100 | 100 | 0.00% | At permitted maximum | | |
| Annual Charge | | | 70 | 70 | 0.00% | | | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

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| Fee / Charge Description | Income Type - Statutory or Discretionary | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.) and other comments | | | |
|--|--|--|---------------|------------------------|-----------------------------|---|--|--|--|
| Property rateable value £4,300 - £33,000 | | | | | | | | | |
| Premises Licences | | | | | | | | | |
| New application & variation | Statutory | Fixed | 190 | 190 | 0.00% | At permitted maximum | | | |
| Annual charge | | | 180 | 180 | 0.00% | | | | |
| Property rateable value £33,001 - £87,000 | | | | | | | | | |
| Premises Licences | | | | | | | | | |
| New application & variation | Statutory | Fixed | 315 | 315 | 0.00% | At permitted maximum | | | |
| Annual charge | | | 295 | 295 | 0.00% | | | | |
| Property rateable value £87,001 - £125,000 | | | | | | | | | |
| Premises Licences | | | | | | | | | |
| New application & variation | Statutory | Fixed | 450 | 450 | 0.00% | At permitted maximum | | | |
| Multiplier applied for venues serving primarily alcohol (X2) | | | 900 | 900 | 0.00% | | | | |
| Annual charge | | | 320 | 320 | 0.00% | | | | |
| Property rateable value £125,000+ | | | | | | | | | |
| Premises Licences | | | | | | | | | |
| New application & variation | Statutory | Fixed | 635 | 635 | 0.00% | At permitted maximum | | | |
| Multiplier applied for venues serving primarily alcohol (X3) | | | 1,905 | 1,905 | 0.00% | | | | |
| Annual charge | | | 350 | 350 | 0.00% | | | | |
| Licensing Act 2003 - Other | | | | | | | | | |
| Grant or renewal of a personal licence | Statutory | Fixed | 37 | 37 | 0.00% | At permitted maximum | | | |
| Temporary event notice | | | 21 | 21 | 0.00% | | | | |
| Theft ,loss, etc. of premises licence or summary | | | 11 | 11.50 | 4.55% | | | | |
| Provisional Licence | | | 315 | 315 | 0.00% | | | | |
| Notification of change of name | | | 11 | 11.50 | 4.55% | | | | |
| Application to transfer premises licence | | | 23 | 23 | 0.00% | | | | |
| Application to vary premises licence to specify DPS | | | 11 | 11.50 | 4.55% | | | | |
| Theft ,loss, etc. of certificate or summary | | | 11 | 11.50 | 4.55% | | | | |
| Theft ,loss, etc. of temporary event notice | | | 11 | 11.50 | 4.55% | | | | |
| Theft ,loss, etc. of personal licence | | | 11 | 11.50 | 4.55% | | | | |
| Duty to notify of name change or address | | | 11 | 11.50 | 4.55% | | | | |
| Notification of interest in property | | | 50 | 50 | 0.00% | | | | |
| Review premises club licence or club premises certificate | | | 0 | 0 | | | | | |
| Local Authority Pollution Prevention & Control Regulations 2000 (LAPPC) | | | | | | | | | |
| Application Fees: | | | | | | | | | |
| Standard process (includes solvent emission activities) | Statutory | Fixed | 1,579 | 1,579 | 0.00% | At permitted maximum The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times | | | |
| Additional fee for operating without a permit | | | 1,137 | 1,137 | 0.00% | | | | |
| PVRI, SWOBs and Dry Cleaners | | | 148 | 148 | 0.00% | | | | |
| PVR I & II combined | | | 246 | 246 | 0.00% | | | | |
| Vehicle refinishers (VRs) (and other Reduced Fee Activities) | | | 346 | 346 | 0.00% | | | | |
| Reduced fee activities: Additional fee for operating without a permit | | | 68 | 68 | 0.00% | | | | |
| Mobile plant (not using simplified permits) | | | 1,579 | 1,579 | 0.00% | | | | |
| for the third to seventh applications | | | 943 | 943 | 0.00% | | | | |
| for the eighth and subsequent applications | | | 477 | 477 | 0.00% | | | | |
| Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts | | | | | | | | | |
| Annual LAPPC Subsistence Charges: | | | | | | | | | |
| Standard process low | | | 739 (+99)* | 739 (+99)* | | | | | |
| Standard process medium | | | 1111 (+149)* | 1111 (+149)* | | | | | |
| Standard process high | | | 1672 (+198)* | 1672 (+198)* | | | | | |
| Petrol Vapour Recovery stage 1 (PVR I), Small Waste Oil Burners (SWOBs) and Dry Cleaners - Low | | | 76 | 76 | 0.00% | | | | |

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Environment & Social Regeneration Department

Fees and Charges 2018-19

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| Fee / Charge Description | Income Type - Statutory or Discretionary | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.) and other comments | | | |
|---|--|--|---------------|------------------------|-----------------------------|---|--|--|--|
| PVR 1, SWOBs and Dry Cleaners - Medium | Statutory | Capped | 151 | 151 | 0.00% | At permitted maximum The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times | | | |
| PVR1, SWOBs and Dry Cleaners - High | | | 227 | 227 | 0.00% | | | | |
| PVR 1 & 2 combined - Low | | | 108 | 108 | 0.00% | | | | |
| PVR 1 & 2 combined - Medium | | | 216 | 216 | 0.00% | | | | |
| PVR 1 & 2 combined - High | | | 326 | 326 | 0.00% | | | | |
| Vehicle refinishers and other Reduced Fees - Low | | | 218 | 218 | 0.00% | | | | |
| Vehicle refinishers and other Reduced Fees - Medium | | | 349 | 349 | 0.00% | | | | |
| Vehicle refinishers and other Reduced Fees - High | | | 524 | 524 | 0.00% | | | | |
| Mobile plant, for first and second permits - Low | | | 618 | 618 | 0.00% | | | | |
| Mobile plant, for first and second permits - Medium | | | 989 | 989 | 0.00% | | | | |
| Mobile plant, for first and second permits - High | | | 1,484 | 1,484 | 0.00% | | | | |
| for the third to seventh authorisations - Low | | | 368 | 368 | 0.00% | | | | |
| for the third to seventh authorisations - Medium | | | 590 | 590 | 0.00% | | | | |
| for the third to seventh authorisations - high | | | 884 | 884 | 0.00% | | | | |
| eighth and subsequent authorisations - Low | | | 189 | 189 | 0.00% | | | | |
| eighth and subsequent authorisations - Medium | | | 302 | 302 | 0.00% | | | | |
| eighth and subsequent authorisations - High | | | 453 | 453 | 0.00% | | | | |
| Late Payment Fee | | | 50 | 50 | 0.00% | | | | |
| <i>* - the additional amounts in brackets must be charged where a permit is for a combined part B and waste installation</i> | | | | | | | | | |
| NOTE: -where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts | | | | | | | | | |
| Transfer and Surrender | | | | | | | | | |
| Standard process transfer | Statutory | Capped | 162 | 162 | 0.00% | | | | |
| Standard process partial transfer | | | 476 | 476 | 0.00% | | | | |
| New operator ar low risk reduced fee activity | | | 75 | 75 | 0.00% | | | | |
| Surrender: all Part B activities | | | 0 | 0 | | | | | |
| Reduced fee activities: Transfer | | | 0 | 0 | | | | | |
| Reduced fee activities: partial transfer | | | 45 | 45 | 0.00% | | | | |
| Temporary transfer for mobiles | | | | | | | | | |
| First transfer | Statutory | Capped | 51 | 51 | 0.00% | | | | |
| Repeat transfer | | | 10 | 10 | 0.00% | | | | |
| Repeat following enforcement or warning | | | 51 | 51 | 0.00% | | | | |
| Substantial changes S10 and S11 | | | | | | | | | |
| Standard Process | Statutory | Capped | 1,005 | 1,005 | 0.00% | | | | |
| Standard Process where the substantial change results in a new PPC activity | | | 1,579 | 1,579 | 0.00% | | | | |
| Reduced fee activities | | | 98 | 98 | 0.00% | | | | |
| Note: Reduced fee activities are Service stations, Vehicle Refinishers, Dry cleaners and small Oil burners under 0.4MW | | | | | | | | | |
| Local Authority Pollution Prevention & Control Regulations 2000 | | | | | | | | | |
| Mobile plant charges - 1 - 2 authorisation | | | | | | | | | |
| Application fee | Statutory | Capped | 1,579 | 1,579 | 0.00% | | | | |
| subsistence fee - Low | | | 618 | 618 | 0.00% | | | | |
| Subsistence fee - Medium | | | 989 | 989 | 0.00% | | | | |
| Subsistence fee - High | | | 1,484 | 1,484 | 0.00% | | | | |
| Mobile plant charges - 3 - 7 authorisation | | | | | | | | | |
| Application fee | Statutory | Capped | 943 | 943 | 0.00% | At permitted maximum | | | |
| subsistence fee - Low | | | 368 | 368 | 0.00% | | | | |
| Subsistence fee - Medium | | | 590 | 590 | 0.00% | | | | |
| Subsistence fee - High | | | 884 | 884 | 0.00% | | | | |
| Mobile plant charges - 8 or more authorisation | | | | | | | | | |
| Application fee | Statutory | Capped | 477 | 477 | 0.00% | The fees are set by "The Local authority permits for Part B installations and mobile plant and solvent emission activities (Fees and Charges) (England) Scheme" which are published by Defra at various times | | | |
| subsistence fee - Low | | | 189 | 189 | 0.00% | | | | |
| Subsistence fee - Medium | | | 302 | 302 | 0.00% | | | | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures.

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | Income Type - Statutory or Discretionary | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.) and other comments |
|--|--|--|---|-----------------------------|-----------------------------|--|
| Subsistence fee - High | | | 453 | 453 | 0.00% | |
| Local Authority Integrated Pollution & Prevention Control (IPPC) | | | | | | |
| Application | Statutory | Capped | 3,218 | 3,218 | 0.00% | |
| Additional fee for operating without a permit | | | 1,137 | 1,137 | 0.00% | |
| Annual subsistence - Low | | | 1,384 | 1,384 | 0.00% | |
| Annual subsistence - Medium | | | 1,541 | 1,541 | 0.00% | |
| Annual subsistence - High | | | 2,233 | 2,233 | 0.00% | |
| Late payment fee | | | 50 | 50 | 0.00% | |
| Substantial Variation | | | 1,309 | 1,309 | 0.00% | |
| Transfer | | | 225 | 225 | 0.00% | |
| Partial Transfer | | | 668 | 668 | 0.00% | |
| Surrender | | | 668 | 668 | 0.00% | |
| The Private Water Supplies Regulations 2016 | | | | | | |
| Risk Assessment | Statutory | Capped | £43/hr X time typical £105 | Hourly rate £68/hr x time | | Maximum charge £500 (for each assessment) |
| Sampling ⁽ⁱ⁾ No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample | | | Admin charge £70 plus Laboratory cost | Hourly rate £68/hr x time | | Maximum charge £100 (for each visit) |
| Investigation | | | Hourly rate £43 x time plus any analysis cost | Hourly rate £68 x time | | Maximum charge £100 (for each investigation) |
| Authorisation | | | Hourly rate £43 x time plus any analysis cost | Hourly rate £68 x time | | Maximum charge £100 (for each authorisation) |
| Regulation 10 (Domestic Supplies) | | | 25 | 25 | 0.00% | Maximum £25 |
| Analysing a sample taken during check monitoring | | | Hourly rate £43 x time plus any analysis cost | Analytic cost of the sample | | Maximum charge £100 |
| Analysing a sample taken during audit monitoring and monitoring under regulation 11 | | | Hourly rate £43 x time plus any analysis cost | Analytic cost of the sample | | Maximum charge £500 |
| Various public registers | | | | | | |
| Land Use Enquiry - Residential premises | | | 150 | 155 | 3.00% | Charge redesigned to cover costs of reviewing and responding to applications. Commercial plots have more contamination and consequently, more time consuming to address. |
| Land Use Enquiry - Commercial premises | | | 250 | 258 | 3.00% | |
| CCTV | | | | | | |
| Police request for information to support a prosecution | Discretionary | Fully flexible | 0 | 0 | | |
| CCTV Subject Access Request - Data Protection Act | Discretionary | Fully flexible | 10 | 0 | -100.00% | Under the General Data Protection Regulations, there will be no charge for SAR |
| Information to support an insurance claim: | Discretionary | Fully flexible | 70 | 72 | 3.00% | 3% Inflation (CPIH, September 2017 index ONS) |
| HIGHWAYS ENFORCEMENT | | | | | | |
| Fixed Penalty Notices (FPN's) | | | | | | Fees are either set by the Government or agreed with the London Councils |
| Regulation 2 of the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 at £400 per penalty notice for fly tipping to be paid within 14 days (Charge reduced to £250 if paid within 10 days of issue) | Discretionary | Capped | 400 | 400 | 0.00% | The fixed penalty payable in pursuance of a notice under this section- (a)is an amount not less than £150 and not more than £400. |

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Fees and Charges 2018-19

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| Fee / Charge Description | Income Type - Statutory or Discretionary | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.), and other comments |
|--|--|--|---------------|------------------------|-----------------------------|---|
| Depositing Litter - S87/88 Environmental Protection Act 1990 (Capped at £150) Penalty Set by L B Southwark. (Charge = £100 if paid within 10 days) | Discretionary | Capped | 80 | 150 | 87.50% | Fees to increase to a max of £150 from April 2018. This will be reduced to £100 if paid within 10 days |
| Failure to produce waste transfer documents - s34/34A Environmental Protection Act 1990 to be paid within 14 days (Charge reduced to £180 if paid within 10 days) | | | 300 | 300 | 0.00% | |
| Failure to produce authority to transport waste - s5/5B control of Pollution Amendment Act 1989 to be paid within 14 days (Charge reduced to £180 if paid within 10 days) | | | 300 | 300 | 0.00% | |
| Unauthorised distribution of free printed matter - s3A Environmental Protection Act 1990 (Capped at £80) charge reduced to £60 if paid within 10 days Penalty set by L B Southwark | | | 80 | 80 | 0.00% | |
| Failure to comply with a waste receptacles notice - s46/47/47ZA/47ZB Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark to be paid within 14 days (Charge reduced to £60 if paid within 10 days) | | | 110 | 110 | 0.00% | |
| Repairing vehicles on a road - s4/6 Clean Neighbourhoods and Environment Act 2005 (Capped at £110) Penalty set by L B Southwark | Discretionary | Capped | 110 | 110 | 0.00% | At permitted Maximum |
| Unauthorised marks on the highway (graffiti) - s132 Highways Act 1980 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment) | | | 80 | 80 | 0.00% | |
| Destroying or damaging property (graffiti and flyposting) - s1 Criminal Damage Act 1971 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment) | | | 80 | 80 | 0.00% | |
| Unauthorised display of advertisements (flyposting) - the individual affixing the advertisement - s224 Town and county Planning Act 1990 / Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (no reduction for early payment) | | | 80 | 80 | 0.00% | |
| Smoking in a smoke free place - Health Act 2006 (Capped at £50) Penalty set by Health act 2006 | | | 50 | 50 | 0.00% | |
| Failure to display required no-smoking signs - Health Act 2006 (Capped at £200) Penalty set by Health Act 2006 | | | 200 | 200 | 0.00% | |
| Contravention or failure to comply with requirement or prohibition imposed by abatement notice - residential - s79/80 Environmental Protection Act 1990 (Capped at £100) Penalty set by ALG | | | 100 | 100 | 0.00% | |
| Contravention or failure to comply with requirement or prohibition imposed by abatement notice - industrial / trade / business - s79/80 Environmental Protection Act 1990 (Capped at £400) Penalty set by ALG | | | 400 | 400 | 0.00% | |
| Displaying advertisement in contravention of regulations - s224 Town and Country Planning Act 1990 (Capped at £100) Penalty set by ALG | | | 100 | 100 | 0.00% | |
| Contravention of condition of street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG | | | 100 | 100 | 0.00% | |
| Making false statement in connection with application for street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £125) Penalty set by ALG | 125 | 125 | 0.00% | | | |
| Resisting or obstructing authorised officer - s34 London Local Authorities 1990 (LLA 1990) (Capped at £250) Penalty set by ALG | 250 | 250 | 0.00% | | | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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| Fee / Charge Description | Income Type - Statutory or Discretionary | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.) and other comments |
|--|--|--|---------------|------------------------|-----------------------------|--|
| Failure to produce street trading license on demand - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG | | | 100 | 100 | 0.00% | |
| Unlicensed street trading - s38 London Local Authorities Act 1990 (LLA 1990) (Capped at £150) Penalty set by ALG | | | 150 | 150 | 0.00% | |
| Public Space Protection Order provision to tackle Dog related ASB | | | | 100 | NEW | Introduction of PSPO requirements and restrictions under the ASB, Crime and Policing Act 2014. Provisions for the following: Dog exclusion to gated childrens play areas, dogs on leads areas, maximum number of dogs (set at six) with three off a lead at any one time. Early repayment charge of £80. |
| Dog fouling - Dogs (Public Space Protection Orders under the ASB, Crime and Policing Act) | | | 80 | 100 | 25.00% | Regulations provided under the ASB, Crime and Policing Act |
| Cycling on a footpath (Road Traffic Act 1984) | Statutory | Capped | 50 | 50 | 0.00% | Statutory in accordance with Section 72 of the Highway Act 1835 (amended by Section 85 (1) of the Local Government Act). |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|--|--|--|---------------|------------------------|--------------------------------|---|
| PARKS PITCH BOOKINGS, BMX FEES AND CHARGES | | | | | | |
| NON-VATABLE FEES - VAT WILL NOT BE CHARGED FOR BLOCK BOOKINGS OF 10 OR MORE | | | | | | |
| Venue | Activity | | | | | |
| All the fees shown below are at Block Booking Rate (10 or more) | | | | | | |
| All Sites: Burgess, Belair, Southwark (Artificial strip only) | Cricket - Senior - Half Day (9am-2pm or 2pm-7pm) | Fully flexible | 59.50 | 64.75 | 8.82% | Benchmarked to (ILA) Inner London Average |
| All Sites: Burgess, Belair, Southwark (Artificial strip only) | Cricket - Junior - Half Day (9am-2pm or 2pm-7pm) | Fully flexible | 39.00 | 40.00 | 2.56% | |
| All Sites | Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins | | 71.50 | 76.50 | 6.99% | Benchmarked to ILA |
| All Sites | Senior Football Pitch Discount - No Changing Room - 90 mins | | 56.00 | 60.00 | 7.14% | Benchmarked to ILA |
| All Sites | Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins | | 37.00 | 38.00 | 2.70% | |
| All Sites | Junior Football Pitch Discount - No Changing Room - 60 mins | | 30.50 | 31.50 | 3.28% | |
| All Sites | Football Pitch - Senior Southwark Managed School - 90 mins | | 28.50 | 29.40 | 3.14% | |
| All Sites | Football Pitch - Junior Southwark Managed School - 60 mins | | 15.50 | 16.00 | 3.23% | |
| All Sites | Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins | | 26.50 | 27.30 | 3.02% | |
| All Sites | Football Pitch Small-Sided Discount - No Changing Room - 60 mins | | 15.50 | 16.00 | 3.23% | |
| All Sites | Football Pitch - Small Sided Southwark Managed School - 60 mins | | 10.50 | 10.80 | 2.86% | |
| Peckham Rye Common | Gaelic Football / Aussie Rules - 90 mins | | 71.50 | 76.50 | 6.99% | Benchmarked to ILA |
| Burgess Park Community Sports Centre | Rugby - Junior - 60 mins | | 37.00 | 38.00 | 2.70% | |
| Burgess Park Community Sports Centre | Rugby - Senior Peak - 90 mins | | 71.50 | 76.50 | 6.99% | Benchmarked to ILA |
| Burgess Park Community Sports Centre | Rugby - Senior Off-Peak - 90 mins | | 56.00 | 60.00 | 7.14% | Benchmarked to ILA |
| All Sites | Touch Rugby (Not on existing pitches) - 60 mins | | 26.50 | 28.50 | 7.55% | Rise in line with other Adult grass pitch increases |
| Burgess Park Community Sports Centre | 3g Astro turf - Full Pitch - 60 mins | | 137.00 | 141.10 | 2.99% | |
| Burgess Park Community Sports Centre | 3g Astro turf - Third of pitch - 60 mins | | 68.50 | 70.50 | 2.92% | |
| Burgess Park Community Sports Centre | 3g Astro turf - Full Pitch - Community Rate - 60 mins Junior | 73.50 | 75.75 | 3.06% | | |
| Burgess Park Community Sports Centre | 3g Astro turf - Third of Pitch - Community Rate - 60 mins Junior | 28.50 | 29.50 | 3.51% | | |
| Burgess Park Community Sports Centre | 3g Astro turf - Full Pitch - Community Rate - 60 mins Adult | | 85.00 | New Fee | New fee and benchmarked to ILA | |
| Burgess Park Community Sports Centre | 3g Astro turf - Third of Pitch - Community Rate - 60 mins Adult | | 33.50 | New Fee | New fee and benchmarked to ILA | |
| Burgess Park Community Sports Centre | 3g Astro turf Southwark Schools - Full Pitch - 60 mins - Southwark Schools non vatable | | 34.00 | 35.00 | 2.95% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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| Fee / Charge Description | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments |
|---|---|---------------|------------------------|-----------------------------|---|
| Burgess Park Community Sports Centre | 3g Astrotrurf Southwark Schools - Third of Pitch - 60 mins - Southwark Schools non vatable | 18.50 | 19.05 | 2.99% | |
| Burgess Park Community Sports Centre | 3g Astrotrurf pitch community sport development programmes | Free | Free | New Fee | To encourage community sport development programmes that increase participation in physical activity |
| Tabard Gardens | Astrotrurf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm | 83.00 | 85.50 | 3.01% | Above CPI of 3% due to rounding up |
| Tabard Gardens | Astrotrurf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm | 54.00 | 55.75 | 3.24% | |
| Tabard Gardens | Astrotrurf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors | | 37.00 | New Fee | New junior fee introduced to differentiate between junior and adult hires |
| Tabard Gardens | Astrotrurf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors | | 27.75 | New Fee | New junior fee introduced to differentiate between junior and adult hires |
| Tabard Gardens | Astrotrurf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours 9am -4pm | 36.00 | 37.00 | 2.78% | |
| Tabard Gardens | Astrotrurf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours 9am -4pm | 27.00 | 27.75 | 2.78% | |
| Tabard Gardens | Astrotrurf 7 a Side - Full Pitch - 60 mins Southwark managed Schools - non vatable | 32.50 | 33.50 | 3.08% | |
| Tabard Gardens | Astrotrurf 7 a Side - Half Pitch- 60 mins Southwark managed Schools - non vatable | 16.30 | 16.80 | 3.07% | |
| Belair Park, Dulwich Park, Peckham Rye Park | Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge | 45.00 | 46.25 | 2.78% | |
| Belair Park, Dulwich Park, Peckham Rye Park | Changing Room Hire - Late Locking Fee - Per Hour | 16.50 | 17.00 | 3.03% | |
| BMX Track | Book and ride peak - up to 30 riders - 60 mins | 124.00 | 134.25 | 8.27% | Bring in line with other tracks costs and introduction of new rate for 15 riders only. |
| BMX Track | New- Book and ride peak - up to 15 riders - 60 mins | | 100.00 | New Fee | New fee to encourage smaller hire groups |
| BMX Track | New- Peak track only booking- No coach or equipment | | 79.25 | New Fee | To encourage groups that already have coach and equipment |
| BMX Track | Book and ride off-peak - up to 30 riders - 60 mins | 76.00 | 82.50 | 8.55% | Bring in line with other tracks costs and introduction of new rate for 15 riders only. |
| BMX Track | New- Book and ride off peak - up to 15 riders - 60 mins | | 62.50 | New Fee | New fee to encourage smaller hire groups |
| BMX Track | New- Off Peak track only booking- No coach or equipment | | 41.75 | New Fee | To encourage groups that already have coach and equipment |
| BMX Track | Club - No charge for first 700 hours per annum. £25/hr for any additional use. | 21.25 | 22.00 | 3.55% | |
| Dulwich Park and Belair Park | Francis Peek Centre/Belair Recreation Hall Hire - off - peak - Weekdays 9am - 5pm (Hourly charge) 60 mins | 29.00 | 30.00 | 3.45% | |
| Dulwich Park and Belair Park | Francis Peek Centre/Belair Recreation Hall Hire - peak - Evenings and Weekends until Park Closing (Hourly charge) - 60 mins | 58.00 | 60.00 | 3.45% | |
| Burgess Park Community Sports Centre | Room Hire - Weekdays 9am - 5pm (Hourly charge) - 60 mins | 15.50 | 16.00 | 3.25% | |
| Burgess Park Community Sports Centre | Room Hire - Evenings and Weekends until 10pm (Hourly charge) - 60 mins | 31.00 | 32.00 | 3.24% | |
| Venue | Activity | | | | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|---|--|---------------|------------------------|-----------------------------|---|
| VARIABLE FEES (Fees shown below are inclusive of 20% VAT) | | | | | |
| All Sites: Burgess, Belair, Southwark (Artificial strip only) | Cricket - Senior - Half Day (9am-2pm or 2pm-7pm) | 71.40 | 77.70 | 8.82% | Benchmarked to ILA |
| All Sites: Burgess, Belair, Southwark (Artificial strip only) | Cricket - Junior - Half Day (9am-2pm or 2pm-7pm) | 46.80 | 48.00 | 2.56% | |
| All Sites | Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins | 85.80 | 91.80 | 6.99% | Benchmarked to ILA |
| All Sites | Senior Football Pitch Discount - No Changing Room - 90 mins | 67.20 | 72.00 | 7.14% | Benchmarked to ILA |
| All Sites | Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins | 44.40 | 45.60 | 2.70% | |
| All Sites | Junior Football Pitch Discount - No Changing Room - 60 mins | 36.60 | 37.80 | 3.28% | |
| All Sites | Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins | 31.80 | 32.75 | 2.99% | |
| All Sites | Football Pitch Small-Sided Discount - No Changing Room - 60 mins | 18.60 | 19.20 | 3.23% | |
| Peckham Rye Common | Gaelic Football / Aussie Rules - 90 mins | 85.80 | 91.80 | 6.99% | Full size grass pitches benchmarked to ILA. |
| Burgess Park Community Sports Centre | Rugby - Junior - 60 mins | 44.40 | 45.60 | 2.70% | |
| Burgess Park Community Sports Centre | Rugby - Senior Peak - 90 mins | 85.80 | 91.80 | 6.99% | Benchmarked to ILA |
| Burgess Park Community Sports Centre | Rugby - Senior Off-Peak - 90 mins | 67.20 | 72.00 | 7.14% | Benchmarked to ILA |
| All Sites | Touch Rugby (Not on existing pitches) - 60 mins | 31.80 | 34.20 | 7.55% | Rise in line with other Adult grass pitch increases |
| Burgess Park Community Sports Centre | 3g Astro turf - Full Pitch - 60 mins | 164.40 | 169.30 | 2.98% | |
| Burgess Park Community Sports Centre | 3g Astro turf - Third of pitch - 60 mins | 82.20 | 84.60 | 2.92% | |
| Burgess Park Community Sports Centre | 3g Astro turf - Full Pitch - Community Rate- 60 mins Juniors | 88.20 | 90.90 | 3.06% | |
| Burgess Park Community Sports Centre | 3g Astro turf - Third of Pitch - Community Rate- 60 mins Juniors | 34.20 | 35.40 | 3.51% | |
| Burgess Park Community Sports Centre | 3g Astro turf - Full Pitch - Community Rate - 60 mins Adult | | 102.00 | New Fee | New adult fee introduced to differentiate between junior and adult hires |
| Burgess Park Community Sports Centre | 3g Astro turf - Third of Pitch - Community Rate - 60 mins Adult | | 40.20 | New Fee | New adult fee introduced to differentiate between junior and adult hires |
| Burgess Park Community Sports Centre | 3g Astro turf pitch community sport development programmes | Free | Free | New Fee | To encourage community sport development programmes that increase participation in physical activity |
| Tabard Gardens | Astro turf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm | 99.60 | 102.60 | 3.01% | |
| Tabard Gardens | Astro turf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm | 64.80 | 66.90 | 3.24% | |
| Tabard Gardens | Astro turf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors | | 44.40 | New Fee | New junior fee introduced to differentiate between junior and adult hires |
| Tabard Gardens | Astro turf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm Juniors | | 33.30 | New Fee | New junior fee introduced to differentiate between junior and adult hires |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|---|---|--|------------------|---------------------------|-----------------------------|---|
| Tabard Gardens | Astroturf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours weekday's 9am -4pm | | 43.20 | 44.40 | 2.78% | |
| Tabard Gardens | Astroturf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours weekday's 9am -4pm | | 32.40 | 33.30 | 2.78% | |
| Belair Park, Dulwich Park, Peckham Rye Park | Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge | Fully flexible | 54.00 | 55.50 | 2.78% | |
| Belair Park, Dulwich Park, Peckham Rye Park | Changing Room Hire - Late Locking Fee - Per Hour | | 19.80 | 20.40 | 3.03% | |
| BMX Track | Coaching sessions (fee per person) - 60 mins | | 4.00 | 4.15 | 3.85% | Above CPI of 3% due to rounding up |
| BMX Track | Book and ride peak - up to 30 riders - 60 mins | | 149.00 | 161.10 | 8.12% | Bring in line with other tracks costs and introduction of new rate for 15 riders only. |
| BMX Track | Book and ride peak - up to 15 riders - 60 mins | | | 120.00 | New Fee | New fee to encourage smaller hire groups |
| BMX Track | Peak track booking only- No coach or equipment | | | 95.10 | New Fee | To encourage groups that already have coach and equipment |
| BMX Track | Book and ride off-peak - up to 30 riders - 60 mins | | 92.00 | 99.00 | 7.61% | Bring in line with other tracks costs and introduction of new rate for 15 riders only. |
| BMX Track | Book and ride off peak - up to 15 riders - 60 mins | | | 75.00 | New Fee | New fee to encourage smaller hire groups |
| BMX Track | Off Peak track booking only- No coach or equipment | | | 50.10 | New Fee | To encourage groups that already have coach and equipment |
| BMX Track | Holiday Clubs (fee per person) 9am - 3pm - 6 hours | | 15.00 | 18.00 | 20.00% | Extra hour of coaching sesession |
| BMX Track | Club - No charge for first 700 hours per annum. £25/hr for any additional use. | | 25.50 | 26.40 | 3.55% | |
| BMX Events | Car parking- per vehicle - Daily | | 5.10 | 5.25 | 2.94% | |
| BMX Events | Event practice sessions-per rider - Daily | | 5.10 | 5.25 | 2.94% | |
| BMX Events | Trade pitch (non catering) 6mx3m gazebo plus 1 vehicle - Daily | | 25.50 | 26.30 | 3.14% | |
| BMX Events | Team Area- Track side - 6m x 3m - Event duration | | 61.20 | 63.05 | 3.02% | |
| BMX Events | Team Area- Track side - 3m x 3m - Event duration | 30.60 | 31.50 | 2.94% | | |
| BMX Events | Team Area- Non Track side - 6m x 3m - Event duration | 51.00 | 52.55 | 3.04% | | |
| BMX Events | Team Area- Non Track side - 3m x 3m - Event duration | 25.50 | 26.30 | 3.14% | | |
| BMX Events | Club Area - 6m x 3m - Event duration | 25.50 | 26.30 | 3.14% | | |
| BMX Events | Club Area - 3m x 3m - Event duration | 15.30 | 15.75 | 2.94% | | |
| Burgess Park Lake | Fishing Day Ticket Per Rod | 4.20 | 4.30 | 2.38% | | |
| Burgess Park Lake | Fishing Day Ticket Concession Per Rod | 1.60 | 1.65 | 3.29% | | |
| Dulwich Park and Belair Park | Francis Peek Centre/Belair Recreation Hall Hire - off - peak - Weekdays 9am - 5pm (Hourly charge) 60 mins | 34.80 | 36.00 | 3.45% | | |
| Dulwich Park and Belair Park | Francis Peek Centre/Belair Recreation Hall Hire - peak - Evenings and Weekends until Park Closing (Hourly charge) - 60 mins | 69.60 | 72.00 | 3.45% | | |
| Burgess Park Football Centre | Burgess Park Football Centre Room Hire - Weekdays 9am - 5pm (Hourly charge) - 60 mins | 18.60 | 19.20 | 3.25% | | |
| Burgess Park Football Centre | Burgess Park Football Centre Room Hire - Evenings and Weekends until 10pm (Hourly charge) - 60 mins | 37.20 | 38.40 | 3.24% | | |
| All Sites | Annual Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week) | 693.60 | 714.00 | 2.94% | | |
| | Monthly Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week) | 69.36 | 71.40 | 2.94% | | |

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Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|---|---|--|------------------|---------------------------|-----------------------------|---|
| All Sites | Annual Group Exercise Licence (6 -20 Clients) - (4-7 Sessions Per Week) | | 816.00 | 841.00 | 3.06% | |
| | Monthly Group Exercise Licence (6-20Clients) - (4-7 Sessions Per Week) | | 81.60 | 84.10 | 3.06% | |
| Venue | Activity | | | | | |
| All Sites | Annual Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week) | | 1,530.00 | 1,576.00 | 3.01% | |
| VARIABLE FEES (Fees shown below are inclusive of 20% VAT) | | | | | | |
| | Monthly Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week) | | 153.00 | 157.60 | 3.01% | |
| | Annual Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week) | | 3,060.00 | 3,150.00 | 2.94% | |
| | Monthly Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week) | | 306.00 | 315.00 | 2.94% | |
| All Sites | Annual Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week) | | 3,060.00 | 3,150.00 | 2.94% | |
| | Monthly Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week) | | 306.00 | 315.00 | 2.94% | |
| | Annual Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week) | | 4,590.00 | 4,730.00 | 3.05% | |
| | Monthly Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week) | | 459.00 | 473.00 | 3.05% | |
| All Sites | Annual Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week) | | 285.60 | 295.00 | 3.29% | |
| | Monthly Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week) | | 28.56 | 29.50 | 3.29% | |
| | Annual Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week) | | 489.60 | 505.00 | 3.15% | |
| All Sites | Monthly Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week) | | 48.96 | 50.50 | 3.15% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|--|--|--|----------------|------------------------|-----------------------------|---|
| SOUTH DOCK MARINA | | | | | | |
| Mooring Fees per meter (Figures Ex-VAT) | Leisure Current - Annual | Fully flexible | 341.77 | 341.77 | 0.00% | No increase, fees fixed until 2019. A compensatory reduction for staff living on site providing an out of hours emergency attendance service. Authority is delegated to the harbour master to negotiate rates, terms and conditions for licences for commercial operations to maximise the financial return to the council. |
| | Leisure Current - Six Monthly | | 179.43 | 179.43 | 0.00% | |
| | Leisure Current - Quarterly | | 93.99 | 93.99 | 0.00% | |
| | Leisure Current - Monthly | | 32.76 | 32.76 | 0.00% | |
| | Residential Current - Annual | | 402.19 | 402.19 | 0.00% | |
| | Residential Current - Six Monthly | | 211.10 | 211.10 | 0.00% | |
| | Residential Current - Quarterly | | 110.57 | 110.57 | 0.00% | |
| | Residential Current - Monthly | | 38.55 | 38.55 | 0.00% | |
| | Visitor day rate. Per metre per day. Min 8m | Fully flexible | 3.60 | 3.83 | 6.39% | |
| | Visitor Week rate. Per metre per week. Min 8m | | 22.80 | 23.96 | 5.09% | |
| Car Park Fees (Figures Ex-VAT) | Car Park - Per six months | Fully flexible | 126.32 | 141.67 | 12.15% | |
| | Car Park - Visitor's Cars - Daily | | 7.11 | 8.33 | 17.24% | |
| Storage (Figures Ex-VAT) | Storage - Mast Per Week | Fully flexible | 11.21 | 11.83 | 5.53% | |
| | Storage - Boats on Trailer (8m max.) or trailer- Annual | | 997.92 | 1,050.00 | 5.22% | |
| | Storage - Boats on Trailer (8m max.) or Trailers- six months | | 517.49 | 550.00 | 6.28% | |
| | Storage - Boats on Trailer (8m max.) or Trailers- Three months | | 343.04 | 362.50 | 5.67% | |
| | Storage - Boats on Trailer (8m max.) or Trailers- Monthly | | 156.49 | 166.67 | 6.50% | |
| | Storage - Boats on Trailer (8m max.) or Trailers- Weekly | | 66.34 | 70.83 | 6.77% | |
| | Storage - Trailers - Overnight | | 27.73 | 29.17 | 5.18% | |
| | Storage fee - Container (12 monthly) | | Fully flexible | 1,670.76 | 1,716.67 | |
| | Storage fee - Container (6 monthly) | 909.58 | | 937.50 | 3.07% | |
| Miscellaneous (Figures Ex-VAT) | Labour - Per Hour | Fully flexible | 43.00 | 45.83 | 6.59% | |
| | Towage - Within the Marina | | 51.92 | 54.17 | 4.33% | |
| | Contractors Daily Charge - Use of Facilities | Fully flexible | 12.65 | 13.33 | 5.38% | |
| | Contractor annual charge | Fully flexible | 750.00 | 791.67 | 5.56% | |
| | Pressure Washer - Hire for maximum 4 hours. Additional hours at 25% of rate. | Fully flexible | 41.06 | 43.33 | 5.53% | |
| | Pressure Washer - Wash off underwater hull / metre LOA | | 8.17 | 8.58 | 4.96% | |
| | Portable Pump Hire - Submersible - 4 hours. Additional hours at 25% of rate. | | 43.64 | 45.83 | 5.02% | |
| | Holding Tank Pump-Out - Small Tank | Fully flexible | 15.77 | 16.20 | 2.74% | |
| | Holding Tank Pump-Out - Large Tank | | 25.73 | 26.50 | 2.99% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments |
|---|--|---------------|------------------------|-----------------------------|---|
| Re-Chocking after lift out per chock move. | Fully flexible | 8.91 | 9.58 | 7.52% | |
| Crane - Lift Out or Launch / metre LOA. 8 m minimum. | Fully flexible | 20.76 | 24.58 | 18.40% | |
| SOUTH DOCK MARINA | | | | | |
| Chocking- 8m Minimum Charge - per metre LOA - includes materials | Fully flexible | 3.52 | | | Charge cancelled and amalgamated in to crane fee. |
| Crane - Lift and Hold per metre LOA. 8m Minimum. Up to 2 hours. | | 28.71 | 30.42 | 5.96% | The harbour master has authority to negotiate commercial rates on an as required basis to maximise marina revenue. The harbour master has the authority to negotiate commercial rates on volume contracts and also in relation to registered charity organisations on an as required basis to maximise revenue. |
| Crane - Lift and Hold per additional hour. | Fully flexible | 27.50 | 33.33 | 21.20% | |
| Mast lift per hour- - Single Spreader Mast Lift | Fully flexible | 87.02 | 95.83 | 10.12% | |
| Crane Hire/telehandler per hour - Machine and 1Operator Only | | 71.51 | 91.70 | 28.23% | |
| Crane cancellation fee - Less than 24 hours notice | | 61.81 | 65.00 | 5.16% | |
| Boat Yard - 1-30 Days - Per metre per day | Fully flexible | 1.02 | 1.08 | 5.57% | |
| Boat Yard - 31-60 Days - Per metre per day | | 1.27 | 1.33 | 5.14% | |
| Boat Yard - 61-120 Days - Per metre per day | | 1.51 | 1.58 | 4.84% | |
| Boat Yard - 121 Days and over - Per metre per day | | 1.90 | 2.00 | 5.49% | |
| Blast bay and dirty work bay (for first 5 days) | | 90.72 | 95.83 | 5.63% | |
| Blast bay and dirty work bay (Per day charge after first 5 days) | | 28.35 | 30.00 | 5.82% | |
| Laundry - Wash tokens | Fully flexible | 5.00 | 4.17 | -16.60% | |
| Laundry - Drying tokens | | 1.00 | 0.83 | -17.00% | |
| Transfer of Residents Licence. Current year's fee or 10% of selling price, whichever is higher. | Fully flexible | 3,230.44 | 3,416.67 | 5.76% | |
| Supply of Electricity | | | | | |
| Electricity - 13 amp Electrical supply in Boat yard - Per day (not metered 5% VAT) | Fully flexible | 2.43 | 2.58 | 5.99% | |
| Electricity - 13 amp Electrical supply in Boat yard - 13 amp weekly meter hire | | 3.60 | 3.75 | 4.28% | |
| Electricity - Metered supply - pontoons and boat yard - Unit charge + (VAT 5%) | Fully flexible | 0.09 | 0.09 | 0.00% | |
| Electricity - Metered supply - pontoons and boat yard - 16 amp Monthly Service Charge | Fully flexible | 4.85 | 5.08 | 4.69% | |
| Electricity - Metered supply - pontoons and boat yard - 32 amp Monthly Service Charge | | 5.62 | 5.92 | 5.36% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|---|---|--|---------------|------------------------|-----------------------------|--|
| CEMETERIES AND CREMATORIUM | | | | | | |
| Cemeteries | | | | | | |
| Residents | Child upto 16 yrs - Public Grave | Fully flexible | No charge | No charge | No Charge | |
| | 16 yrs – Adult - Public Grave - Woodland Meadow only | Fully flexible | 996 | 1,023 | 2.71% | |
| | Public Funeral requested by Southwark Social Service's for residents at 9.30am Woodland Meadow Only | Fully flexible | 607 | 650 | 7.08% | |
| Resident members of the Armed forces | All burial or cremation fees | Fully flexible | Waived | Waived | Waived | |
| | Child upto 16yrs Interment - Private Grave | Fully flexible | Waived | Waived | Waived | |
| | 16 yrs - Adult - interment fee only - Private Grave upto 6ft 6' x 26' | Fully flexible | 1,326 | 1,425 | 7.47% | |
| New Fee | 16 yrs - Adult coffin/casket - interment fee only - Private Grave OVER 6ft 6' x 26' | Fully flexible | | 886 | New Fee | Bereavement Services Manager in consultation with senior managers/director to consider any requests for compensatory reduction in respect of reduction in years remaining. Benchmarked to ILA |
| | Interment of cremated remains in a private grave | Fully flexible | 230 | 236 | 2.61% | |
| | Grave purchase (50 years) Lawn burial | Fully flexible | 2,142 | 2,600 | 21.38% | |
| | Grave purchase (25 years) Lawn burial | Fully flexible | 1,428 | 2,120 | 48.40% | |
| Other burial fees | Renewal or Extension of Exclusive Right of Burial per 10 years | Fully flexible | 324 | 365 | 12.65% | |
| Non-residents | | | | | | |
| | Child under 1 month PUBLIC | Fully flexible | 268 | Waived | | |
| | Child 1 mth - 15 years PUBLIC | Fully flexible | N/A | N/A | | |
| | 16 yrs to Adult PUBLIC /Woodland meadow | Fully flexible | N/A | N/A | | |
| | Child under 1 month - interment fee only - Private Grave | Fully flexible | 458 | Waived | | |
| | Child 1 month – 15 yrs - interment fee only - Private Grave | | 1,529 | Waived | | |
| | Non Res 16 yrs - Adult - interment fee only - Private Grave upto 6ft 6' x 26' | | 3,977 | 4,005 | 0.70% | |
| New Fee | Non Res 16 yrs - Adult coffin/casket - interment fee only - Private Grave OVER 6ft 6' x 26' | | | 2,097 | New Fee | |
| | Grave purchase (50 years) Lawn burial | Fully flexible | 6,425 | 6,598 | 2.69% | Bereavement Services Manager in consultation with senior managers/director to consider any requests for compensatory reduction in respect of the full charge and years remaining. Benchmarked to ILA |
| | Grave purchase (25 years) Lawn burial | | 4,285 | 4,813 | 12.33% | |
| | Renewal or Extension of Exclusive Right of Burial PER TEN YEARS | | 972 | 1,000 | 2.88% | |
| | Late fee 30 minutes or over - funerals | Fully flexible | 113 | 115 | 2.08% | |
| | Memorial Licence fee Private Grave 25 years - Includes 5 yearly risk assessment | Fully flexible | 268 | 275 | 2.71% | |
| | Memorial Licence fee - Child Public Grave (15 years only as no exclusive right of burial held) | Fully flexible | 82 | 95 | 2.70% | |
| | Interment of cremated remains in a private grave | Fully flexible | 690 | 690 | 0.00% | |
| Other fees | Added Inscription to existing memorial | Fully flexible | 82 | 95 | 2.70% | |
| | Renovation of Memorial - Permit | Fully flexible | | 35 | New Fee | |
| | Removing & replacing memorial not exceeding 7' X 3' | Fully flexible | 268 | 275 | 2.71% | |
| | Wooden crosses and grave markers | | 51 | 59 | 15.69% | |
| | Exhumations | | 5,334 | 5,478 | 2.71% | |
| | Exhumation of Cremated Remains | | 510 | 525 | 2.94% | |
| | Strewing of cremated remains on a private grave | | 71 | 75 | 5.63% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

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|---|--|---------------|------------------------|-----------------------------|---|
| Strewing cremated remains on the scattering lawn at Nunhead Cemetery | Fully flexible | 71 | 75 | 5.63% | |
| Registration of Transfer of burial rights, | Fully flexible | 66 | 70 | 6.06% | |
| Research fees, per NAME search | Fully flexible | 24 | 25 | 4.17% | |
| Ground works to uncover memorials or find burial location at Nunhead | Fully flexible | 100 | 110 | 10.00% | |
| Crematorium | | | | | |
| Resident & Non-resident | | | | | |
| Child 0 to 15 yrs | Fully flexible | No charge | No Charge | | |
| Adult (16+) | Fully flexible | 729 | 748 | 2.61% | |
| Late Cremation Fee | Fully flexible | 755 | 775 | 2.65% | |
| 3rd party cremations | Fully flexible | 295 | 303 | 2.71% | |
| Hospital contract cremation | Fully flexible | 306 | 314 | 2.61% | |
| Body Part Fee | Fully flexible | 150 | 150 | 0.00% | |
| Early Morning Service 10 & 10.45am Only | Fully flexible | 584 | 596 | 2.05% | |
| Public Funeral requested by Southwark Social Service's for residents at 9.30am Only | Fully flexible | 208 | 215 | 3.37% | |
| Resident service men and women, killed in action | | No charge | No charge | | |
| Interment of Ashes (Niches Etc) | | 54 | 55 | 1.85% | |
| Transfer of Ownership Niches, Memorials Etc. | | 24 | 25 | 4.17% | |
| Extended Cremation service time (double) | | 999 | 1,025 | 2.60% | |
| Saturday Cremation - One Hour | Fully flexible | 1,138 | 1,165 | 2.37% | |
| Sunday Cremation - One Hour | Fully flexible | 1,482 | 1,520 | 2.56% | |
| Overseas certificate | | 29 | 30 | 3.45% | |
| Duplicate Certificate | | 29 | 30 | 3.45% | |
| Remains strewn from another crematorium | | 71 | 75 | 5.56% | |
| Burial of Cremated remains in dedicated plot | Fully flexible | 700 | 719 | 2.71% | |
| Use of Cemetery/Crematorium Chapel | | 110 | 112 | 1.82% | |
| Saturday Burial Supplement | Fully flexible | 770 | 790 | 2.60% | |
| Saturday Burial of cremated remains supplement | Fully flexible | 331 | 340 | 2.72% | |
| Scattering of remains Saturday supplement | | 80 | 80 | 0.00% | |
| Columbarium Niche (double) 5 years | Fully flexible | 750 | 770 | 2.67% | |
| Columbarium Niche (double) 10 years | Fully flexible | 1,500 | 1,540 | 2.67% | |
| New Fee Weecast Service Live | | | 30 | New Fee | |
| New Fee Webcast ON Demand | | | 45 | New Fee | |
| New Fee Webcast Eternal | | | 50 | New Fee | |
| New Fee Single Photo Tribute Service | | | 12 | New Fee | |
| New Fee Simplicity Tribute Slide Show | | | 38 | New Fee | |
| New Fee Professional Photo Tribute | | | 70 | New Fee | |
| New Fee Family Supplied Video Tribute | | | 18 | New Fee | |
| Memorabilia (Fees are inclusive of VAT) | | | | | |
| Rights to a rose bush 5 yrs, inc maintenance, plaque inc. VAT | Fully flexible | 250 | 257 | 2.70% | |
| Memorial Bench (renewal) | Fully flexible | 745 | 765 | 2.68% | |
| Rights to a standard rose/shrub 5 yrs, plaque, maintenance inc. VAT | | 285 | 292 | 2.33% | |
| Replacement Rose plaque only | | 64 | 65 | 1.56% | |
| Exisiting Trees - Renewal 5-year dedication | | 459 | 475 | 3.57% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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| Fee / Charge Description | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|---|--|---------------|------------------------|-----------------------------|---|
| Wooden cremated remains caskets | | P.O.A | P.O.A | | |
| Rights for 15 yrs for a cloister niche, including 1st interment. | | 1,895 | 1,945 | 2.64% | |
| Rights for 15 yrs to affix a wall tablet in cloisters, inc. tablet 118 x 48. From ... (if a larger tablet is required an extra charge per sq inch is required). | | 1,895 | 1,945 | 2.64% | |
| Rights for 15yrs tablet on the wall of remembrance (This includes tablet & lettering) | | 1,029 | 1,056 | 2.62% | |
| Rights for 15 yrs to niche wall of remembrance (this excludes tablet and lettering) | | 1,136 | 1,166 | 2.63% | |
| Rights to interior niche 15 yrs (including inscription) | | 1,136 | 1,166 | 2.63% | |
| Rights to Sanctum 12 niche 25 years | | 1,420 | 1,458 | 2.67% | |
| Rights to Sanctum 2000 niche 25 years (including 80 letters) | | 1,477 | 1,515 | 2.58% | |
| Vase Block and tablet - 10 years | Fully flexible | 682 | 700 | 2.69% | |
| Vase Block Renewal | | 510 | 525 | 2.89% | |
| Vase Block replacement granite plate | | 171 | 176 | 2.77% | |
| Change in dedication | | | | | |
| Rights to kerb tablet 10 yrs.. Inc tablet & lettering | | 310 | 315 | 1.61% | |
| Renewal of kerb tablet for a further 10 yrs | | 243 | 250 | 2.88% | |
| Replacement plate. | | 76 | 78 | 2.12% | |
| Rights to a leather panel for 5 yrs (including lettering) | | 233 | 236 | 1.48% | |
| Renewal of leather panel for a further 5 yrs | | 159 | 175 | 2.70% | |
| Replacement leather panel. | | 88 | 90 | 2.27% | |
| Leaf on Tree of Memory per year | | 46 | 48 | 4.58% | |
| Rights to a tablet on a planter for 10 yrs | | 573 | 588 | 2.62% | |
| Replacement tablet for planter | | 167 | 171 | 2.35% | |
| Books of Remembrance - 2 line entry (inc. VAT) | | 77 | 80 | 3.75% | |
| Books of Remembrance - 5 line entry (inc. VAT) | | 122 | 125 | 2.38% | |
| Books of Remembrance - 8 line entry (inc. VAT) | | 167 | 170 | 1.75% | |
| Emblem & badges & Coat of Arms | | 95 | 95 | 0.00% | |
| | | | | | |
| | | | | | |
| LEISURE CENTRES | | | | | |

Core Leisure Centre Fees and Charges – Cabinet to approve fees and charges increasing above CPI(3%)

| Venue | Activity | | | | |
|-----------|---|----------------|--------|--------|-------|
| | Swimming Prices | | | | |
| All Sites | Adult Swim Peak Non Member | Fully flexible | £ 4.60 | £ 4.75 | 3.26% |
| All Sites | Adult Swim Peak Axxess | Fully flexible | £ 2.70 | £ 2.80 | 3.70% |
| All Sites | Adult Swim Off Peak Member | Fully flexible | £ 4.30 | £ 4.40 | 2.33% |
| All Sites | Adult Swim Off Peak Axxess | Fully flexible | £ 2.30 | £ 2.35 | 2.17% |
| All Sites | Junior/60+ Non Member | Fully flexible | £ 1.60 | £ 1.65 | 3.12% |
| All Sites | Junior/60+ Axxess | Fully flexible | £ 0.65 | £ 0.70 | 7.69% |
| All Sites | Family Swim(2 adults + 2 children) non member | Fully flexible | £ 9.45 | £ 9.70 | 2.65% |
| All Sites | Family Swim(2 adults + 2 children) axess | Fully flexible | £ 4.80 | £ 4.95 | 3.13% |
| All Sites | Concessionary Swim Axxess | Fully flexible | £ 0.65 | £ 0.70 | 7.69% |
| All Sites | Under 3 years Axxess | Fully flexible | £ 0.65 | £ 0.70 | 7.69% |
| All Sites | Shower | Fully flexible | £ 1.20 | £ 1.25 | 4.17% |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|--------------------------------|---|---------------|------------------------|-----------------------------|---|
| Swimming Sessions | | | | | |
| All Sites | Water Aerobics/Aqua Natal Non Member | £ 8.60 | £ 8.85 | 2.91% | |
| All Sites | Water Aerobics/Aqua Natal Non Axess | £ 6.60 | £ 6.80 | 3.03% | |
| All Sites | Water Aerobics Concession (Off Peak) Non Member | £ 6.60 | £ 6.80 | 3.03% | |
| All Sites | Water Aerobics Concession (Off Peak) Axess | £ 3.05 | £ 3.15 | 3.28% | |
| All Sites | Jelly Babies (Peak) 1 child & 1 adult Non Member | £ 4.70 | £ 4.85 | 3.19% | |
| All Sites | Jelly Babies (Peak) 1 child & 1 adult Axess | £ 2.55 | £ 2.60 | 1.96% | |
| All Sites | Jelly Babies (Off Peak) 1 child & 1 adult Non Member | £ 4.30 | £ 4.40 | 2.33% | |
| All Sites | Jelly Babies (Off Peak) 1 child & 1 adult Axess | £ 2.05 | £ 2.10 | 2.44% | |
| All Sites | Rafts and Rascals (Peak) 1 child & 1 adult Non Member | £ 4.70 | £ 4.85 | 3.19% | |
| All Sites | Rafts and Rascals (Peak) 1 child & 1 adult Axess | £ 2.55 | £ 2.60 | 1.96% | |
| All Sites | Rafts and Rascals (Off Peak) 1 child & 1 adult Non Member | £ 4.10 | £ 4.20 | 2.44% | |
| All Sites | Rafts and Rascals (Off Peak) 1 child & 1 adult Axess | £ 2.05 | £ 2.10 | 2.44% | |
| All Sites | Rafts and Rascals additional child Non Member | £ 1.55 | £ 1.60 | 3.23% | |
| All Sites | Rafts and Rascals additional child Axess | £ 0.65 | £ 0.70 | 7.69% | |
| All Sites | Inflatables Non Member | £ 2.30 | £ 2.35 | 2.17% | |
| All Sites | Inflatables Non Axess | £ 1.40 | £ 1.45 | 3.57% | |
| Gym and Fitness Classes | | | | | |
| All Sites | Gym and Fitness Classes Non Member | £ 8.60 | £ 8.85 | 2.91% | |
| All Sites | Gym and Fitness Classes Axess | £ 6.60 | £ 6.80 | 3.03% | |
| All Sites | Gym and Fitness Classes Concession (Off Peak) Non Member | £ 6.60 | £ 6.80 | 3.03% | |
| All Sites | Gym and Fitness Classes Concession (Off Peak) Axess | £ 2.90 | £ 3.00 | 3.45% | |
| All Sites | Yoga 60 min Non Member | £ 8.60 | £ 8.85 | 2.91% | |
| All Sites | Yoga 60 min Axess | £ 6.60 | £ 6.80 | 3.03% | |
| All Sites | Yoga 60 min concession (off peak) Non Member | £ 6.60 | £ 6.80 | 3.03% | |
| All Sites | Yoga 60 min concession (off peak) Axess | £ 2.90 | £ 3.00 | 3.45% | |
| All Sites | Yoga 90 min Non Member | £ 11.70 | £ 12.05 | 2.99% | |
| All Sites | Yoga 90 min Axess | £ 9.00 | £ 9.25 | 2.78% | |
| All Sites | Yoga 90 min concession (off peak) Non Member | £ 8.60 | £ 8.85 | 2.91% | |
| All Sites | Yoga 90 min concession (off peak) Axess | £ 5.30 | £ 5.45 | 2.83% | |
| All Sites | Pilates Non Member | £ 10.40 | £ 10.70 | 2.88% | |
| All Sites | Pilates Axess | £ 8.60 | £ 8.85 | 2.91% | |
| All Sites | Pilates concession (off peak) Non Member | £ 8.60 | £ 8.85 | 2.91% | |
| All Sites | Pilates concession (off peak) Axess | £ 5.00 | £ 5.15 | 3.04% | |
| All Sites | Gym Induction Non Member | £ 40.00 | £ 41.15 | 2.88% | |
| All Sites | Gym Induction Axess | £ 30.00 | £ 31.00 | 3.33% | |
| All Sites | Gym Induction Axess Concession | £ 17.50 | £ 18.00 | 2.86% | |
| All Sites | Junior Gym Session non member | £ 2.75 | £ 2.85 | 3.64% | |
| All Sites | Junior Gym Session Axess | £ 2.15 | £ 2.20 | 2.33% | |
| All Sites | Junior Gym Induction non member | £ 3.40 | £ 3.50 | 2.94% | |
| All Sites | Junior Gym Induction Axess | £ 3.40 | £ 3.50 | 2.94% | |
| Leisure Axess Card | | | | | |
| All Sites | Adult LBS Residents | £ 54.00 | £ 55.50 | 2.78% | |
| All Sites | Adult Non LBS Residents | £ 77.00 | £ 80.00 | 3.90% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments |
|------------------------------|--|--|---------------|------------------------|-----------------------------|---|
| All Sites | Unwaged LBS Residents | Fully flexible | £ 3.30 | £ 3.40 | 3.03% | |
| All Sites | Unwaged Non LBS Residents | Fully flexible | £ 11.80 | £ 12.50 | 5.93% | |
| All Sites | FT Student LBS Residents | Fully flexible | £ 3.30 | £ 3.40 | 3.03% | |
| All Sites | FT Student Non LBS Residents | Fully flexible | £ 11.80 | £ 12.50 | 5.93% | |
| All Sites | 60+ LBS Residents | Fully flexible | £ 3.30 | £ 3.40 | 3.03% | |
| All Sites | 60+ Non LBS Residents | Fully flexible | £ 11.80 | £ 12.50 | 5.93% | |
| All Sites | Disabled LBS Residents | Fully flexible | £ 3.30 | £ 3.40 | 3.03% | |
| All Sites | Disabled Non LBS Residents | Fully flexible | £ 11.80 | £ 12.50 | 5.93% | |
| All Sites | LBS Residents (Under 19) | | | £ 3.40 | New Fee | New scheme incorporates 'Under 16' and 'Young adults' |
| All Sites | Non Residents (Under 19) | | | £ 12.50 | New Fee | New scheme incorporates 'Under 16' and 'Young adults' |
| All Sites | Under 16 LBS Residents | Fully flexible | £ 3.30 | see above | | see above |
| All Sites | Under 16 Non LBS Residents | Fully flexible | £ 11.80 | see above | | see above |
| All Sites | Young Adult (16-19) LBS Residents | Fully flexible | £ 3.30 | see above | | see above |
| All Sites | Young Adult (16-19) Non LBS Residents | Fully flexible | £ 11.80 | see above | | see above |
| Site Specific Pricing | | | | | | |
| Camberwell Leisure Centre | Half of the Main Pool Hire Axess | Fully flexible | £ 54.00 | £ 55.50 | 2.78% | |
| Camberwell Leisure Centre | Teaching Pool Hire Axess | | £ 54.00 | £ 55.50 | 2.78% | |
| Camberwell Leisure Centre | Lane Hire Axess | | £ 22.40 | £ 23.00 | 2.68% | |
| Camberwell Leisure Centre | Meeting Room Axess | | £ 15.25 | £ 15.70 | 2.95% | |
| Dulwich Leisure Centre | Studio Hire Axess | Fully flexible | £ 34.50 | £ 35.50 | 2.90% | |
| Dulwich Leisure Centre | Studio Hire (Sat) Axess | | £ 34.50 | £ 35.50 | 2.90% | |
| Dulwich Leisure Centre | New - Spin Studio Hire Axess | | | £ 35.50 | New Fee | New price - inline with other hire charges |
| Dulwich Leisure Centre | Pool Hire (60min) Axess | | £ 66.00 | £ 68.00 | 3.03% | |
| Dulwich Leisure Centre | Pool Hire (60min with teacher - £15each) Axess | | £ 82.00 | £ 84.50 | 3.05% | |
| Geraldine Mary Harmsworth | ATP 5 a-side (Peak) Community Groups/Preferred Partners/Juniors | Fully flexible | £ 30.50 | £ 31.40 | 2.95% | |
| Geraldine Mary Harmsworth | ATP 5 a-side (Peak) Local Schools and University | | £ 11.20 | £ 11.50 | 2.68% | |
| Geraldine Mary Harmsworth | ATP 5 a-side (Off Peak) Community Groups/Preferred Partners/Juniors | | £ 18.30 | £ 18.85 | 3.01% | |
| Geraldine Mary Harmsworth | ATP 5 a-side (Off Peak) Local Schools and University | | £ 17.30 | £ 17.80 | 2.89% | |
| Geraldine Mary Harmsworth | Netball (Peak) Community Groups/Preferred Partners/Juniors | | £ 18.30 | £ 18.85 | 3.01% | |
| Geraldine Mary Harmsworth | Netball (Peak) Local Schools and University | | £ 17.30 | £ 17.80 | 2.89% | |
| Geraldine Mary Harmsworth | Netball (Off Peak) Community Groups/Preferred Partners/Juniors | | £ 11.20 | £ 11.50 | 2.68% | |
| Geraldine Mary Harmsworth | Netball (Off Peak) Local Schools and University | | £ 17.30 | £ 17.80 | 2.89% | |
| Geraldine Mary Harmsworth | Tennis (Peak) Community Groups/Preferred Partners/Juniors per hour | Fully flexible | £ 4.65 | £ 4.80 | 3.23% | |
| Geraldine Mary Harmsworth | Tennis (Peak) Local Schools and University per hour | | £ 4.65 | £ 4.80 | 3.23% | |
| Geraldine Mary Harmsworth | Tennis (Off Peak) Community Groups/Preferred Partners/Juniors per hour | | £ 4.65 | £ 4.80 | 3.23% | |
| Geraldine Mary Harmsworth | Tennis (Off Peak) Local Schools and University per hour | | £ 4.65 | £ 4.80 | 3.23% | |
| Peckham Pulse | Room 2, 3, 5, 8 and 9 Hire Axess per hour | | £ 6.70 | £ 6.90 | 2.99% | |
| Peckham Pulse | Room 6 Hire Axess per hour | | £ 5.70 | £ 5.85 | 2.63% | |
| Peckham Pulse | Room 4 Hire Axess per hour | | £ 12.20 | £ 12.55 | 2.87% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|---|--|--|------------------|---------------------------|-----------------------------|---|
| Peckham Pulse | Crèche Axess per hour | Fully flexible | £ 12.20 | £ 12.55 | 2.87% | |
| Peckham Pulse | Studio 1 Axess per hour | | £ 35.50 | £ 36.50 | 2.82% | |
| Peckham Pulse | Studio 2 Axess per hour | | £ 20.25 | £ 20.85 | 2.96% | |
| Peckham Pulse | Spin Studio Axess per hour | | £ 21.25 | £ 21.90 | 3.06% | |
| Peckham Pulse | Hydro Pool Axess per hour | | £ 105.00 | £ 108.00 | 2.86% | |
| Peckham Pulse | Main Pool Axess per hour | | £ 122.00 | £ 125.55 | 2.91% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA Level 1 Axess | Fully flexible | £ 150.00 | £ 154.50 | 3.00% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA Level 2 Axess | Fully flexible | £ 172.50 | £ 177.50 | 2.90% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA Level 3 Axess | | £ 172.50 | £ 177.50 | 2.90% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA- sailing with Spinnakers Axess | | £ 162.50 | £ 167.50 | 3.08% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult Sail Clinics Axess | | £ 39.00 | £ 40.00 | 2.56% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult Laser Clinic Axess | | £ 39.00 | £ 40.00 | 2.56% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult Race Series Axess | | £ 56.00 | £ 57.50 | 2.68% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA Start racing Axess | | £ 56.00 | £ 57.50 | 2.68% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult River Trips Axess | | £ 44.00 | £ 45.00 | 2.27% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA Dinghy Instr Axess | | £ 279.00 | £ 287.50 | 3.05% | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult BCU 1star Axess | | Fully flexible | £ 83.00 | £ 85.50 | 3.01% |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult BCU 2star Axess | Fully flexible | £ 127.50 | £ 131.25 | 2.94% | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult Rolling Clinic Axess | Fully flexible | £ 44.00 | £ 45.00 | 2.27% | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult River Tips Axess | Fully flexible | £ 44.00 | £ 45.00 | 2.27% | |
| Surrey Docks Fitness & Watersports Centre | Windsurfing Adult RYA Level1 Axess | Fully flexible | £ 150.00 | £ 154.50 | 3.00% | |
| Seven Islands Leisure Centre | Pool Hire Axess | Fully flexible | £ 91.00 | £ 93.65 | 2.91% | |
| Seven Islands Leisure Centre | Lane Hire Axess | Fully flexible | £ 23.50 | £ 24.20 | 2.98% | |
| Seven Islands Leisure Centre | Dance Studio / Main Hall Hire (Peak) Axess | Fully flexible | £ 33.50 | £ 34.45 | 2.84% | |
| Seven Islands Leisure Centre | Dance Studio / Main Hall Hire (Off Peak) Axess | Fully flexible | £ 18.25 | £ 18.80 | 3.01% | |
| The Castle Centre | Badminton (Peak) Axess | Fully flexible | £ 8.70 | £ 8.95 | 2.87% | |
| The Castle Centre | Badminton (Off-Peak) Axess | | £ 4.60 | £ 4.75 | 3.26% | |
| The Castle Centre | 5-A-Side (Peak) Axess | | £ 61.50 | £ 63.30 | 2.93% | |
| The Castle Centre | 5-A-Side (Off Peak) Axess | | £ 30.50 | £ 31.40 | 2.95% | |
| The Castle Centre | Basketball/Netball (Peak) Axess | | £ 30.50 | £ 31.40 | 2.95% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|--|---|---------------|------------------------|-----------------------------|---|
| The Castle Centre | Basketball/Netball (Off-Peak) Access | £ 20.40 | £ 21.00 | 2.94% | |
| The Castle Centre | Table Tennis (Peak) Access | £ 5.60 | £ 5.75 | 2.68% | |
| The Castle Centre | Table Tennis (Off-Peak) Access | £ 5.10 | £ 5.25 | 2.94% | |
| CABINET TO NOTE- Non-Core Leisure Centre Fees and Charges (Contractor discretion to charge) | | | | | |
| Cabinet to approve introduction and removal of new fees and charges | | | | | |
| Memberships | | | | | |
| All sites | Multisite Adult Direct Debit | £ 49.00 | £ 49.00 | 0.00% | |
| All sites | Multisite Adult Annual | £ 490.00 | £ 500.00 | 2.04% | |
| All sites | Multisite Add on Direct Debit | £ 37.00 | £ 38.00 | 2.70% | |
| All sites | Multisite Add on Annual | £ 370.00 | £ 380.00 | 2.70% | |
| All sites | Multisite Concession Direct Debit | £ 35.00 | £ 35.00 | 0.00% | |
| All sites | Multisite Concession Annual | £ 350.00 | £ 350.00 | 0.00% | |
| All sites | Multisite Student Direct debit | £ 35.00 | £ 35.00 | 0.00% | |
| All sites | Multisite Student Annual | £ 350.00 | £ 350.00 | 0.00% | |
| All sites | Multisite Corporate Direct debit | £ 44.00 | £ 44.00 | 0.00% | |
| All sites | Multisite Corporate Annual | £ 440.00 | £ 440.00 | 0.00% | |
| All sites | Multisite NHS/Council Direct Debit | £ 35.00 | £ 35.00 | 0.00% | |
| All sites | Multisite NHS/Council Annual | £ 350.00 | £ 350.00 | 0.00% | |
| All sites | Multisite Family (child must be in swimming lessons) Direct Debit | £ 37.75 | £ 37.75 | 0.00% | |
| All sites | Multisite Family (child must be in swimming lessons) Annual | £ 377.50 | £ 377.50 | 0.00% | |
| All sites | Multisite Concession Off Peak Direct Debit | £ 26.00 | £ 24.00 | -7.69% | Strategically priced due to local competition |
| All sites | Multisite Concession Off Peak Annual | £ 260.00 | £ 240.00 | -7.69% | Strategically priced due to local competition |
| All sites | Multisite Senior Direct debit | £ 35.00 | £ 35.00 | 0.00% | |
| All sites | Multisite Senior Annual | £ 350.00 | £ 350.00 | 0.00% | |
| All sites | Multisite Junior Direct Debit | £ 19.99 | £ 20.99 | 5.00% | |
| All sites | Multisite Junior Annual | £ 199.99 | £ 210.00 | 5.01% | |
| The Castle Centre | Single Site Adult (Castle) Direct Debit | £ 40.00 | £ 40.00 | 0.00% | |
| The Castle Centre | Single Site Adult (Castle) Annual | £ 400.00 | £ 400.00 | 0.00% | |
| Peckham Pulse and Camberwell Leisure Centre | Gym Only (Peckham/Camberwell) Direct Debit | £ 35.00 | £ 35.00 | 0.00% | |
| Peckham Pulse and Camberwell Leisure Centre | Gym Only (Peckham/Camberwell) Annual | £ 350.00 | £ 350.00 | 0.00% | |
| All sites | Individual Admin Fee | £ 40.00 | £ 40.00 | 0.00% | |
| Children's Parties | | | | | |
| Camberwell Leisure Centre | CLC Pool Party | £ 110.00 | £ 115.00 | 4.55% | |
| Camberwell Leisure Centre | CLC additional child | £ 5.00 | £ 5.00 | 0.00% | |
| Dulwich Leisure Centre | DLC Big Day Party+A26 | £ 110.00 | £ 115.00 | 4.55% | |
| Dulwich Leisure Centre | DLC additional child | £ 5.00 | £ 5.00 | 0.00% | |
| Peckham Pulse | PPP Big Day Soft Play Parties | £ 110.00 | £ 115.00 | 4.55% | |
| Peckham Pulse | PPP additional child (soft play) | £ 5.00 | £ 5.00 | 0.00% | |
| Peckham Pulse | PPP Pool Party | £ 110.00 | £ 115.00 | 4.55% | |
| Peckham Pulse | PPP additional child (pool party) | £ 5.00 | £ 5.00 | 0.00% | |
| Seven Islands Leisure Centre | SILC Pool Party | £ 110.00 | £ 115.00 | 4.55% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|---|--------------------------------------|--|------------------|---------------------------|-----------------------------|---|-------|--|
| Seven Islands Leisure Centre | SILC additional child (pool party) | Fully flexible | £ 5.00 | £ 5.00 | 0.00% | | | |
| Surrey Docks Fitness & Watersports Centre | SDX Big Day Party | Fully flexible | £ 28.00 | £ 29.00 | 3.57% | | | |
| The Castle Centre | Castle Big Day Soft Play Parties | Fully flexible | £ 110.00 | £ 115.00 | 4.55% | Inflation & rounding up (nearest £5) | | |
| The Castle Centre | Castle additional child (soft play) | | £ 5.00 | £ 5.00 | 0.00% | | | |
| The Castle Centre | Castle Pool Party | | £ 110.00 | £ 115.00 | 4.55% | | | |
| The Castle Centre | Castle additional child (pool party) | | £ 5.00 | £ 5.00 | 0.00% | | | |
| Swim School | | | | | | | | |
| Camberwell Leisure Centre | Squad | Fully flexible | £ 5.50 | £ 5.70 | 3.64% | Benchmarked against local London boroughs. Offer includes free swimming during summer holidays and access to Aqua passport | | |
| Camberwell Leisure Centre | Adult | | £ 6.60 | £ 6.80 | 3.03% | | | |
| Camberwell Leisure Centre | Child | | £ 5.88 | £ 6.20 | 5.44% | | | |
| Camberwell Leisure Centre | Adult & Child | | £ 6.60 | £ 6.80 | 3.03% | | | |
| Dulwich Leisure Centre | Squad | | £ 5.50 | £ 5.70 | 3.64% | | | |
| Dulwich Leisure Centre | Adult | | £ 6.60 | £ 6.80 | 3.03% | | | |
| Dulwich Leisure Centre | Child | | £ 5.88 | £ 6.20 | 5.44% | | | |
| Dulwich Leisure Centre | Adult & Child | | £ 6.60 | £ 6.80 | 3.03% | | | |
| Peckham Pulse | Squad | | £ 5.50 | £ 5.70 | 3.64% | | | |
| Peckham Pulse | Adult | | £ 6.60 | £ 6.80 | 3.03% | | | |
| Peckham Pulse | Child | | £ 5.88 | £ 6.20 | 5.44% | | | |
| Peckham Pulse | Adult & Child | | £ 6.60 | £ 6.80 | 3.03% | | | |
| Seven Islands Leisure Centre | Squad | | £ 5.50 | £ 5.70 | 3.64% | | | |
| Seven Islands Leisure Centre | Adult | | £ 6.60 | £ 6.80 | 3.03% | | | |
| Seven Islands Leisure Centre | Child | | £ 5.88 | £ 6.20 | 5.44% | | | |
| Seven Islands Leisure Centre | Adult & Child | | £ 6.60 | £ 6.80 | 3.03% | | | |
| The Castle Centre | Squad | | £ 5.50 | £ 5.70 | 3.64% | | | |
| The Castle Centre | Adult | | £ 6.60 | £ 6.80 | 3.03% | | | |
| The Castle Centre | Child | | £ 5.88 | £ 6.20 | 5.44% | | | |
| The Castle Centre | Adult & Child | | £ 6.60 | £ 6.80 | 3.03% | | | |
| All sites | Child- Direct Debit | | Fully flexible | £ 24.50 | £ 25.83 | | 5.43% | |
| All sites | Admin fee | | Fully flexible | £ 15.00 | £ 15.00 | | 0.00% | |
| Schools Swimming | | | | | | | | |
| Camberwell Leisure Centre | Main Pool | | Fully flexible | £ 53.00 | £ 55.00 | | 3.77% | |
| Dulwich Leisure Centre | Main Pool | £ 53.00 | | £ 55.00 | 3.77% | | | |
| Peckham Pulse | Main Pool | £ 53.00 | | £ 55.00 | 3.77% | | | |
| Peckham Pulse | Hydro Pool | £ 39.00 | | £ 40.20 | 3.08% | | | |
| Seven Islands Leisure Centre | Main Pool | £ 53.00 | | £ 55.00 | 3.77% | | | |
| The Castle Centre | Main Pool | £ 53.00 | | £ 55.00 | 3.77% | | | |
| 1:1 Swimming Lessons | | | | | | | | |
| Camberwell Leisure Centre | Non Member | | £ 26.00 | £ 27.00 | 3.85% | | | |
| Camberwell Leisure Centre | Axess | | £ 23.00 | £ 24.00 | 4.35% | | | |
| Camberwell Leisure Centre | DD | | £ 23.00 | £ 24.00 | 4.35% | | | |
| Dulwich Leisure Centre | Non Member | | £ 26.00 | £ 27.00 | 3.85% | | | |
| Dulwich Leisure Centre | Axess | | £ 23.00 | £ 24.00 | 4.35% | | | |
| Dulwich Leisure Centre | DD | | £ 23.00 | £ 24.00 | 4.35% | | | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|---------------------------------------|--|--|------------------|---------------------------|-----------------------------|---|
| Peckham Pulse | Non Member | Fully flexible | £ 26.00 | £ 27.00 | 3.85% | |
| Peckham Pulse | Axess | | £ 23.00 | £ 24.00 | 4.35% | |
| Peckham Pulse | DD | | £ 23.00 | £ 24.00 | 4.35% | |
| Seven Islands Leisure Centre | Non Member | | £ 26.00 | £ 27.00 | 3.85% | |
| Seven Islands Leisure Centre | Axess | | £ 23.00 | £ 24.00 | 4.35% | |
| Seven Islands Leisure Centre | DD | | £ 23.00 | £ 24.00 | 4.35% | |
| The Castle Centre | Non Member | | £ 26.00 | £ 27.00 | 3.85% | |
| The Castle Centre | Axess | | £ 23.00 | £ 24.00 | 4.35% | |
| The Castle Centre | DD | | £ 23.00 | £ 24.00 | 4.35% | |
| All Sites | Admissions | Fully flexible | £ 1.20 | £ 1.25 | 4.17% | |
| All Sites | Replacement Card Fee | | £ 5.00 | £ 5.00 | 0.00% | |
| Site Specific Non Core Pricing | | | | | | |
| Camberwell Leisure Centre | Half of the Main Pool Hire | Fully flexible | £ 55.00 | £ 56.65 | 3.00% | |
| Camberwell Leisure Centre | Teaching Pool Hire | | £ 55.00 | £ 56.65 | 3.00% | |
| Camberwell Leisure Centre | Lane Hire | | £ 23.00 | £ 23.69 | 3.00% | |
| Camberwell Leisure Centre | Meeting Room | | £ 16.00 | £ 16.48 | 3.00% | |
| Camberwell Leisure Centre | Warwick Hall | | £ 54.00 | £ 55.62 | 3.00% | |
| Dulwich Leisure Centre | Studio Hire | Fully flexible | £ 22.00 | £ 23.00 | 4.55% | Inflation and rounding up (Dulwich Spin studio in line with other studio hire) |
| Dulwich Leisure Centre | Studio Hire (Sat) | | £ 35.00 | £ 36.00 | 2.86% | |
| Dulwich Leisure Centre | New - Spin studio | | £ 23.00 | £ 23.00 | 0.00% | |
| Dulwich Leisure Centre | Pool Hire (60min) | | £ 74.00 | £ 76.00 | 2.70% | |
| Dulwich Leisure Centre | Pool Hire (60min with teacher - £15each) | | £ 106.00 | £ 110.00 | 3.77% | |
| Geraldine Mary Harmsworth | ATP 5 a-side (Peak) | Fully flexible | £ 62.00 | £ 64.00 | 3.23% | |
| Geraldine Mary Harmsworth | ATP 5 a-side (Off Peak) | | £ 36.00 | £ 37.00 | 2.78% | |
| Geraldine Mary Harmsworth | Netball (Peak) | | £ 36.00 | £ 37.00 | 2.78% | |
| Geraldine Mary Harmsworth | Netball (Off Peak) | | £ 36.00 | £ 37.00 | 2.78% | |
| Geraldine Mary Harmsworth | Tennis (Peak) | | £ 7.20 | £ 7.40 | 2.78% | |
| Geraldine Mary Harmsworth | Tennis (Off Peak) | | £ 5.15 | £ 5.30 | 2.91% | |
| Geraldine Mary Harmsworth | 16+ Drop In Football Session | | £ 3.50 | £ 3.60 | 2.86% | |
| Geraldine Mary Harmsworth | 16+ Drop In Basketball Session | | £ 1.25 | £ 1.30 | 4.00% | |
| Peckham Pulse | Soft Play | | Fully flexible | £ 2.40 | £ 2.50 | |
| Peckham Pulse | Spa (single session) | £ 7.00 | | £ 7.20 | 2.86% | |
| Peckham Pulse | Spa Off Peak Concession (single session) | Fully flexible | £ 4.00 | £ 4.15 | 3.75% | |
| Peckham Pulse | Room 2, 3, 5, 8 and 9 Hire | Fully flexible | £ 6.60 | £ 6.80 | 3.03% | |
| Peckham Pulse | Room 6 and 7 Hire | | £ 5.50 | £ 5.70 | 3.64% | |
| Peckham Pulse | Room 4 Hire | | £ 12.00 | £ 12.35 | 2.92% | |
| Peckham Pulse | Crèche | Fully flexible | £ 12.00 | £ 12.35 | 2.92% | |
| Peckham Pulse | Studio 1 | Fully flexible | £ 35.00 | £ 36.00 | 2.86% | |
| Peckham Pulse | Studio 2 | | £ 21.00 | £ 21.60 | 2.86% | |
| Peckham Pulse | Spin Studio | | £ 21.00 | £ 21.60 | 2.86% | |
| Peckham Pulse | Hydro Pool | | £ 105.00 | £ 108.00 | 2.86% | |
| Peckham Pulse | Main Pool | | £ 120.00 | £ 125.00 | 4.17% | |
| | | | | | | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|---|--|--|------------------|---------------------------|-----------------------------|---|
| Surrey Docks Fitness & Watersports Centre | Watersports (Family) Membership Annual | | £ 300.00 | £ 310.00 | 3.33% | Benchmarked with other docks, still best value. Current bookings with have incremental price increase over two years so price relates to new bookings |
| Surrey Docks Fitness & Watersports Centre | Watersports (Adult) Membership Annual | | £ 110.00 | £ 150.00 | 36.36% | |
| Surrey Docks Fitness & Watersports Centre | Watersports (Junior) Membership Annual | | £ 66.00 | £ 68.00 | 3.03% | |
| Surrey Docks Fitness & Watersports Centre | Watersports (Sibling) Membership Annual | | £ 55.00 | £ 57.00 | 3.64% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA Level 1 Non Member | | £ 180.00 | £ 185.00 | 2.78% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA Level 1 Member | | £ 132.00 | £ 136.00 | 3.03% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA Level 2 Non Member | | £ 200.00 | £ 205.00 | 2.50% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA Level 2 Member | | £ 154.00 | £ 160.00 | 3.90% | |
| Surrey Docks Fitness & Watersports Centre | Regatta Junior | | £ 10.50 | £ 10.80 | 2.86% | |
| Surrey Docks Fitness & Watersports Centre | Regatta Junior & Adult | | £ 21.50 | £ 22.00 | 2.33% | |
| Surrey Docks Fitness & Watersports Centre | Regatta Adult | | £ 32.00 | £ 33.00 | 3.13% | |
| Surrey Docks Fitness & Watersports Centre | RYA Level 3 Non Member | | £ 200.00 | £ 205.00 | 2.50% | |
| Surrey Docks Fitness & Watersports Centre | RYA Level 3 Member | | £ 142.00 | £ 146.00 | 2.82% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA with Spinnakers Non Member | | £ 200.00 | £ 205.00 | 2.50% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult RYA with Spinnakers Member | | £ 154.00 | £ 160.00 | 3.90% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult- Sail Clinics Non Member | | £ 42.00 | £ 43.50 | 3.57% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult- Sail Clinics Member | | £ 32.00 | £ 33.00 | 3.13% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult- Laser Clinic Non Member | | £ 42.00 | £ 43.50 | 3.57% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult- Laser Clinic Member | | £ 32.00 | £ 33.00 | 3.13% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult- Race Series Non Member | | £ 69.00 | £ 71.00 | 2.90% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult- Race Series Member | | £ 53.00 | £ 54.50 | 2.83% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult- RYA Start Racing Non Member | | £ 168.00 | £ 173.00 | 2.98% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult- RYA Start Racing Member | | £ 126.00 | £ 130.00 | 3.17% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments | |
|---|--|--|------------------|---------------------------|-----------------------------|---|--|
| Surrey Docks Fitness & Watersports Centre | Sailing Adult- River Trips Non Member | Fully flexible | £ 53.00 | £ 54.50 | 2.83% | | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult- River Trips Member | | £ 42.00 | £ 43.50 | 3.57% | | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult-RYA Dinghy Instr Non Member | | £ 316.00 | £ 325.00 | 2.85% | | |
| Surrey Docks Fitness & Watersports Centre | Sailing Adult-RYA Dinghy Instr Member | | £ 264.00 | £ 272.00 | 3.03% | | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult- BCU 1star Non Member | | £ 107.00 | £ 110.00 | 2.80% | | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult- BCU 1star Member | | £ 80.00 | £ 82.50 | 3.13% | | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult- BCU 2star Non Member | | £ 158.00 | £ 162.50 | 2.85% | | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult- BCU 2star Member | | £ 121.00 | £ 124.50 | 2.89% | | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult- Rolling Clinic Non Member | | £ 53.00 | £ 54.50 | 2.83% | | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult- Rolling Clinic Member | | £ 32.00 | £ 33.00 | 3.13% | | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult- River tips Non Member | | £ 53.00 | £ 54.50 | 2.83% | | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Adult- River tips Member | | £ 42.00 | £ 43.00 | 2.38% | | |
| Surrey Docks Fitness & Watersports Centre | Windsurfing Adult RYA Level 1 Non Member | | £ 180.00 | £ 185.00 | 2.78% | | |
| Surrey Docks Fitness & Watersports Centre | Windsurfing Adult RYA Level 1 Member | | £ 131.00 | £ 135.00 | 3.05% | | |
| Surrey Docks Fitness & Watersports Centre | Powerboating Adult- RYA Powerboat Level 2 Non Member | | £ 315.00 | £ 325.00 | 3.17% | | |
| Surrey Docks Fitness & Watersports Centre | Powerboating Adult- RYA Powerboat Level 2 Member | | £ 241.00 | £ 250.00 | 3.73% | | |
| Venue | Activity | | | | | | |
| Surrey Docks Fitness & Watersports Centre | Powerboating Adult- RYA Safety Boat Non Member | | £ 315.00 | 325 | 3.17% | | |
| Surrey Docks Fitness & Watersports Centre | Powerboating Adult- RYA Safety Boat Member | | £ 241.00 | £ 249.00 | 3.32% | | |
| Surrey Docks Fitness & Watersports Centre | Sailing Junior- RYA Stage 1 Non Member | | £ 91.00 | £ 94.00 | 3.30% | | |
| Surrey Docks Fitness & Watersports Centre | Sailing Junior- RYA Stage 1 Member | £ 69.00 | £ 71.00 | 2.90% | | | |
| Surrey Docks Fitness & Watersports Centre | Sailing Junior- RYA Stage 2 Non Member | £ 138.00 | £ 142.00 | 2.90% | | | |
| Surrey Docks Fitness & Watersports Centre | Sailing Junior- RYA Stage 2 Member | £ 104.00 | £ 107.00 | 2.88% | | | |
| Surrey Docks Fitness & Watersports Centre | Sailing Junior- RYA Stage 3 Non Member | £ 194.00 | £ 199.00 | 2.58% | | | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|---|--|--|------------------|---------------------------|-----------------------------|---|
| Surrey Docks Fitness & Watersports Centre | Sailing Junior- RYA Stage 3 Member | | £ 148.00 | £ 152.00 | 2.70% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Junior- RYA Stage 3 Non Member | | £ 194.00 | £ 199.00 | 2.58% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Junior- RYA Stage 4 Member | | £ 148.00 | £ 152.00 | 2.70% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Junior- RYA Stage 1 and 2 Non Member | | £ 194.00 | £ 199.00 | 2.58% | |
| Surrey Docks Fitness & Watersports Centre | Sailing Junior- RYA Stage 1 and 2 Member | | £ 148.00 | £ 152.00 | 2.70% | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Junior- BCU 1star Non Member | | £ 138.00 | £ 142.00 | 2.90% | |
| Surrey Docks Fitness & Watersports Centre | Kayaking Junior- BCU 1star Member | | £ 106.00 | £ 109.00 | 2.83% | |
| Surrey Docks Fitness & Watersports Centre | Windsurfing Junior- RYA Start Windsurfing Non Member | | £ 160.00 | £ 165.00 | 3.13% | |
| Surrey Docks Fitness & Watersports Centre | Windsurfing Junior- RYA Start Windsurfing Member | | £ 125.00 | £ 129.00 | 3.20% | |
| Surrey Docks Fitness & Watersports Centre | Assistant Instructors Non Member | | £ 200.00 | £ 205.00 | 2.50% | |
| Surrey Docks Fitness & Watersports Centre | Assistant Instructors Member | | £ 158.00 | £ 162.50 | 2.85% | |
| Surrey Docks Fitness & Watersports Centre | Sailing with Spinnakers Non Member | | £ 200.00 | £ 205.00 | 2.50% | |
| Surrey Docks Fitness & Watersports Centre | Sailing with Spinnakers Member | | £ 158.00 | £ 162.50 | 2.85% | |
| Surrey Docks Fitness & Watersports Centre | Powerboat Junior- Level 1 Non Member | | £ 106.00 | £ 109.00 | 2.83% | |
| Surrey Docks Fitness & Watersports Centre | Powerboat Junior- Level 1 Member | | £ 106.00 | £ 109.00 | 2.83% | |
| Surrey Docks Fitness & Watersports Centre | Powerboat Junior- Level 2 Non Member | | £ 262.00 | £ 269.00 | 2.67% | |
| Surrey Docks Fitness & Watersports Centre | Powerboat Junior- Level 2 Member | | £ 168.00 | £ 173.00 | 2.98% | |
| Surrey Docks Fitness & Watersports Centre | Club Room Hire Non Member | | £ 54.00 | £ 55.50 | 2.78% | |
| Surrey Docks Fitness & Watersports Centre | Club Room Hire Member | | £ 43.00 | £ 44.50 | 3.49% | |
| Surrey Docks Fitness & Watersports Centre | Studio Hire | | £ 39.00 | £ 40.00 | 2.56% | |
| Surrey Docks Fitness & Watersports Centre | School Groups One off sessions (price per child/adult) | | £ 32.00 | £ 33.00 | 3.13% | |
| Surrey Docks Fitness & Watersports Centre | School Groups All Day (price per child/adult) | | £ 47.00 | £ 48.50 | 3.19% | |
| Surrey Docks Fitness & Watersports Centre | School Groups 6 or more booked sessions | | £ 16.50 | £ 17.00 | 3.03% | |
| Surrey Docks Fitness & Watersports Centre | School Groups All Day (price per child/adult) | | £ 29.00 | £ 30.00 | 3.45% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|---|--|--|------------------|---------------------------|-----------------------------|---|
| Surrey Docks Fitness & Watersports Centre | Launch fee | | £ 48.00 | £ 49.50 | 3.13% | |
| Surrey Docks Fitness & Watersports Centre | Greenland Dock day hire | | £ 1,750.00 | £ 1,800.00 | 2.86% | |
| Surrey Docks Fitness & Watersports Centre | Greenland Dock half day hire | | £ 925.00 | £ 950.00 | 2.70% | |
| Seven Islands Leisure Centre | Pool Hire | Fully flexible | £ 94.00 | £ 97.00 | 3.19% | First annual price review since January 2015 |
| Seven Islands Leisure Centre | Pool Hire | | £ 89.00 | £ 92.00 | 3.37% | |
| Seven Islands Leisure Centre | Lane Hire | | £ 24.00 | £ 25.00 | 4.17% | |
| Seven Islands Leisure Centre | Dance Studio / Main Hall Hire (Peak) | | £ 40.00 | £ 41.00 | 2.50% | |
| Seven Islands Leisure Centre | Dance Studio / Main Hall Hire (Off Peak) | | £ 28.00 | £ 29.00 | 3.57% | |
| Seven Islands Leisure Centre | Sauna | | £ 5.80 | £ 6.00 | 3.45% | |
| The Castle Centre | Sauna and Steam | Fully flexible | £ 5.80 | £ 6.00 | 3.45% | Prices rounded up and in line with contract. |
| The Castle Centre | Main Pool Hire | | £ 94.00 | £ 97.00 | 3.19% | |
| The Castle Centre | Main Pool Lane | | £ 24.00 | £ 25.00 | 4.17% | |
| The Castle Centre | Dance Studio (Peak) | | £ 34.00 | £ 35.00 | 2.94% | |
| The Castle Centre | Dance Studio (Off Peak) | | £ 19.00 | £ 20.00 | 5.26% | |
| The Castle Centre | Badminton (Peak) | | £ 10.20 | £ 10.50 | 2.94% | |
| The Castle Centre | Badminton (Off-Peak) | | £ 6.20 | £ 6.40 | 3.23% | |
| The Castle Centre | 5-A-Side (Peak) | | £ 100.00 | £ 103.00 | 3.00% | |
| The Castle Centre | 5-A-Side (Off Peak) | | £ 41.00 | £ 42.20 | 2.93% | |
| The Castle Centre | Basketball/Netball (Peak) | | £ 41.00 | £ 42.20 | 2.93% | |
| The Castle Centre | Basketball/Netball (Off-Peak) | | £ 31.00 | £ 31.90 | 2.90% | |
| The Castle Centre | Table Tennis (Peak) | | £ 6.60 | £ 6.80 | 3.03% | |
| The Castle Centre | Table Tennis (Off-Peak) | | £ 6.15 | £ 6.35 | 3.25% | |
| Venue | Activity | | | | | |
| Southwark Athletics Centre | Track hire Club Booking exclusive use (per hour) | Fully flexible | £ 75.00 | £ 77.20 | 2.93% | Increase included this year to ensure the prices are competitive when the centre fully opens. |
| Southwark Athletics Centre | Track hire Club Track Meeting exclusive use (per hour) | | £ 120.00 | £ 123.50 | 2.92% | |
| Southwark Athletics Centre | Track Hire Southwark school shared use (per hour) | | £ 30.00 | £ 31.00 | 3.33% | |
| Southwark Athletics Centre | Track Hire Southwark school exclusive use (per hour) | | £ 60.00 | £ 62.00 | 3.33% | |
| Southwark Athletics Centre | Track Hire non-Southwark school shared use (per hour) | | £ 37.50 | £ 38.50 | 2.67% | |
| Southwark Athletics Centre | Track Hire non-Southwark school exclusive use (per hour) | | £ 75.00 | £ 80.00 | 6.67% | |
| Southwark Athletics Centre | Athletics track session Adult | | £ 4.50 | £ 4.65 | 3.33% | |
| Southwark Athletics Centre | Athletics track session Junior | | £ 2.50 | £ 2.60 | 4.00% | |
| Southwark Athletics Centre | Athletics track session Axxess Adult | | £ 2.50 | £ 2.60 | 4.00% | |
| Southwark Athletics Centre | Athletics track session Axxess Junior | | £ 1.00 | £ 1.00 | 0.00% | |
| Southwark Athletics Centre | Athletics Membership Adult Direct Debit | | £ 19.50 | £ 20.00 | 2.56% | |
| Southwark Athletics Centre | Athletics Membership Adult Annual | | £ 195.00 | £ 200.00 | 2.56% | |
| Southwark Athletics Centre | Athletics Membership Junior Direct Debit | | £ 11.00 | £ 11.30 | 2.73% | |
| Southwark Athletics Centre | Athletics Membership Junior Annual | | £ 110.00 | £ 113.00 | 2.73% | |
| Southwark Athletics Centre | Athletics Membership Axxess Direct Debit | | £ 11.00 | £ 11.30 | 2.73% | |
| Southwark Athletics Centre | Athletics Membership Axxess Annual | | £ 110.00 | £ 113.00 | 2.73% | |
| Southwark Athletics Centre | Athletics and gym membership single site Adult Direct Debit | | £ 35.00 | £ 35.00 | 0.00% | |
| Southwark Athletics Centre | Athletics and gym membership single site Adult Annual | | £ 350.00 | £ 350.00 | 0.00% | |
| Southwark Athletics Centre | Athletics and gym membership single site Axxess Direct Debit | | £ 26.00 | £ 26.00 | 0.00% | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|----------------------------|---|--|------------------|---------------------------|-----------------------------|---|
| Southwark Athletics Centre | Athletics and gym membership single site Axess Annual | | £ 260.00 | £ 260.00 | 0.00% | |
| Southwark Athletics Centre | Athletics and gym membership single site Student Direct Debit | | £ 26.00 | £ 26.00 | 0.00% | |
| Southwark Athletics Centre | Athletics and gym membership single site Student Annual | | £ 260.00 | £ 260.00 | 0.00% | |
| Southwark Athletics Centre | Athletics and gym membership single site Senior Direct Debit | | £ 26.00 | £ 26.00 | 0.00% | |
| Southwark Athletics Centre | Athletics and gym membership single site Senior Annual | | £ 260.00 | £ 260.00 | 0.00% | |
| Southwark Athletics Centre | Table Tennis Peak Axess | | £ 5.60 | £ 5.80 | 3.57% | |
| Southwark Athletics Centre | Table Tennis Off Non Member | | £ 6.60 | £ 6.80 | 3.03% | |
| Southwark Athletics Centre | Table Tennis Off Peak Axess | | £ 5.10 | £ 5.25 | 2.94% | |
| Southwark Athletics Centre | Table Tennis Off Peak Non Member | | £ 6.15 | £ 6.30 | 2.44% | |
| Southwark Athletics Centre | Club Room Hire per hour Non Member | | £ 35.00 | £ 36.00 | 2.86% | |
| Southwark Athletics Centre | Club Room Hire per hour Member | | £ 30.00 | £ 31.00 | 3.33% | |
| | | | | | | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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| Fee / Charge Description | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|--|--|---------------|------------------------|-----------------------------|---|
| LIBRARY SERVICE | | | | | |
| Libraries | | | | | |
| Fees items (exempt out of scope VAT) | | | | | |
| Adult Books (late returns) - per day (max £10) | Fully flexible | 0.25 | 0.30 | 20.00% | Comparative boroughs charge between 20-37p. Southwark library fines have not increased for 3 years. Need to round up in multiples of 5p as self issue kiosks do not take smaller denominations. |
| Talking books (late returns) - per day (max £10) | | 0.25 | 0.30 | 20.00% | |
| Spoken word (late returns) - per day (max £10) | | 0.25 | 0.30 | 20.00% | |
| Language courses (late returns) - per day (max £10) | | 0.25 | 0.30 | 20.00% | |
| Children's story tapes (late returns) - per day (max £10) | | - | - | | |
| CDs & CD sets (late returns) - per day (max £10) | | 0.25 | 0.30 | 20.00% | Comparative boroughs charge between 20-25p |
| DVD's (late returns) - per day (max £15) | Fully flexible | 1.00 | 1.00 | 0.00% | Comparative boroughs charges vary but many charge loan fee again for late return |
| Fees items for Libraries- Vatable | | | 0 | | |
| Stock requests (stock items) | Fully flexible | 0.50 | 0.50 | 0.00% | Comparative boroughs range from Free - 80p |
| Stock requests (non-stock items) | Fully flexible | 3.00 | 3.20 | 6.67% | Comparative boroughs range from £1 - £6.60 |
| Special stock requests (British Library, special/academic libraries, stock from abroad) (£3 for non-stock plus £10 additional fee) | Fully flexible | 13.00 | 13.50 | 3.85% | In line with BL charges. Comparative boroughs charge between 75p - £17.60 NB We get very few BL requests |
| Music scores - per score | Fully flexible | 0.20 | 0.30 | 50.00% | Comparative boroughs range from 50p - £15 NB very low take up |
| Language courses hire charges - (three weeks) | Fully flexible | 1.00 | 1.10 | 10.00% | Comparative boroughs range from Free to £2.60 |
| DVD/Blu Ray hire charges - (old DVDs/Blu Rays (6 months+) per week) | Fully flexible | 1.10 | 1.10 | 0.00% | Comparative boroughs charge £1-£1.50 |
| DVD/Blu Ray hire charges - (new DVDs/Blu Rays per week) | Fully flexible | 2.60 | 2.70 | 3.85% | Comparator boroughs range from £2 - £3.50 but many have shorter loan periods |
| DVD/Blu Ray late returns - per day (max £15) | Fully flexible | 1.00 | 1.00 | 0.00% | Charges vary but some boroughs charge loan fee again |
| CDs & CD sets hire charges | Fully flexible | 0.50 | 0.70 | 40.00% | Comparator boroughs range from 0.70 - £1.50 |
| Photocopying: A4 (b&w) - per sheet | Fully flexible | 0.10 | 0.10 | 0.00% | Most comparator boroughs charge 10p (one borough charges 15p) |
| Photocopying: A3 (b&w) - per sheet | Fully flexible | 0.20 | 0.20 | 0.00% | Comparator boroughs charge 15-25p |
| Photocopying: A4 (colour) - per sheet | Fully flexible | 1.00 | 1.00 | 0.00% | Comparator boroughs charge 25p - £1 |
| Photocopying: A3 (colour) - per sheet | Fully flexible | 2.00 | 2.00 | 0.00% | Comparator boroughs charge 50p - £2 |
| Printing from PC's: A4 (b&w) - per sheet | Fully flexible | 0.20 | 0.20 | -1.96% | Comparator boroughs charge 10p - 26p |
| Printing from PC's: A4 (colour) | Fully flexible | 1.00 | 1.00 | 0.00% | Comparator boroughs charge 25p - 75p |
| Library notice boards - three weeks | Fully flexible | 3.50 | 3.60 | 2.86% | No comparison available. |
| Replacement library card fee - (Adults) | Fully flexible | 2.00 | 2.00 | 0.00% | Comparator boroughs charge £1 - £4.40 |

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|---|--|---------------|------------------------|-----------------------------|--|
| Replacement library card fee - (Children) | Fully flexible | Free | Free | | Comparative boroughs charge Free to £1.65 |
| Library author events/talks/performance (where charged): Library Members | | Free | Free | | |
| Library author events/talks/performance (where charged): Non Members | | | 4.00 | New Fee | Comparator boroughs charge for this function |
| Hall Hire- No comparator data for hall hires. VAT charged as appropriate for commercial hire | | | | | |
| Hall Hire (Dulwich Commercial) - per hour | Fully flexible | 50.00 | 52.00 | 4.00% | Commercial rate increased in line with comparable commercial room hire. Demand high for JH & Cam meeting rooms. Could consider increase in Kingswood function rooms hire charge after refurbishment. |
| Hall Hire (Dulwich Community)- per hour | | 25.00 | 26.00 | 4.00% | |
| Hall Hire (John Harvard Commercial)- per hour | | 35.00 | 40.00 | 14.29% | |
| Hall Hire (John Harvard Community)- per hour | | 15.00 | 20.00 | 33.33% | |
| Hall Hire - per hr (Camberwell Meeting rooms 1&2) - commercial | | 20.00 | 25.00 | 25.00% | |
| Hall Hire - per hr (Camberwell Meeting rooms 1&2) - community | | 10.00 | 12.00 | 20.00% | |
| Hall Hire - per hour (Camberwell Meeting rooms 3) - commercial | | 35.00 | 40.00 | 14.29% | |
| Hall Hire - per hour (Camberwell Meeting rooms 3) - community | | 20.00 | 22.00 | 10.00% | |
| Hall Hire - per hour (Peckham Commercial) | | 50.00 | 52.00 | 4.00% | |
| Hall Hire - per hour (Peckham Community) | | 25.00 | 26.00 | 4.00% | |
| Kingswood House - Billiard Room (community) half day | | 60.00 | 65.00 | 8.33% | |
| Kingswood House - Billiard Room (community) full day | | 120.00 | 125.00 | 4.17% | |
| Kingswood House - Billiard Room (community) evening charge per hour | | 30.00 | 35.00 | 16.67% | |
| Kingswood House - Vestey Room (commercial) half day | | 140.00 | 145.00 | 3.57% | |
| Kingswood House - Vestey Room (commercial) full day | | 225.00 | 230.00 | 2.22% | |
| Kingswood House - Jacobean/Golden Room (commercial) half day | 220.00 | 230.00 | 4.55% | | |
| Kingswood House - Jacobean/Golden Room (commercial) full day | 325.00 | 335.00 | 3.08% | | |
| Fees items for Local History Library-VARIABLE | | | | | |
| Postal rates- small sized item (UK) | Fully flexible | 1.50 | 1.50 | 0.00% | No increase recommended |
| Postal rates- medium sized item (UK) | | 3.00 | 3.00 | 0.00% | |
| Postal rates- large sized item (UK) | | 4.50 | 4.50 | 0.00% | |
| Postal rates- international | Fully flexible | cost recovery | cost recovery | | |

Environment & Social Regeneration Department

Fees and Charges 2018-19

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|--------------------------|---|--|---------------|------------------------|-----------------------------|---|
| | photocopies b/w A4 | Fully flexible | 0.10 | 0.10 | 0.00% | In line with comparator boroughs & consistent with library photocopy charges |
| | photocopies b/w A3 | | 0.20 | 0.20 | 0.00% | |
| | Printing from PC's (A4, B&W) per sheet | Fully flexible | 0.20 | 0.20 | -1.96% | Consistent with library printing charges (other comparator boroughs charge 10p - 30p) |
| | Microfilm / microfiche copies A4 | Fully flexible | 0.40 | 0.50 | 25.00% | Comparator boroughs range from 30p - 60p |
| | JPEG images (mailed to requestors) - £10 per image for high resolution copies of images with appropriate scans and a charge £20 per image for those scanned for the first time. | Fully flexible | 10.00 | 10.00 | 0.00% | Comparator boroughs range from £5 - £23 per image. |
| | JPEG images (mailed to requestors) - per image for those scanned for the first time. | Fully flexible | 20.00 | 20.00 | 0.00% | Comparator boroughs range from £10 - £23 per image. |
| | Stills, images & info provided for books, journals & partworks (per image; management discretion) | Fully flexible | 65.00 | 67.00 | 3.08% | Comparator boroughs range from £10 - £198 per image |
| | Stills, images & info provided for book jackets & record sleeves | Fully flexible | 130.00 | 130.00 | 0.00% | Comparator boroughs range from £30 - £284 per image |
| | Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc.) | Fully flexible | 95.00 | 98.00 | 3.16% | Comparator boroughs range from £80 - £317 per image |
| | Digital photographing of the collection | Fully flexible | 6.00 | 6.20 | 3.33% | Comparator boroughs range from £4 - £6.30 per day |
| | Terrestrial audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only) | Fully flexible | 80.00 | 82.00 | 2.50% | Comparator boroughs range from £40 - £196 per clip |
| | Terrestrial audio visual usage (in multiples of 30 seconds) -additional transmissions in a 1 year period (UK only) | Fully flexible | 30.00 | 30.00 | 0.00% | Bexley charge £35.70 - £127. No other comparisons available |
| | Terrestrial audio visual usage- unlimited usage; unlimited period (UK only) | Fully flexible | 150.00 | 154.00 | 2.67% | No comparison available |
| | Satellite & Cable audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only) | | 150.00 | 154.00 | 2.67% | |
| | Satellite & Cable audio visual usage (in multiples of 30 seconds) - additional transmissions in a 1 year period (UK only) | | 50.00 | 52.00 | 4.00% | |
| | All media, worldwide in multiples of 30 second, unlimited usage; period of 1 year | | 500.00 | 500.00 | 0.00% | |
| | All media, worldwide in multiples of 30 seconds, unlimited usage; period of 5 years | | 750.00 | 772.00 | 2.93% | |
| | All media, worldwide in multiples of 30 seconds, unlimited usage; period of 10 years | | 950.00 | 978.00 | 2.95% | |
| | Web per image (copyrighted); management discretion | Fully flexible | 35.00 | 36.00 | 2.86% | Comparator boroughs range from £5 - £126 per image |
| | Research charge (for officer time spent on researching in response to specific requests) - First 15min free of charge; then £20/hour in half hour increments | Fully flexible | 25.00 | 25.00 | 0.00% | No comparison available |
| | Reservation charge- film location - per hour | Fully flexible | 250.00 | 258.00 | 3.20% | No comparison available |

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|--------------------------|--|--|---|---|-----------------------------|---|
| EVENTS AND ARTS | | | | | | |
| Events | Commercial event admin fee - VAT standard Rate | Fully flexible | £175.00 | £200.00 | 14.29% | Commercial fee increase |
| Events | Commercial events - officer fees above standard service provision - per hour - VAT standard Rate | Fully flexible | £55 | £60 | 9.09% | Recently benchmarked and recommended increase |
| Events | Community events - officer fees above standard service provision - per hour - VAT standard Rate | Fully flexible | £25 | £25 | 0.00% | Comparator boroughs charge for this function |
| Events | Community/local charity event admin fee - VAT standard Rate | Fully flexible | £65.00 | £67.00 | 3.08% | |
| Events | Small event First day event hire fee for a small event (up to 500 attendees) - VAT Exempt | Fully flexible | £1500; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events. | £1,550 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events. | 3.33% | Recently benchmarked and recommended increase |
| Events | Large 1 First day event hire fee for an event with (501 to 2,000 attendees) - VAT Exempt | Fully flexible | £5,700 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events. | £5,900 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events. | 3.50% | Recently benchmarked and recommended increase |
| Events | Large 2 First day event hire fee for a event (2,001 to 4,000 attendees) - VAT Exempt | Fully flexible | £10,800 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events. | £11,200 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events. | 3.70% | Recently benchmarked and recommended increase |
| Events | Large 3 First day event hire fee for an event (4,001 to 6,000 attendees) - VAT Exempt | Fully flexible | By negotiation | By negotiation | 0.00% | By negotiation to ensure we get the best deal possible |

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc..) and other comments |
|-----------------------------|---|--|---|---|-----------------------------|---|
| Events | Large 4 First day event hire fee for a event (more than 6,000 attendees) - VAT Exempt | Fully flexible | By negotiation | By negotiation | 0.00% | By negotiation to ensure we get the best deal possible |
| Events | Circus up to 500 seats - VAT Exempt | Fully flexible | £2,100; 30% of basic per event day, 15% per non event day | £2,100; 30% of basic per event day, 15% per non event day | 0.00% | |
| Events | Circus up to 1000 seats - VAT Exempt | Fully flexible | £3,500; 30% of basic per event day, 15% per non event day | £3,500; 30% of basic per event day, 15% per non event day | 0.00% | |
| Events | Circus over 1000 seats - VAT Exempt | Fully flexible | By negotiation | By negotiation | 0.00% | |
| Events | Damage deposit - VAT Exempt | Fully flexible | £500 or 20% of hire fee whichever is the greater | £500 or 20% of hire fee whichever is the greater | 0.00% | Recently benchmarked and recommended to remain the same to ensure growth income |
| Events | Fireworks - non resident adult | Fully flexible | £8.50 | £8.50 | 0.00% | |
| Events | Fireworks - non resident children | Fully flexible | £2.50 | £2.50 | 0.00% | |
| Events | Fireworks - non resident family | Fully flexible | £20.00 | £20.00 | 0.00% | |
| Events - Trade space | | | | | | |
| | Commercial market stall - VAT standard Rate | Fully flexible | £90.00 | £90.00 | 0.00% | Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading. |
| | Commercial trade space (up to 3m) - VAT Exempt | Fully flexible | £110.00 | £110.00 | 0.00% | Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading. |

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|--------------------------|---|--|------------------|---------------------------|-----------------------------|---|
| | Commercial trade space (3m - 6m) - VAT Exempt | Fully flexible | £200.00 | £200.00 | 0.00% | Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading. |
| | Non profit market stall - VAT standard Rate | Fully flexible | £30.00 | £30.00 | 0.00% | Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same. |
| | Non profit trade space (3m) - VAT Exempt | Fully flexible | £40.00 | £40.00 | 0.00% | Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same. |
| | Non profit trade space (3m - 6m) - VAT Exempt | Fully flexible | £70.00 | £70.00 | 0% | Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same. |
| | Supply of electricity - VAT standard Rate | Fully flexible | £80.00 | £80.00 | 0% | Comparable to other boroughs. This increase reflects the increase in costs to provide temporary power |

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|---|--|----------------|------------------------|-----------------------------|---|
| Film Service | | | | | |
| Location Fee | Charity - Low budget | Fully flexible | Free | Free | 0.00% |
| | Small/Med crew (fee per hour) | Fully flexible | 175.00 | 175.00 | 0.00% |
| | Small/Med crew (fee per half day) | Fully flexible | 350.00 | £350 - £700 | 0% - 100% |
| | Small/Med crew (fee per full day) | Fully flexible | 600.00 | £600 - £1,500 | 0% - 150% |
| | Large crew (fee per half day) | Fully flexible | £750-£2,000 | £750 - £3,000 | 0% - 50% |
| | Large crew (fee per full day) | Fully flexible | £1,500-£3,500 | £1,500 - £6,000 | 0% - 70% |
| | Very Large crew (fee per half day) | Fully flexible | £900 - £2,500 | £900 - £6,000 | 0% - 140% |
| | Very large crew (fee per full day) | Fully flexible | £2,000-£5,000 | £2,000 - £12,000 | 0% - 140% |
| Stills photography | Fee per hour | Fully flexible | £50-£75 | £50-£120 | 0% - 60% |
| Permission for Temporary Structure/s | Fee per half day | Fully flexible | 225.00 | 250.00 | 11.11% |
| | Fee per full day | Fully flexible | 450.00 | 500.00 | 11.11% |
| Admin Fees (one off) | Charity - low budget | Fully flexible | 25.00 | 30.00 | 20.00% |
| | Small crew | Fully flexible | 60.00 | 65.00 | 8.33% |
| | Medium Crew | Fully flexible | 150.00 | 165.00 | 10.00% |
| | Large Crew | Fully flexible | 200.00 | 220.00 | 10.00% |
| | Very Large Crew | Fully flexible | 300.00 | 330.00 | 10.00% |
| Admin Fees (officer time, by hour) | Charity - low budget | Fully flexible | n/a | n/a | 0.00% |
| | Small crew | Fully flexible | 150.00 | 160.00 | 6.67% |
| | Medium Crew | Fully flexible | 150.00 | 160.00 | 6.67% |
| | Large Crew | Fully flexible | 180.00 | 200.00 | 11.11% |
| | Very Large Crew | Fully flexible | 275.00 | 300.00 | 9.09% |
| Unit Base Fee - High Impact only | Per Filming Day | Fully flexible | £900-£1500 | £1,200-£3,000 | 33.3% - 100% |
| Parking Fees | Admin Fee (per application) | Fully flexible | 55.00 | 70.00 | 27.27% |
| | Parking bay suspensions (per bay suspension) | Fully flexible | 40.00 | 50.00 | 25.00% |
| Parking Permit | Parking Permit (per bay suspension) | Fully flexible | 40.00 | 50.00 | 25.00% |

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Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|--|--|----------------|---------------------------------------|---------------------------------------|---|
| Arts Service | | | | | |
| | Internal project management fees. Project under £20,000. | Fully flexible | Minimum 10% of overall project budget | Minimum 10% of overall project budget | 0.00% Not comparable |
| | External project management fees. Project under £20,000. | Fully flexible | Minimum 15% of overall project budget | Minimum 15% of overall project budget | 0.00% Not comparable |
| | Internal and external project management fees. Project over £20,000. | Fully flexible | By negotiation | By negotiation | 0.00% Not comparable |
| YOUTH AND PLAY SERVICE | | | | | |
| Venue | Activity | | | | |
| | Admission charges made to young people at youth centres | Fully flexible | Zero | Zero | 0.00% No change |
| Hire of Damilola Taylor Centre Private Hire rates | | | | | |
| | 3G Football Pitch/hr | Fully flexible | 70.00 | 72.00 | 2.86% |
| | Dance Studio/hr | | 30.00 | 35.00 | 16.67% |
| | Main Hall / hour | | 50.00 | 52.00 | 4.00% |
| | Individual Gym Use/hr | Fully flexible | N/A | N/A | 0.00% Only programmed free weight sessions to be available to registered youth club users |
| All other Youth Centres | | | | | |
| | Commercial Organisations Weekdays until 10am to 4pm pm/ hour | Fully flexible | 30.00 | 40.00 | 33.33% |
| | Commercial Organisations Weekends 10am to 4pm/ hour | | 36.00 | 40.00 | 11.11% |
| | Non Commercial & Charities Weekdays 10am to 4pm/hour | | 26.00 | 22.00 | -15.38% |
| | Non Commercial & Charities Weekends until 8:00 pm/ hour | | 26.00 | 22.00 | -15.38% |
| | | | | - | |
| PLAY SERVICE PRIVATE HIRE | | | | | |
| | | | | - | |
| Fees for Badge Machine | | | | | |
| | Machine and Cutter (per day) | Fully flexible | 18.00 | - | -100.00% |
| | Badge Components (per 100) | | 23.00 | - | -100.00% |
| | Key Ring Components (per 50) | | 23.00 | - | -100.00% |
| | | | | - | |
| Charge for Playworker per hour | Playworker, (per hour) | | 25.00 | 26.00 | 4.00% |

Environment & Social Regeneration Department

Fees and Charges 2018-19

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

| Fee / Charge Description | Nature - Fixed, Capped or Fully flexible | 2017-18 Fee £ | Proposed 2018-19 Fee £ | Percentage increase in fees | Fee comparison position against other Local Authorities in 2017-18, Inflation factor used (where from, source etc.,) and other comments |
|---|--|------------------|---------------------------|-----------------------------|---|
| Face Painter (per hour) | Fully flexible | 22.00 | 23.00 | 4.55% | |
| Sports Coach (per hour) | | 22.00 | 23.00 | 4.55% | |
| Music Provision (per hour) | Fully flexible | 20.50 | 21.00 | 2.44% | |
| Playworkers (Schools) (per hour) | Fully flexible | 11.75 | 15.00 | 27.66% | |
| | | | - | | |
| Fees for hire of inflatables per session | | 63.50 | - | -100.00% | |
| Small bouncer (hirer / local delivery) | | | - | | |
| Small bouncer (supervised package) | | 169.50 | - | -100.00% | |

Housing and Modernisation Department - Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures

Resident Services (Table 1)

| Item | 2017-18 Fee | 2018-19 Fee | 2017-18 to 2018-19 fee Increase | HRA/ GF | Mandatory/ Discretionary | VAT | Ref |
|---|--------------|--------------|---------------------------------|---------|--------------------------|-----|-----|
| Assa keys | £22.00 | £22.50 | 2.27% | HRA | Discretionary | Y | |
| Entry fobs | £21.00 | £21.50 | 2.38% | HRA | Discretionary | Y | |
| Lock changes | £95.00 | Variable | N/A | HRA | Discretionary | Y | 1 |
| Handyperson charge (on benefits) | £10 per hour | £10 per hour | 0.00% | GF | Discretionary | Y | 2 |
| Handyperson charge | £20 per hour | £20 per hour | 0.00% | GF | Discretionary | Y | 2 |
| Visitor parking permits - ten visits | £16.50 | £16.50 | 0.00% | HRA | Discretionary | N | 3 |
| Visitor parking permits - sixty visits | £82.50 | £82.50 | 0.00% | HRA | Discretionary | N | 3 |
| Second bay parking | £82.50 | £82.50 | 0.00% | HRA | Discretionary | N | 3 |
| Area-wide permit (contractors and employees) | £130.00 | £130.00 | 0.00% | HRA | Discretionary | N | 3 |
| Southwark-wide permit (contractors and employees) | £130.00 | £130.00 | 0.00% | HRA | Discretionary | N | 3 |
| Business permits | £130.00 | £130.00 | 0.00% | HRA | Discretionary | N | 3 |
| Carers permits | £36.00 | £36.00 | 0.00% | HRA | Discretionary | N | 3 |
| Removal of illegally parked vehicle | £200.00 | £200.00 | 0.00% | HRA | Not LBS | N | 4 |
| Daily storage charge - removed vehicle | £40.00 | £40.00 | 0.00% | HRA | Not LBS | N | 4 |
| Travellers sites - single pitch | £87.49 | £90.11 | 3.00% | GF | Mandatory | N | |
| Travellers site- double pitch | £118.74 | £122.30 | 3.00% | GF | Mandatory | N | |
| Concierge - standard | Max. £7.95 | Max. £10.95 | 0.00% | HRA | Discretionary | N | 5 |
| Maydew House concierge charge | £10.95 | £10.95 | 0.00% | HRA | Discretionary | N | 5 |
| Blackfriars - concierge charge | £9.27 | £9.27 | 0.00% | HRA | Discretionary | N | 5 |
| Hostels: | | | | | | | |
| Northcott House service charge | £14.24 | £14.24 | 0.00% | HRA | Discretionary | N | 6 |
| Hostel laundry charge | £2.93 | £2.93 | 0.00% | HRA | Discretionary | N | 6 |
| Hostels part-board charge | £18.44 | £18.55 | 0.60% | HRA | Discretionary | N | 6 |
| Nightly paid temporary accommodation: | | | | | | | |
| Weekly rate | £190.38 | £190.38 | 0.00% | GF | Mandatory | N | 7 |
| Daily rate | £27.20 | £27.20 | 0.00% | GF | Mandatory | N | 7 |
| Private Sector Leasing/Self-Contained: | | | | | | | |
| One bedroom | £171.34 | £171.34 | 0.00% | GF | Mandatory | N | 7 |
| Two bedrooms | £228.47 | £228.47 | 0.00% | GF | Mandatory | N | 7 |
| Three bedrooms | £270.00 | £270.00 | 0.00% | GF | Mandatory | N | 7 |
| Four bedrooms | £373.84 | £373.84 | 0.00% | GF | Mandatory | N | 7 |
| Five bedrooms | £373.84 | £373.84 | 0.00% | GF | Mandatory | N | 7 |

Notes to Table 1

| | |
|---|--|
| 1 | The cost of lock changes vary depending on the type of lock – therefore the cost of the work will be agreed with the resident based on the actual cost to the Council plus an administration fee, and charged through the rechargeable repair process. |
| 2 | <p>The handypersons service help those with a disability, or are aged over 60, carry out repairs and minor adaptations to help live safely and independently in their home.</p> <p>The price paid depends on circumstances - £10 per hour plus cost of materials if on benefits and £20 per hour plus cost of materials if benefits are not received. These fees are comparable with other Councils.</p> |
| 3 | Charges for estate parking permits were increased in 2016-17 following a wide-ranging review. It is not proposed to increase these charges further in 2018-19 to remain in line with enforcement services. |
| 4 | Removal of illegally parked vehicles and the daily storage charge thereof is a contracted-out service managed by the environment and leisure department. The fees associated with this service are now set by London Councils on behalf of all 33 London Boroughs. London Councils reserves the right to vary these charges, but the council is not aware of any proposals to do so at this time. |
| 5 | <p>In 2016 the Cabinet Member for Housing agreed a new charging regime to increase charges incrementally over a period of some years until the charges met the full cost of the service, with the caveat that the increase be limited to the amount of the rent reduction and capped at £1 per week.</p> <p>In addition it was agreed that the charge for new tenants at Maydew House following refurbishment, would go straight to the target charge of £10.95 weekly given the higher standard of accommodation and service provision. Similarly, it is proposed that new building developments, including acquisitions, where a concierge service is provided should be treated in the same manner and the individual charge set at a level to fully recover the actual cost of the service at that block. It was proposed that the service charge for the Blackfriars development is set at £9.27 weekly for 2018-19.</p> |
| 6 | The hostel charges for additional services have remained in line or increased with housing benefits. |
| 7 | <p>The council has statutory powers and duties to provide temporary accommodation to homeless applicants under Part VII of the 1996 Housing Act. Southwark Council uses a variety of accommodation to discharge these duties, including nightly paid accommodation, hostels, estate voids and private sector leased properties.</p> <p>In March 2017, the Department of Work and Pensions issued the circular '<i>Removal of temporary accommodation management fee in Housing Benefit subsidy from 1 April 2017</i>' (HB S5/2017). With the exception of the removal of the temporary accommodation management fee, subsidy for all Housing Benefit (HB temporary accommodation continued under the current rules, based on the January 2011 circular relating to properties that are used to house housing benefit claimants. Confirmed by '<i>Temporary Accommodation in Housing Benefit and Universal Credit</i>' (HBA9/2014) issued by the Department for Work and Pensions (DWP) on 31 March 2014.</p> |

Housing and Modernisation Department - Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures

Homeowner Services (Table 2)

| | 2017-18 Fee | 2018-19 Fee | Increase | HRA/ GF | Mandatory/ Discretionary | VAT | Notes |
|---|-------------------|-------------------|----------------|---------|--------------------------|-----|-------|
| Discretionary service charge loan application | £550.00 | £566.50 | 3.00% | HRA | Discretionary | N | 1 |
| Mandatory service charge loan application | £100.00 | £100.00 | 0.00% | HRA | Mandatory | N | |
| Voluntary charge application fee | £550.00 | £566.50 | 3.00% | HRA | Discretionary | N | 1 |
| Additional discretionary loan application fee | £335.00 | £345.00 | 2.99% | HRA | Discretionary | N | 1 |
| Notices of assignment and notices of charge | £10.00/ £30.00 | £10.00/ £30.00 | 0.00% 0.00% | HRA | Discretionary | N | |
| Pre-assignment pack | £208.50 | £215.00 | 3.12% | HRA | Discretionary | N | 1 |
| Pre-assignment pack – expedited 48 hours | £287.00 | £296.00 | 3.14% | HRA | Discretionary | N | 1 |
| Postponement of charge for home improvement | £149.00 | £153.50 | 3.02% | HRA | Discretionary | N | 1 |
| Postponement of charge for all other reasons | £208.50 | £215.00 | 3.12% | HRA | Discretionary | N | 1 |
| Remortgage | £100.00 | £103.00 | 3.00% | HRA | Discretionary | N | 1 |
| Retrospective letter of postponement | £304.50 | £314.00 | 3.12% | HRA | Discretionary | N | 1 |
| Gas servicing administration fee | £35.00 | £36.00 | 2.86% | HRA | Discretionary | N | 1 |
| Expedition fee for remortgage | £77.00 | £79.00 | 2.60% | HRA | Discretionary | N | 1 |
| Expedition fee for pre-assignment | £77.00 | £79.00 | 2.60% | HRA | Discretionary | N | 1 |
| Other Administration: | | | | | | | |
| Section 146 notice fee | £298.00 | £307.00 | 3.02% | HRA | Discretionary | N | |
| Document Copies: | | | | | | | |
| Reproduction copy of lease/leasehold transfer | £41.00 | £42.00 | 2.44% | HRA | Discretionary | N | |
| Certified copy of lease/leasehold transfer | £68.00 | £70.00 | 2.94% | HRA | Discretionary | N | |
| Reproduction copy of section 125 notice | £28.00 | £29.00 | 3.57% | HRA | Discretionary | N | |
| Duplicate right-to-buy documentation | £63.00 | £65.00 | 3.17% | HRA | Discretionary | N | |
| Additional completion statement fee | £77.50 | £80.00 | 3.23% | HRA | Discretionary | N | |
| Reproduction copy of specification | £26.00 | £27.00 | 3.85% | HRA | Discretionary | N | |
| Reproduction copy of licence for alterations | £26.00 | £27.00 | 3.85% | HRA | Discretionary | N | |

| | | | | | | | |
|---|---------|---------|-------|-----|---------------|---|---|
| and/or landlord's consent to make alterations | | | | | | | |
| Copies of any other relevant documentation | £0.10 | £0.10 | 0.00% | HRA | Discretionary | N | |
| Disposals: | | | | | | | |
| Ad-hoc or voluntary disposals of property or land | £274.00 | £282.00 | 2.92% | HRA | Discretionary | N | |
| Purchase of properties freehold on short leases | £272.00 | £280.00 | 2.94% | HRA | Discretionary | N | |
| Lease extensions | £272.00 | £280.00 | 2.94% | HRA | Discretionary | N | |
| Enfranchisement: | | | | | | | |
| Collective Enfranchisement – standard charge | £272.00 | £280.00 | 2.94% | HRA | Discretionary | N | |
| Lease-back of tenanted properties | £651.00 | £670.00 | 2.92% | HRA | Discretionary | N | |
| Individual enfranchisement | £272.00 | £280.00 | 2.94% | HRA | Discretionary | N | |
| Sale of freehold reversionary interest | £272.00 | £280.00 | 2.94% | HRA | Discretionary | N | |
| Landlords Consent for Alterations Permissions: | | | | | | | |
| Like-for-like replacements of kitchens/bathrooms | £40.00 | £41.00 | 2.50% | HRA | Discretionary | N | 1 |
| Change of boilers/radiators | £78.00 | £80.00 | 2.86% | HRA | Discretionary | N | 1 |
| Minor structural alterations | £96.00 | £99.00 | 3.13% | HRA | Discretionary | N | 1 |
| Structural alterations | £272.00 | £280.00 | 3.00% | HRA | Discretionary | N | 1 |
| Retrospective permission for any alteration type | £415.00 | £427.00 | 2.89% | HRA | Discretionary | N | 1 |
| Legal Discharge of Charge: | | | | | | | |
| RTB natural | £52.50 | £54.00 | 2.86% | HRA | Discretionary | N | |
| RTB premature; vol. SCL, discr. SCL | £105.00 | £108.00 | 2.86% | HRA | Discretionary | N | |
| Right of first refusal – pre-emption requests | £105.00 | £108.00 | 2.86% | HRA | Discretionary | N | |
| Equity Share: | | | | | | | |
| Administration fee | £105.00 | £108.00 | 2.86% | HRA | Discretionary | N | |
| Valuation fee | £163.00 | £171.00 | 4.91% | HRA | Discretionary | N | |
| Equity Loan: | | | | | | | |
| Administration fee | £105.00 | £108.00 | 2.86% | HRA | Discretionary | N | |
| Valuation fee | £163.00 | £171.00 | 4.91% | HRA | Discretionary | N | |
| Other Administration: | | | | | | | |
| Deed of covenant | £154.00 | £158.50 | 2.92% | HRA | Discretionary | N | |
| Rent references | £47.00 | £48.50 | 3.19% | HRA | Discretionary | N | |

Notes to Table 2

| | |
|---|---|
| 1 | For 2018-19, the proposed fee increases are in line with CPI (3% as at September 2017 and rounded where appropriate to the nearest pound). However, Landlords Consent for Alteration Permissions are currently being reviewed to ensure costs are recovered and they are in line with other Councils. |
|---|---|

Housing and Modernisation Department - Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures

Other Services (Table 3)

| | 2017-18 Fee | 2018-19 Fee | Increase | HRA/ GF | Mandatory/ Discretionary | VAT | Notes |
|---|---------------------|---------------------|----------|---------|--------------------------|-----|-------|
| Barrow Store – Annual Rents: | | | | | | | |
| Bournemouth Road | £817.00 | £841.00 | 2.94% | HRA | Discretionary | N | |
| Southwark Park Road - small | £324.00 | £334.00 | 3.09% | HRA | Discretionary | N | |
| Southwark Park Road - large | £817.00 | £841.00 | 2.94% | HRA | Discretionary | N | |
| Portland Street | £1,302.00 | £1,341.00 | 3.00% | HRA | Discretionary | N | |
| Kingston Mews - small | £651.00 | £670.00 | 2.92% | HRA | Discretionary | N | |
| Kingston Mews - large | £1,302.00 | £1,341.00 | 3.00% | HRA | Discretionary | N | |
| Northchurch | £1,176.00 | £1,211.00 | 2.98% | HRA | Discretionary | N | |
| Stores | £3.47 | £3.47 | 0.00% | HRA | Discretionary | N | 1 |
| Parking site | £3.47 | £3.47 | 0.00% | HRA | Discretionary | N | 1 |
| Pram Sheds | £0.50 | £0.50 | 0.00% | HRA | Discretionary | N | 1 |
| Private Sector Housing | | | | | | | |
| Private Sector Housing - DFG charges (owner / occupiers) | 17.5% cost of work | 17.5% cost of work | N/A | GF | Discretionary | N | 2 |
| Private Sector Housing - DFG charges (housing associations) | 20% of cost of work | 20% of cost of work | N/A | GF | Discretionary | N | 2 |
| Repair Grants and Loans for home owners and private tenants | 15% of cost of work | 15% of cost of work | N/A | GF | Discretionary | N | 3 |
| Private Sector Housing team – production of schedule | £75.00 | £77.00 | 2.67% | GF | Discretionary | N | 3 |
| Private Sector Housing team administration fee – Landlord Grant | £100.00 | £100.00 | 3.00% | GF | Discretionary | N | 3 |
| Private Sector Housing administration fee – for private landlord energy saving grants | £25.00 | £26.00 | 4.00% | GF | Discretionary | N | 3 |
| Private Sector Housing administration fee – empty homes grant | £100.00 | £100.00 | 3.00% | GF | Discretionary | N | 3 |
| Registrars: | | | | | | | |
| Marriage Ceremonies Mon to Thu Approved Premises before 5pm | £500.00 | £590.00 | 18.00% | GF | Discretionary | N | 4 |
| Marriage Ceremonies Fri/ Sat Approved Premises before 5pm | £580.00 | £650.00 | 12.07% | GF | Discretionary | N | 4 |
| Marriage Ceremonies BH Sun Approved Premises | £616.00 | £705.00 | 14.45% | GF | Discretionary | N | 4 |
| Marriage Ceremonies Mon to Thu Approved Premises after 5pm | £650.00 | £730.00 | 12.31% | GF | Discretionary | N | 4 |

| | | | | | | | |
|--|---------|---------|--------|----|---------------|---|---|
| Marriage Ceremonies Fri/ Sat Approved Premises after 5pm | £700.00 | £840.00 | 20.00% | GF | Discretionary | N | 4 |
| Garden Room Enhanced Ceremonies | £256.00 | £280.00 | 9.38% | GF | Discretionary | N | 4 |
| Citizenship: | | | | | | | |
| NCS Single | £71.00 | £80.00 | 12.68% | GF | Discretionary | Y | 5 |
| NCS Couple | £128.00 | £145.00 | 13.28% | GF | Discretionary | Y | 5 |
| NCS Couple max 2 minors | £140.00 | £185.00 | 32.14% | GF | Discretionary | Y | 5 |
| NCS Additional minors | £36.00 | £40.00 | 11.11% | GF | Discretionary | Y | 5 |
| SCS Single | £110.00 | £120.00 | 9.09% | GF | Discretionary | Y | 5 |
| SCS Couple max 2 minors | £180.00 | £190.00 | 5.56% | GF | Discretionary | Y | 5 |
| SCS Additional minors | £46.00 | £50.00 | 8.70% | GF | Discretionary | Y | 5 |
| Private citizenship Single individual family | £256.00 | £280.00 | 9.38% | GF | Discretionary | Y | 6 |
| Private citizenship 2-3 individuals family | £160.00 | £210.00 | 31.25% | GF | Discretionary | Y | 6 |
| Private citizenship 4-5 individuals family | £115.20 | £168.00 | 45.83% | GF | Discretionary | Y | 6 |
| Advice only/checking service | £90.00 | £120.00 | 33.33% | GF | Discretionary | Y | 7 |
| Indefinite Leave to Remain single | £155.00 | £190.00 | 22.58% | GF | Discretionary | Y | 7 |
| Indefinite Leave to Remain additional dependents | £55.00 | £60.00 | 9.09% | GF | Discretionary | Y | 7 |
| Further Leave to Remain single | £115.00 | £130.00 | 13.04% | GF | Discretionary | Y | 7 |
| Further Leave to Remain additional dependents | £45.00 | £50.00 | 11.11% | GF | Discretionary | Y | 7 |
| Entry Clearance | £180.00 | £210.00 | 16.67% | GF | Discretionary | Y | 7 |

* For mandatory fees see Appendix A set by the Registrar General

Notes to Table 3

| | |
|---|---|
| 1 | The Housing Revenue Account budget report previously included these charges, however, these have been moved to the fees and charges for easy reference and further transparency. |
| 2 | <p>The private sector housing and adaptations service provides a service to a vulnerable group of homeowners and private tenants who may have a disability and/or are aged 60 plus. This service enables clients to remain in their own homes in a safe, comfortable environment. They offer support and advice during the grant application processing. They also provide a professional surveying and contract administration service. This is from initial inspection through to completed works within the home. The types of works undertaken can be from minor 'staying put' works to complete renovations or adaptations such as a stair lift or extension for a wheelchair user.</p> <p>Fees are based on a percentage of the capital grants that it dispenses. All clients who receive a grant or loan pay a fee for the work undertaken; this is an allowable expense and is taken into account when assessing the grant due to the client. These fees are comparable with other Councils. This report proposes that the fees charged should stay at current rates.</p> |
| 3 | The private sector housing team assists non vulnerable homeowners and private landlords who are eligible for grant or loan assistance. The team charges a fee for |

| | |
|---|--|
| | <p>the schedule of work it produces that will attract grant aid. These fees have remained the same for a number of years and will not be increased.</p> <p>The Private Sector Homes team also works with landlords and homeowners to bring long term empty properties back into use. The team offers a range of grants in order to deliver Southwark's Empty Homes Initiative. The team charges a fee to cover the administration of these discretionary grants and again no increases are planned.</p> |
| 4 | <p>Southwark Registration and Nationality Service (SRNS) provides a range of services relating to births, deaths, marriages, civil partnerships, a nationality checking service (NCS), private citizenship ceremonies and immigration advice. Many of the fees charged for these services are prescribed by statute and are updated periodically by the government. However fees for certain services are discretionary and the council can set its own level.</p> <p>Discretionary registrar's fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile. It is proposed that all discretionary fees and charges be increased by an average of 14% overall rounded to the nearest £1.</p> <p>Discretionary services are not deemed to be price sensitive and basic marriage and civil partnership ceremonies are available at the statutory fee of £46.00 plus £4.00 certificate fee. Table 3 reflect the discretionary component only rounded to the nearest £1 to allow for the addition of the £4.00 statutory fee.</p> |
| 5 | <p>NCS and the Settlement Check Service (SCS) are not mandatory and alternative options are available including submitting applications directly to the Home Office</p> <p>NCS and SCS are partnerships between the Border and Immigration Agency branch of the Home Office and local councils in England and Wales. It allows those people applying for British citizenship or settled status to make their applications in person, at their local council offices. For a small fee, which is set locally, participating councils will check that applications are completed correctly and have been submitted with all the necessary supporting documents and the correct fee. These fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile, increasing these on average by 13%.</p> <p>Since 1 January 2004 all adults wishing to become British citizens in the United Kingdom have been required to attend a citizenship ceremony as the final stage in the process. Citizenship ceremonies usually take place at 34 Peckham Road, although other municipal buildings may be used. Normally, a group ceremony will be arranged for everyone in the local area who is becoming a British citizen at that time. The Southwark registration service derives income from the provision of citizenship ceremonies to new British citizens. This fee is paid to Southwark by the Home Office per attendee and currently stands at £80.00. This fee is determined by the Home Office and was reviewed in 2007, but is not expected to be reviewed again before 2018. The fee is based on cost recovery. However, some new citizens may wish to arrange a private citizenship ceremony, for which a fee is payable (see note 4).</p> <p>Demand for NCS, SCS and the subsequent citizenship ceremony is sensitive to changes in central government immigration policy, legislation and fees. Demand for these services usually increases before the implementation of a change and then decreases post implementation before reaching steady state.</p> |

| | |
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| | |
| 6 | Individuals can request a private citizenship ceremony and this is what the fees quoted in Table 3 relate to. However, private citizenship ceremonies are not encouraged by government and relatively few of them take place. This is charged at the Garden Room rate. |
| 7 | Immigration advice is a service provided by the SRNS with the intention of providing affordable immigration advice. Currently the council is the only known local authority to provide this service and therefore no comparative figures exist. These fees have increased on average 17% to recover costs. |

Housing and Modernisation Department - Fees and Charges 2018-19

All fees and charges are subject to change at any time subject to the Council's decision making processes and statutory procedures

PART 1 – SUMMARY OF FEES PAYABLE TO REGISTRATION OFFICERS

| Statutory power | Service | Fee |
|---|--|--|
| 1. General Search | | |
| Superintendent Registrar <i>S.31(2)(a), B&D Regn Act 1953;</i> <i>S.64(2)(a), Mge Act 1949</i> | A general search in indexes in his/her office not exceeding six successive hours | £18.00 |
| 2. Certificates | | |
| Superintendent Registrar <i>S.31(2)(c), B&D Regn Act 1953;</i> <i>S.64(2)(c), Mge Act 1949</i> <i>S.33(1), B&D Regn Act 1953</i> | Issuing a standard certificate of birth, death or marriage | £10.00 |
| | Issuing a certificate of birth, death or marriage for certain statutory purposes [#] | £10.00 |
| | Issuing a short certificate of birth | £10.00 |
| | Issuing a standard certificate of birth, death or marriage: <ul style="list-style-type: none"> At the time of registration After the time of registration | £4.00 £7.00 |
| Registrar <i>S.32(c), B&D Regn Act 1953;</i> <i>S.63(1)(b), Mge Act 1949</i> <i>S.33(1), B&D Regn Act 1953</i> | Issuing a certificate of birth, death or marriage for certain statutory purposes [#] : <ul style="list-style-type: none"> At the time of registration After the time of registration | £4.00 £7.00 |
| | One short certificate of birth issued at the time of registration | nil |
| | Any other short certificate of birth: <ul style="list-style-type: none"> At the time of registration After the time of registration | £4.00 £7.00 |
| | | |
| 3. Marriages | | |
| Superintendent Registrar <i>S.27(7), Mge Act 1949</i> <i>S.27(6), Mge Act 1949</i> <i>S.17(2), Marriage (Registrar General's Licence) Act 1970</i> <i>S.51(2), Mge Act 1949</i> <i>S.51(1A)(b), Mge Act 1949; Reg</i> | Attending outside his/her office to be given notice of marriage of a housebound or detained person | £47.00 (Housebound) £68 (Detained) |
| | Entering a notice of marriage in a marriage notice book: <ul style="list-style-type: none"> a) Where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014 b) In any other case | £35.00 £47:00* (from 2 March 2015) |
| | Entering a notice of marriage by Registrar General's Licence in a marriage notice book | £3.00⁺ |
| | Attending a marriage at the residence of a housebound or detained person | £84.00 (Housebound) £94.00 (Detained) |
| | Attending with a registrar a marriage on approved | set by local |

| | | |
|--|--|--|
| 12(6), <i>The Marriages and Civil Partnerships (Approved Premises) Regulations 2005</i> S.51(1), <i>Mge Act 1949</i> | premises | authority |
| | Attending a marriage at the register office | £46.00 |
| S.51(1), <i>Mge Act 1949</i> | Attending a marriage at a registered building or the residence of a housebound or detained person | £86.00 (registered building) £81.00 (Housebound) £88.00 (Detained) |
| S.17(2), <i>Marriage (Registrar General's Licence) Act 1970</i> | Attending a marriage by Registrar General's Licence | £2.00[†] |
| 4. Certification for worship and registration for marriage | | |
| Superintendent Registrar S.5, <i>Place of Worship Registration Act 1855</i> | Certification of a place of meeting for religious worship | £29.00 |
| S.41(6), <i>Mge Act 1949</i> | Registration of a building for the solemnization of marriages between a man and a woman | £123.00 |
| S.43D <i>Mge Act 1949</i> | Registration of a building for the solemnization of marriages of same sex couples (building previously registered for the solemnisation of marriage between a man and a woman) | £64.00** |
| | Registration of a building for the solemnization of marriages of same sex couples (building not previously registered for the solemnisation of marriage between a man and a woman) | £123.00** |
| | Registration of a building for the solemnization of marriages of a man and a woman (building previously registered for the solemnisation of marriage between of same sex couples) | £64.00** |
| | Joint application for the registration of a building for the marriage of a man and woman and same sex couples | £123.00** |

Mge Act 1949 = Marriage Act 1949, as amended

B&D Regn Act 1953 = Births and Deaths Registration Act 1953, as amended

**Fee specified by the Registration of Births, Deaths and Marriages and Registration of Civil Partnerships (Fees) (Amendment) Order 2015 (S.I. 2015/117), except where otherwise shown*

= S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act 1961; S.124(3), Social Security Administration Act 1992, as amended; S.564(1), Education Act 1996

†Fee payable under Marriage (Registrar General's Licence) Act 1970 by the Registrar General; to be retained by registration officer and not paid to Council

*** Fee specified by the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) Regulations 2014 (S.I. 2014/106), as amended by the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) (Amendment) Regulations 2014 (S.I. 2014/1791)*

PART 2 – FEES PAYABLE TO REGISTRATION AUTHORITIES

| Statutory power | Service | Fee |
|------------------------|----------------|------------|
|------------------------|----------------|------------|

| 1. Certificates | | |
|--|---|--|
| <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)</i> | For a certified copy issued by a registration authority: <ul style="list-style-type: none"> at the time of registration after the time of the registration | £4.00 £10.00 |
| | For a certified extract issued by a registration authority: <ul style="list-style-type: none"> at the time of registration after the time of the registration | £4.00 £10.00 |
| | For a certified copy or certified extract issued by the Registrar General | £9.25 |
| 2. Notices | | |
| <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)</i> | Attestation by an authorised person of the necessary declaration at a place provided by the registration authority: <ul style="list-style-type: none"> a) where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014 b) in any other case | £35.00 £47.00* (from 2 March 2015) |
| | Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for house-bound and detained persons | £47.00 (Housebound) £68.00 (Detained) |
| | Attestation by an authorised person of the necessary declaration under the special procedure | £3.00[†] |
| | Application to shorten the waiting period | £28.00 |
| | Issue of Registrar General's licence | £15.00 |
| | On giving notice to a registration authority under the Civil partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certificate of no impediment) | £35.00 |
| | | |
| 3. Registration | | |
| <i>Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)</i> | Signing by the civil partnership registrar of the civil partnership schedule | £46.00 |
| | Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound or detained person | £81.00 (Housebound) £88.00 (Detained) |
| | Attendance of the civil partnership registrar in whose presence the Registrar General's licence is issued. | £2.00[†] |

* Fee specified by the Registration of Births, Deaths and Marriages and Registration of Civil Partnerships (Fees) (Amendment) Order 2015 (S.I. 2015/117), except where otherwise shown

† Fee payable by the Registrar General; to be retained by registration officer and not paid to Council

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